

The McMinn County Board of Commissioners met in Regular Session on December 17, 2018 at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner Masingale.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Curtis.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County, as recorded:

Scott Curtis - Present  
Dale Holbrook - Present  
Tim King - Present  
Roger Masingale - Present  
Jerry Millsaps - Present  
J. W. McPhail - Present  
Brent Carter -Present  
Tad Simpson - Present  
Charles Slack - Present  
Chairman David Crews – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on October 29<sup>th</sup>, 2018 were provided to the McMinn County Commissioners.

MOTION made by Commissioner Holbrook, and seconded by Commissioner King, to approve the minutes of October 29<sup>th</sup>, 2018.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award the Annual Thin Mix Paving Bid for Various County Roads.

Mr. Luallen presented resolution #18-117 along with a copy of the bid summary sheet and a copy of letter of recommendation from Commissioner of Highways Dan P. Evans.

RESOLUTION NO. 18-117

A RESOLUTION TO APPROVE AND AWARD THE  
ANNUAL THIN MIX PAVING BID FOR VARIOUS COUNTY ROADS

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

(Res. 18-117 con't)

WHEREAS, Dan Evans, McMinn County Highway Commissioner has recommended the bid be awarded to the low bidder, Wright Brothers Construction of Charleston, TN with the exception of County Road 51. Commissioner Evans recommends awarding County Road 51 to Rogers Group, Inc. of Oak Ridge, TN due to mobilization costs because Rogers Group will already be working on another project in the same area. Rogers Group and Wright Brothers have both agreed to this recommendation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Curtis, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve and Award Annual Requirements Bid for Paper-Plastics Products.

Mr. Luallen presented resolution #18-118 along with a copy the bid summary sheet and letters of recommendations from Scott McDowell and McMinn County Sheriff Joe Guy.

RESOLUTION NO. 18-118

A RESOLUTION TO APPROVE AND AWARD ANNUAL  
REQUIREMENTS BID FOR PAPER-PLASTICS PRODUCTS

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, the Courthouse Maintenance Department and Sheriff's Department requests the purchase of Paper and Plastic Products from January 1, 2019, to December 31, 2019, to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Scott McDowell, Courthouse Maintenance Supervisor, and Sheriff Joe Guy, both recommend the bid be awarded to the vendor with the lowest bid price per item meeting specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that this Commission does hereby approve the recommendation of the Maintenance Supervisor and the Sheriff.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

(Res. 18-119 con't)

Mr. Gentry presented resolution #18-119 along with supporting documents.

RESOLUTION NO. 18-119

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN  
MCMINN COUNTY AND CONTRACT FURNITURE ALLIANCE  
FOR MCMINN COUNTY HEALTH DEPARTMENT EXAM ROOM UPGRADES

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County desires to enter into contract with Contract Furniture Alliance to supply cabinetry, vanities, sinks, and fixtures to the McMinn County Health Department; and

WHEREAS, the total cost for these upgrades is \$36,094.70.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018 THAT THIS commission does hereby agree to enter into contract with Contract Furniture Alliance for exam room upgrades for the McMinn County Health Department.

AND FURTHERMORE RESOLVES to grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve Advance Payment of 2018 Inservice/Supplemental Pay to Eligible Officers of the McMinn County Sheriff's Department.

Mr. Luallen presented resolution #18-120.

RESOLUTION NO. 18-120

A RESOLUTION TO APPROVE ADVANCE PAYMENT OF 2018 INSERVICE/SUPPLEMENTAL  
PAY TO ELIGIBLE OFFICERS OF THE MCMINN COUNTY SHERIFF'S DEPARTMENT

WHEREAS, McMinn County receives payment of in-service supplemental pay from the State of Tennessee Peace Officer Standards and Training Commission for eligible officers as defined in Tennessee Code Annotated Title 38 Chapter 8; and

WHEREAS, the amount of the supplemental pay is \$600.00 per officer, and is received in the month of June; and

WHEREAS, McMinn County Sheriff Joe Guy requests this money be paid in the month of December.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION ON THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that this Commission does hereby approve the request of Sheriff Guy.

