

The McMinn County Board of Commissioners met in Regular Session on June 17, 2019, at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner King.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Holbrook.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County Clerk, as recorded:

Scott Curtis - Present
Dale Holbrook - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps - Present
J. W. McPhail - Present
Brent Carter - Present
Tad Simpson - Present
Charles Slack - Present
Chairman David Crews – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on May 20, 2019 provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve the minutes of May 20, 2019.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award Annual Janitorial Products Bid.

Mr. Luallen presented resolution #19-056 along with a letter of recommendation from Sheriff Joe Guy and Scott McDowell, Supervisor and a copy of the bid summary sheet.

RESOLUTION NO. 19-056

A RESOLUTION TO APPROVE AND AWARD ANNUAL
JANITORIAL PRODUCTS BID

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

(Res. 19-056 con't)

WHEREAS, McMinn County has requested the purchase of Janitorial Products from July 1, 2019 through June 30, 2020, to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Scott McDowell, Courthouse Maintenance Supervisor, recommends the bid be awarded to the vendor with the lowest bid price per item meeting specifications; and

WHEREAS, Sheriff Joe Guy, recommends the bid be awarded to the vendor with the lowest bid price per item meeting specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17th DAY OF JUNE, 2019, that this Commission does hereby approve the recommendation of the Maintenance Supervisor and the Sheriff concerning the janitorial bid.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve and Award Annual Pipe Bid.

Mr. Luallen presented resolution #19-057 along with a letter of recommendation from Dan P. Evans, Chief Administrative Officer and a copy of the bid summary sheet.

RESOLUTION NO. 19-057

A RESOLUTION TO APPROVE AND AWARD ANNUAL PIPE BID

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, Dan Evans, McMinn County Highway Commissioner, request to bid the annual pipe purchase for the period of July 1, 2019 through June 30, 2020; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Dan Evans the McMinn County Highway Commissioner recommends awarding the bid of steel pipe to Contech of Englewood, TN; and corrugated poly pipe to Contech of Englewood, TN. Each recommendation is for the lowest bid meeting specifications, see attached recommendation letter.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17th DAY OF JUNE, 2019, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Declare Items as Surplus Property.

Mr. Luallen presented resolution #19-058.

RESOLUTION NO. 19-058

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, the McMinn County Mayor requests approval to have four (4) scoreboards from the old fields at Cooke Park declared as surplus property and sell them; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17th DAY OF JUNE 2019, that this Commission does hereby declare these items as surplus property.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve Lease of Property Proposal with Thomas Contracting, LLC.

Mr. Luallen presented resolution #19-059 along with a copy of the grant amendment.

RESOLUTION NO. 19-059

A RESOLUTION TO APPROVE LEASE OF PROPERTY PROPOSAL WITH THOMAS CONTRACTING, LLC

WHEREAS, in May 2016, McMinn County entered into a contract with Thomas Contracting, LLC for the lease of approximately 160 acres adjacent to the McMinn County Landfill; and

WHEREAS, this lease agreement contained some contradictory language regarding the time period of the lease; and

WHEREAS, the lease addendum clarifies that the term of the lease is from May 2016 and continues on a year to year basis until either party tenders a sixty-day notice to terminate; and

WHEREAS, the lease addendum also increases the rental rate by 1.5% per year and allows the lessee to mow adjacent landfill fields for hay with up to one-third of the crop to be used by the landfill for erosion control.

NOW, THEREFOR, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17TH DAY OF JUNE, 2019, that this Commission does hereby approve the above property lease addendum with Thomas Contracting, LLC.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Res. 19-059 con't)

(Orig signed by Melinda King)
 County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: General Fund #101

Date: June 13, 2019

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	280,000.00	
Employee Benefits	Employee & Dependent Ins	58600-205		280,000.00
Courtroom Security	Social Security	53920-201		3,000.00
Explanation: To provide additional funds necessary for claims in 2019				

State of Tennessee	Other Health and Welfare	46390	19,975.00	
Public Health and Welfare	Other Capital Outlay	91140-799		19,975.00
Explanation: To budget revenue and expenditures related to State of Tennessee THDA Home grant.				

MOTION made by Commissioner Curtis and seconded by Commissioner Slack to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: OTHER CAPITAL PROJECTS #189

Date: June 13, 2019

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Calhoun School				
State of Tennessee	Health Department Programs	46310		20,000.00
General Administration Projects	Building Cons. (Expo/Recreation:	91110-706		
Explanation: To budget revenue and expenditures associated with the State of Tennessee.				

MOTION made by Commissioner Simpson and seconded by Commissioner McPhail to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King – Aye

(con't)

Roger Masingale - Aye
Brent Carter - Aye
J. W. McPhail - Aye
Jerry Millsaps - Aye
Tad Simpson - Aye
Charles Slack - Aye
Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

9. COMMENTS FROM THE AUDIENCE

- Michael Coffee president of the local chapter of PFLAG (Parents and Friends of Lesbian and Gay) organization spoke to the county commission. Mr. Coffee proposed that McMinn County declare June as Pride month as most major cities already do. He also explained how Pride month originated. Mr. Coffee said he felt like declaring pride month in McMinn County would send a positive message to our youth and to our city as a whole that McMinn County is truly the friendly city where all people can find their place no matter who they are or who they love.

10. RESOLUTIONS

A. A Resolution to Approve Idlewild Rural Fire Hydrant Request.

Mr. Gentry presented Resolution #19-060. Mayor Gentry said this resolution was addressed at the Emergency Services meeting tonight and due to the inability of the waterline to handle the pressure the resolution will be pulled and submitted at a later date.

B. A Resolution to Approve the Request for Hotel-Motel Funds by the American Legion Post 68 to Fund Their Downtown July 4 Celebration.