(Orig signed by John M. Gentry)

Attest:

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(Res. 18-120 con't)

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner McPhail, to approve this resolution.

Motion carried by voice vote.

E. A Resolution to Declare Items as Surplus Property.

Mr. Luallen presented resolution #18-121 along with list from 3 department heads. (McMinn County Clerk Melinda King: 2 Verizon Jet Packs, Blue Haun Chair #06210). (Assessor of Property Keith Price: 1 non-operable dell 24" monitor #06437), (Commissioner of Highways: Caterpillar Dozer, Bobcat Skid Steer).

RESOLUTION NO. 18-121

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, the McMinn County Clerk, the McMinn County Property Assessor, and the McMinn County Highway Department requests approval to have the equipment listed on the attached letters declared as surplus property and sell them; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that this Commission does hereby declare these items as surplus property.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Masingale, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

F. A Resolution to Approve Emergency Purchase of Justice Center Cell Door Replacement Locks.

Mr. Luallen presented resolution #18-122 along with a letter of recommendation from McMinn County Sheriff Joe Guy.

RESOLUTION NO. 18-122

A RESOLUTION TO APPROVE EMERGENCY PURCHASE OF JUSTICE CENTER CELL DOOR REPLACEMENT LOCKS

WHEREAS, the McMinn County Properties Committee met with the Sheriff and Justice Center staff in October to review issues with the door locks in the "Main Male" sector of the Justice Center; and

WHEREAS, according to correctional staff and maintenance personnel the locks area simply worn out from 27 years of use and inmate tampering; and

WHEREAS, the facts the replacement external lock system proposed by staff is a new design resulting in difficulty finding comparable bidders and the shortage of parts for the existing system is placing staff and inmates at potential risk an emergency purchase of the new locks is appropriate; and

WHEREAS, Sheriff Joe Guy requests the purchase of fifty (50) new Willow Wedge Locks from American Detention Systems to replace the locks in Main Male at a projected cost of one hundred forty-three thousand, seven hundred fifty dollars (\$143,750).

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(Res. 18-122 con't)

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 17<sup>TH</sup> DAY OF DECEMBER 2018, that this Commission hereby approves the emergency purchase of new locking mechanisms for the Main Mail sector for the Justice Center in order to reduce risks and liabilities to staff and inmates, and FURTHERMORE, authorizes the County Mayor to execute the documents necessary to fulfill the intentions of this resolution.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

G. A Resolution to Congratulate Susan Brown on her Retirement as Purchasing Assistant at the McMinn County Finance Office.

Mr. Luallen presented resolution #18-123. Jason read this resolution in its entirety.

#### RESOLUTION 18-123

### A RESOLUTION TO CONGRATULATE SUSAN BROWN ON HER RETIREMENT AS PURCHASING ASSISTANT AT THE MCMINN COUNTY FINANCE OFFICE

WHEREAS, Susan Brown has decided to retire as purchasing assistant at the McMinn County Finance Office after 33 years of dedicated service; and

WHEREAS, in her role as purchasing assistant, Susan Brown has made a lasting impact on McMinn County through her tireless efforts and filling the crucial role of assuring that purchasing procedures were properly followed; and

WHEREAS, while the amount of information and responsibilities associated with the position of purchasing assistant may go unrealized or underappreciated, Susan Brown has displayed her dependability and determination to fulfill her purchasing duties without fail; and

WHEREAS, Susan Brown's service to the citizens and employees of McMinn County has been characterized by her high level of intelligence, dedication, integrity, and hard work.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>TH</sup> DAY OF DECEMBER, 2018, that this Commission does hereby honor Susan Brown's efforts in McMinn County Finance Office and commends her for the impact she has had on McMinn County and furthermore wishes her many years of joyful retirement.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

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7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve the Contract Between Tennessee Department of Transportation and McMinn County Regarding Safety Improvement Project on Various County Roads.

Mr. Luallen presented resolution #18-124 along with a copy of the request letter from Commissioner of Highways Dan Evans.

RESOLUTION NO. 18-124

A RESOLUTION TO APPROVE A CONTRACT BETWEEN  
TENNESSEE DEPARTMENT OF TRANSPORTATION AND  
MCMINN COUNTY REGARDING SAFETY IMPROVEMENT PROJECT  
ON VARIOUS COUNTY ROADS

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into a contract with Tennessee Department of Transportation (TDOT); and

WHEREAS, TDOT desires to undertake a project on County Roads 48, 119, & 316 in McMinn County; and

WHEREAS, the program is funded 100% by a joint effort between TDOT & Federal Highway Agencies; and

WHEREAS, McMinn County has no financial obligation in the project but will be responsible for future maintenance of the improvements.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that this Commission does hereby approve this contract between TDOT and McMinn County regarding the safety improvement project on County Roads 48, 119, & 316 in McMinn County.

AND FURTHERMORE RESOLVES to grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner McPhail, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: #General Fund # 101

Date: 12/13/2018

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue Other Govt & Citizens Group	Contributions	48130	2,000.00	
Sheriff	Other Charges	54110-599		2,000.00

To enter revenue and expenditures related to Walmart grant for Shop with a Cop.

(This was approved by the county commission on 10/29/2018)

MOTION made by Commissioner Curtis and seconded by Commissioner Masingale to approve these budget amendments.

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Scott Curtis – Aye  
Dale Holbrook - Aye  
Tim King - Aye  
Roger Masingale - Aye  
Brent Carter - Aye  
J. W. McPhail - Aye  
Jerry Millsaps - Aye  
Tad Simpson - Aye  
Charles Slack - Aye  
Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: Road & Bridge Fund #131

Date: 12/13/2018

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Hwy & Bridge Maintenance	Asphalt/Hot Mix	62000-404	746,403.00	
Reserve	Unassigned Fund Balance	39000		746,403.00
To budget revenue and expenditures related to projects started in FY 17-18 but not completed until FY18-19.				
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	4,105.00	
State of Tennessee	State Aid Program	46420	201,184.00	
Capital Outlay	State Aid Program	68000-726		205,289.00
To budget revenue and expenditures related to state aid Projects from FY 17-18 and completed in FY18-19.				
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	1,300,000.00	
Hwy & Bridge Maintenance	Asphalt/Hot Mix	62000-404		1,300,000.00
To budget revenue and expenditures related to proposed additional paving for FY 18-19.				

MOTION made by Commissioner King and seconded by Commissioner Masingale to approve these budget amendments.

Scott Curtis – Aye  
Dale Holbrook - Aye  
Tim King - Aye  
Roger Masingale - Aye  
Brent Carter - Aye  
J. W. McPhail - Aye  
Jerry Millsaps - Aye  
Tad Simpson - Aye  
Charles Slack - Aye  
Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have school board approval.

FUND: General Purpose School Fund #141

Date: 10/08/2018

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Sources	Donations	48610	500.00	
Other Student Support	Other Supplies	72130-499		500.00
To enter the budget for the “fuel up to Play 60” grant funds awarded to E.K. Baker Elementary School.				