Mr. Gentry presented Resolution #19-061 along with a request from Dick Pelley and did have recommendation from the budget committee.

RESOLUTION NO. 19-061

A RESOLUTION TO APPROVE THE REQUEST FOR HOTEL-MOTEL FUNDS BY THE AMERICAN LEGION POST 68 TO FUND THEIR DOWNTOWN JULY 4 CELEBRATION

WHEREAS, American Legion Post 68 holds an annual Fourth of July Celebration in Downtown Athens; and

WHEREAS, the celebration is now in its third year and offers free food and entertainment for those of all ages; and

WHEREAS, the mission of the event is to make the Fourth of July in Downtown Athens a patriotic and memorable experience for both children and adults; and

WHEREAS, to assist in the funding of this annual event, the McMinn County Commission agrees to provide \$ 2,000.00 from the Hotel/Motel Tax Fund; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17TH DAY OF JUNE, 2019 that this Commission does hereby approve \$ 2,000.00 for the American Legion Post 68 to host their Downtown July 4 Celebration and advertise appropriately as a donation to the organization.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
Melinda King

(Res. 19-061 con't)

MOTION made by Commissioner King, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Declare Ford F550 Trucks Surplus Property.

Mr. Gentry presented Resolution #19-062. This did have Emergency Services Committee approval.

RESOLUTION NO. 19-062

A RESOLUTION TO DECLARE FORD F550 FIRE TRUCKS SURPLUS PROPERTY

WHEREAS, McMinn County has recently replaced its fleet of eleven Ford F550 Fire brush trucks; and

WHEREAS, McMinn County wishes to declare the following 11 brush trucks as surplus property to make the vehicles eligible for public sale and interdepartmental purchase; and

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1FDAF5758YEC57134	1FDAF5751XED76108
1FDAF57571YEC57136	1FDAF5755YEC57138
1FDAF575XXED76107	1FDAF5757YEC57139
1FDAF57F0YEB19302	1FDAF5753XED76109
1FDAF5753YEC57140	

WHEREAS, the rural fire departments may purchase the trucks at a rate of \$10,000 per truck, payable in two yearly installments of \$5,000 with the stipulation the truck not be sold within three years without permission of the county commission; and

WHEREAS, the County Mayor and Director of Finance are authorized to offer the remaining trucks not retained by various county departments for public sale in a means to receive the highest possible value for the vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 17TH DAY OF JUNE 2019, that this Commission does hereby declare the fleet of eleven Ford F550 fire brush trucks as surplus and FURTHERMORE, authorize the County Mayor and Director of Finance to execute the necessary contracts and other documents necessary to fulfill the intent of this resolution.
property.

(Orig signed by John M. Gentry)
McMinn County

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve Interdepartmental Purchase.

Mr. Gentry presented Resolution #19-063.

(Res. 19-063 con't)

RESOLUTION NO. 19-063

A RESOLUTION TO APPROVE INTERDEPARTMENTAL PURCHASE

WHEREAS, McMinn County has recently purchased eleven new fire brush trucks for the rural volunteer fire departments to replace its brush truck fleet; and

WHEREAS, the McMinn County Landfill Director has requested the opportunity to purchase one of the old trucks to use for watering the landfill roads, pulling equipment trailer and wetting the expo arena surface; and

WHEREAS, the Commissioner of Highways has requested the opportunity to purchase up to three older trucks and install dump beds and flat beds for general highway department use; and

WHEREAS, the Emergency Services Committee recommends the interdepartmental purchase at a rate of \$10,000 per truck.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 17th DAY OF JUNE 2019, that this commission does hereby approve the interdepartmental purchases.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Slack, to approve this resolution.

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

- Commissioner Simpson—Emergency Services Committee met tonight and sent resolutions to the full committee.
- Commissioner Curtis—Budget Committee met tonight and went over a few items, also got a report on revenues and expenditures. Dr. Curtis also said they are still waiting on the school board numbers before they get the budget together. Also approved resolution 19-061 for the American Legion to be sent to the full commission.

13. COMMENTS FROM THE COUNTY MAYOR

- Mayor Gentry thanked everyone who came out for the delivery of the new brush trucks. He also thanked the county for the preparation over the last 20 years so this could be possible.
- Mayor Gentry congratulated TWU and Couch Berry on two national championships and will have something for them in the future.
- Mayor Gentry reminded everyone that Englewood will have a bicentennial celebration on June 29th 2019 at 7:30 am with a pancake breakfast. He also said they will have the square dance the night before at 7:30 pm.
- Mayor Gentry said he is working with Athens and Etowah to have a bicentennial theme for the fireworks event this year.
- Mayor Gentry said the July County Commission meeting will be moved to July 29th giving more time for the budget process. Mayor Gentry said they also plan to have a joint meeting with the City of Athens and the Industrial Bond Board for a public hearing for a T.I.P application similar to what was done for Food City.
- Mayor Gentry reminded everyone that Saturday George W. Bush will be in Athens Saturday June 22, 2019

14. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk's Office:

Notaries to be elected June 17, 2019

CHRISTINA BURRELL	JOE B. HOLBROOK
JILL CRABTREE	ZELMA J. HUGHES
BRITTANI CROWDER	MICHAEL F. KING
TAMMY O. FAIRMAN	LESLIE MCKEE
SARAH FAWAZ	SALLY ROLLINS
JENNIFER L. FERRIS	KAJONDRA RYAN
MATTHEW CRAIG HARPER	

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve these notary applications. (Commissioner Holbrook abstained from this vote because his son Joe applied for a notary.)

Motion carried by voice vote.

15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Crews declared the Commission meeting adjourned at 7:52 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy (date)