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DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State Education Funds	Early Childhood Education	46515		.35

Early Childhood Education	Clerical Personnel	73400-162		0.02
Early Childhood Education	Medical Insurance	73400-207		0.05

Early Childhood Education	Other Fringe Benefits	73400-299		0.42
Explanation: To amend the budget for the Pre-K budget for FY 2018-2019				

Reserves	Unassigned Fund Balance	3900	20,074.61	
Federal Thru State	Other Federal Thru State	47590	74,172.39	
Comm Services-Vocational Rehab	Case Management Assistants	73300-103		22,440.00
Comm Services-Vocational Rehab	Educational Assistants	73300-163		40,758.00
Comm Services-Vocational Rehab	Social Security	73300-163		3,919.00
Comm Services-Vocational Rehab	State Retirement	71100-204		2,636.00
Comm Services-Vocational Rehab	Life Insurance	73300-206		324.00
Comm Services-Vocational Rehab	Medical Insurance	73300-207		23,193.00
Comm Services-Vocational Rehab	Medicare	73300-212		917.00
Comm Services-Vocational Rehab	Other Fringe Benefits	73300-299		60.00

EXPLANATION: To enter the approved Voc-Rehab budget for the period of Oct. 1, 2018—Sep 30, 2019

Reserve	Unassigned Fund Balance	39000	56,801.00	
Regular Education Program	Instructional Supplies & Mat	71100-429		56,801.00

To budget the purchase of educational software at all seven elementary schools. Includes courseware, “Reading Eggs” and Study Island. This purchase was approved by the Board of Education on August 9, 2018.

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Federal Thru State	Special Ed-Grants to States	47143	28,475.70	
Special Ed Prog. Support	Travel	72220-355		13,475.70
Special Ed Prog. Support	Other Contracted Services	72220-399		15,000.00
To budget funds received in FY 2018-19 that provided high cost services for a special education student.				

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Contributions & Gifts	44570	5,000.00	
To enter the budget for the C. Murial Mayfield Family Foundation fine arts supply grant.				

LEAPS-Niota	Travel	71600-355	1,850.00	
LEAPS-Niota	In-Service/Staff Development	71600-524		1,850.00
To amend the budget for the Lottery for Education Afterschool Program LEAPS at Niota Elementary.				

LEAPS-Mountain View	Travel	71400-355	1,000.00	
LEAPS-Mountain View	In Service/Staff Develop	71400-524		1,000.00
To amend the budget for the Lottery for Education Afterschool Program (LEAPS) at Mountain View Elementary.				

LEAPS-Riceville	Travel	71410-355	1,850.00	
LEAPS-Riceville	In/Service/Staff Development	71410-524		1,850.00
To amend the budget for the Lottery for Education Afterschool Program (LEAPS) at Riceville Elementary.				

FUND: General Purpose School Fund #141 Date: September 17 2018

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenues	Contributions & Gifts	44570	5,500.00	
Vocational Ed. Program	Equipment	71300-730		5,500.00
To budget the donations given by DENSO to be used by the Robotics/Mechatronics				



MOTION made by Commissioner King and seconded by Commissioner Simpson to approve these budget amendments.

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( con't)

Scott Curtis – Aye  
Dale Holbrook - Aye  
Tim King - Aye  
Roger Masingale - Aye  
Brent Carter - Aye  
J. W. McPhail - Aye  
Jerry Millsaps - Aye  
Tad Simpson - Aye  
Charles Slack - Aye  
Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. This did have school board approval.

FUND: Central Cafeteria Fund #143

Date: 10/08/2018

Other Sources	Donations	48610	3,500.00	
Food Services	Food Service Equipment	73100-710		3,500.00
<u>Explanation: To enter budget for the Fuel up to play 60 grant funds awarded to E.K. Baker Elementary School.</u>				

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps to approve these budget amendments.

Scott Curtis – Aye  
Dale Holbrook - Aye  
Tim King - Aye  
Roger Masingale - Aye  
Jerry Millsaps - Aye  
J. W. McPhail - Aye  
Brent Carter - Aye  
Tad Simpson - Aye  
Charles Slack - Aye  
Chairman David Crews - Aye

Motion carried by roll call vote, as recorded

9. REVIEW AND ACCEPTANCE OF FY 2017-2018 AUDITED FINANCIAL STATEMENTS

Jason Martin with Henderson, Hutcherson, & McCullough, PLLC gave a brief report of the audit. Mr. Martin stated that McMinn County did receive a clean report this year. Mr. Martin praised Jason and his staff for their help with the audit.

Commissioner Slack made motion to accept the FY 2017-2018 Audit, and seconded by Commissioner McPhail.

Motion carried by voice vote.

10. COMMENTS FROM THE AUDIENCE

- Yvonne Lyons Emergency Director at Starr Regional Etowah and Starr Regional Athens spoke to the county commission about her concerns with the ambulance service AMR in McMinn County. She gave several different incidents that have occurred just in the last 6 weeks.

- Mayor Gentry said they have called a meeting that will include the County Commission, E911, AMR and the Emergency Director for Starr Regional Etowah and Athens and will have a follow up meeting with the county commission after this meeting.
- Michael Bobich Interim Operations Manager for AMR, filling in for Jamie Nichols who is out due to family sickness. Mr. Bobich spoke about some of the incidents Ms. Lyons voiced her

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concerns about and assured the county commission that the ambulance service is staying within 10 minutes of each call. He also said Tom Trotter with E-911 has call logs to show this. Mr. Bobich answered various questions from the county commission.

- Mike Carpenter spoke with the commission about County Road 323. He brought pictures to show mud and other hazards on the road he believes is coming from the junk yard business there (Woodrows). Mr. Carpenter stressed his concerns for his family and anyone else that has to use this road. He wanted to know who is responsible for all the mud on the road. Mayor Gentry said he has spoken with Commissioner of Highways Dan Evans about this situation and also ask his assistant Mark Cochran to be looking at some private acts that might help. Mayor Gentry also told Mr. Carpenter to come to his office on Tuesday and they would make some phone calls to some different agencies to try and get some help with this issue.

11. RESOLUTIONS

A. A Resolution to Approve Hotel/Motel Fund Contribution Upgrades to the I-75 Exit Lighting.

Mr. Gentry presented Resolution #18-125. This resolution did have Budget Committee approval.

RESOLUTION NO. 18-125

A RESOLUTION TO APPROVE HOTEL/MOTEL FUND CONTRIBUTION UPGRADES TO THE I-75 EXIT LIGHTING

WHEREAS, McMinn County has established a funding formula for allocating Hotel/Motel tax revenues for projects related to the promotion, preservation and development of tourism related projects and festivals; and

WHEREAS, the funding formula designates 42% of the prior year's Hotel/Motel tax collections for capital expenses related to tourism development; and

WHEREAS, the City of Athens has applied for assistance in converting the high-pressure sodium lights at Exits 49 and 52 to Generation 3 LED to provide better lighting at a lower energy cost; and

WHEREAS, the new lights should result in substantial long-term maintenance and energy savings by reducing the number of required fixtures from 116 to 64; and

WHEREAS, this Commission requires appropriate competitive purchasing procedures be followed prior to requesting reimbursement of McMinn County's contribution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER, 2018, that this Commission does hereby approve the request of \$20,000 for the high mast lighting upgrade project.

(Orig signed by John M. Gentry)  
 McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
 County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve Hotel/Motel Fund Contribution Upgrades to the Historical Niota Depot.

Mr. Gentry presented Resolution #18-126. This resolution did have Budget Committee Approval.

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(Res. 18-126 con't)

RESOLUTION NO. 18-126

A RESOLUTION TO APPROVE HOTEL/MOTEL FUND CONTRIBUTION UPGRADES TO THE HISTORICAL NIOTA DEPOT

WHEREAS, McMinn County has established a funding formula for allocating Hotel/Motel tax revenues for projects related to the promotion, preservation and development of tourism related projects and festivals; and

WHEREAS, the funding formula designates 42% of the prior year's Hotel/Motel tax collections for capital expenses related to tourism development; and

WHEREAS, the Niota Depot Preservation Committee has made application for funding in the amount of twenty-thousand dollars (\$20,000) to improve the depot's baggage room for year-round meeting space by upgrading the electrical system and installing a HVAC system; and

WHEREAS, the Niota Depot is the oldest operational depot in Tennessee, on the Civil War History Trail, home to the Fried Green Tomato and Train festivals and hosts numerous civic events; and

WHEREAS, by providing proper climate control this project would make the facility available to more events; and

WHEREAS, this Commission requires appropriate competitive purchasing procedures be followed prior to requesting reimbursement of McMinn County's contribution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER, 2018, that this Commission does hereby approve the request of \$20,000 for the Niota Depot's electrical and HVAC upgrade project, subject to meeting the required purchasing requirements.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Millsaps and seconded by Commissioner McPhail, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Urge the General Assembly to Support Restoration of Registers Commission.

Mr. Gentry presented Resolution #18-127.

RESOLUTION NO. 18-127

A RESOLUTION TO URGE THE GENERAL ASSEMBLY TO

SUPPORT RESTORATION OF REGISTERS COMMISSION

WHEREAS, the registers of deeds were entitled to retain a five percent (5%) commission for collecting state taxes levied under T.C.A. § 67-4-409 prior to 2006; and

WHEREAS, in 2006, T.C.A. § 67-4-409 was amended by Public Chapter 989 to provide that fifty-two percent (52%) of the registers' commission was to be retained by the state and credited to the state general fund; and

WHEREAS, the County Officials Association of Tennessee will seek legislation to restore the entire five percent (5%) commission to the registers of deeds.

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(Res. 18-127 con't)

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that the Tennessee General Assembly is strongly urged to support this legislation restoring the full five percent (5%) commission to the registers of deeds.

BE IT FURTHER RESOLVED, that the county clerk shall mail certified copies of this resolution to the member of the Tennessee General assembly representing the people of McMinn County and send a copy to the executive director of the County Officials Association of Tennessee.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner McPhail and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve Housing Needs Assessment.

Mr. Gentry presented Resolution #18-128. This did have Budget Committee approval.

RESOLUTION NO. 18-128

A RESOLUTION TO APPROVE HOUSING NEEDS ASSESSMENT

WHEREAS, the McMinn County Economic Development Authority formed a housing taskforce to identify challenges in the local housing market in response to concerns reported by area industries they experienced during their talent recruitment efforts; and

WHEREAS, EDA Executive Director Kathy Price has secured a proposal from Hodges and Pratt Real Estate Appraisers and Consultants who has prepared a similar study for Sevier County; and

WHEREAS, the City of Athens has taken action to pay for half of the cost of the study leaving McMinn County with a cost of twelve thousand dollars (\$12,000); and

WHEREAS, McMinn County requires the proposal to consider the impact our current subdivision regulations and planning regions may have on promoting or deterring housing developments.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMEBER 2018, that this Commission hereby approves funding the Pratt and Hodges Housing Needs Assessment in partnership with the McMinn County Economic Development Authority and the City of Athens, and authorizes the County Mayor to execute the documents necessary to fulfill the intentions of this resolution.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)

County Clerk

MOTION made by Commissioner Slack and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

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E. A Resolution to Approve Funding Request from the McMinn County Economic Development Authority for Site Preparation of McMinn County Industrial Property.

Mr. Gentry presented Resolution #18-129. This resolution did have Budget Committee approval.

RESOLUTION NO. 18-129

A RESOLUTION TO APPROVE FUNDING REQUESTS FROM THE McMINN COUNTY ECONOMIC DEVELOPMENT AUTHORITY FOR SITE PREPARATION OF McMINN COUNTY INDUSTRIAL PROPERTY

WHEREAS, November, 19<sup>th</sup> this Commission held a workshop with McMinn County Economic Development staff focused on economic development opportunities and risks; and

WHEREAS, one recurring challenge faced by east Tennessee industrial sites is topography and the associated risk aversion of prospects on projects involving large amounts of grading; and

WHEREAS, in order to improve local competitiveness McMinn County believes it is in our best interest to perform additional grading and site preparation at our industrial parks; and

WHEREAS, said improvements require geo-technical due diligence, along with the appropriate clearing, grading and erosion plans; and

WHEREAS, the EDA has secured estimates for these services with McMinn County's portion totaling approximately nineteen thousand, five hundred dollars (\$19,500).

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER 2018, that this Commission authorizes funding from Economic Development funds to assist with the due diligence and various site plans associated with clearing and grading at various McMinn County Industrial Parks; and FURTHERMORE, authorizes the County Mayor to execute documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)

McMinn County Mayor

Attest:

(Orig signed by Melinda King)

County Clerk

MOTION made by Commissioner Holbrook and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

F. A Resolution to Approve Contribution to TWU Innovation and Entrepreneurial Center.

Mr. Gentry presented Resolution #18-130. This resolution did have budget committee approval.

RESOLUTION NO. 18-130

A RESOLUTION TO APPROVE CONTRIBUTION TO TWU INNOVATION AND ENTREPRENEURIAL CENTER

WHEREAS, McMinn County recognizes that entrepreneurship is foundational to the growth of the local economy; and

WHEREAS, the McMinn County Commission has placed the enhancement of local entrepreneurship development as a strategic priority and has sought partnerships with both public and private entities to provide

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(Res. 18-130 con't)

services in the areas of business planning, marketing, financial management, new venture planning and risk analysis; and

WHEREAS, Tennessee Wesleyan University has recognized the need for such a program and has developed the LITE House Innovation Program with the mission of developing a robust entrepreneurial ecosystem to drive small business growth; and

WHEREAS, the facility will serve as a small business development center with specific programs tailored to high school students, women and veterans; and

WHEREAS, Tennessee Wesleyan University has requested funding from the Hotel/Motel tax fund dedicated to economic development in the amount of thirty thousand dollars (\$30,000).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17<sup>th</sup> DAY OF DECEMBER, 2018, that this Commission does hereby approve the contribution subject to proper advertising as a contribution to a non-profit organization.

(Orig signed by John M. Gentry)  
McMinn County Mayor

Attest:

(Orig signed by Melinda King)  
County Clerk

MOTION made by Commissioner Slack and seconded by Commissioner Curtis, to approve this resolution.

Motion carried by voice vote.

12. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

13. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Commissioner Curtis—Budget Committee met prior to this meeting and recommended 5 resolutions and the audit to be sent to the full commission for approval. Also approved the budget calendar for next year.

14. COMMENTS FROM THE COUNTY MAYOR

- School Board the current director and incoming director has requested capitol funding for HVAC system and roof repairs. The budget committee suggested they get bids and designs and come back before the county commission later.
- Mr. Gentry thanked Jason and his staff for another clean audit. Mr. Gentry praised Susan Brown for her dedication to the county. He said she treated the counties money like it was hers when it came to ordering. She made sure to get the best bargain. (The County Coupon Clipper)
- Next year starting in November the county will began looking at celebrating the bicentennial for the county with different events.
- Thursday at noon will be the Annual Courthouse Luncheon.

15. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk's Office:

Notaries to be elected December 17, 2018

WILMA ARMSTRONG J	TAMMY LEE RUCKER
D. MITCHELL BRYANT	BRANDI MICHELLE SHANKS
SHAUN A. FARRELL	WENDY SIMKO
STACY HARRIS	JERRY E. SMITH
JOLYNN H. MILLER	CHRISTINA SOUTH
ANGELA MEGAN NAPIER	SARAH L WILLIAMS
SHANE PARTAIN	

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps, to approve these notary applications.

Motion carried by voice vote.

16. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Crews declared the Commission meeting adjourned before 8:45 pm.

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MELINDA KING  
McMinn County Clerk

Attest:

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Deputy

(date)