

The McMinn County Board of Commissioners met in Regular Session on June 15, 2020 at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner Slack.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Curtis.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County, as recorded:

Scott Curtis - Present
Dale Holbrook - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Present
Chairman David Crews – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on May 18, 2020 were provided to the McMinn County Commissioners.

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve the minutes of April 20, 2020.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award Annual Janitorial Products Bid.

Mr. Luallen presented resolution #20-035 along with bid summary sheet.

RESOLUTION NO. 20-035

A RESOLUTION TO APPROVE AND AWARD ANNUAL
JANITORIAL PRODUCTS BID

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, McMinn County has requested the purchase of Janitorial Products from July 1, 2020 through June 30, 2021, to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

(Res. 20-035 con't)

WHEREAS, Scott McDowell, Courthouse Maintenance Supervisor, recommends the bid be awarded to the vendor with the lowest bid price per item meeting specifications; and

WHEREAS, Sheriff Joe Guy, recommends the bid be awarded to the vendor with the lowest bid price per item meeting specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 15th DAY OF JUNE, 2020, that this Commission does hereby approve the recommendation of the Maintenance Supervisor and the Sheriff concerning the janitorial bid.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner McPhail, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve and Award Annual Pipe Bid.

Mr. Luallen presented resolution #20-036.

RESOLUTION NO. 20-036

A RESOLUTION TO APPROVE AND AWARD ANNUAL PIPE BID

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, Dan Evans, McMinn County Highway Commissioner, request to bid the annual pipe purchase for the period of July 1, 2020 through June 30, 2021; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Dan Evans the McMinn County Highway Commissioner recommends awarding the bid of steel pipe to Contech of Englewood, TN; and corrugated poly pipe to Contech of Englewood, TN. Each recommendation is for the lowest bid meeting specifications, see attached recommendation letter.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 15th DAY OF JUNE, 2020, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Approve Purchase over \$25,000 for the Purchase of a New 2021 International MV607-4X2 Chassis Dump Truck from Lee Smith Through the National Bidding Program "Sourcewell" (Fomraly NJPA) to be used at the McMinn County Highway Department.

Mr. Luallen presented resolution #20-037.

(Res. 20-037 con't)

RESOLUTION NO. 20-037

A RESOLUTION TO APPROVE PURCHASE OVER \$25,000
FOR THE PURCHASE OF A NEW 2021 INTERNATIONAL MV607-4X2 CHASSIS DUMP
TRUCK FROM LEE SMITH THROUGH THE NATIONAL BIDDING PROGRAM
"SOURCEWELL" (FORMALLY NJPA) TO BE USED
AT THE MCMINN COUNTY HIGHWAY DEPARTMENT

WHEREAS, the McMinn County Highway Commissioner, Dan Evans, requests to purchase a new 2021 International MV607-4X2 Chassis from Lee Smith through the National Bidding program "Sourcewell" (formally NJPA); and

WHEREAS, the truck to be purchased is valued at \$84,715.11.; and

WHEREAS, according to Financial Management Committee Policies & Procedures, purchases over \$25,000 requires County Commission approval.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 15th DAY OF JUNE, 2020, that this Commission does hereby approve the purchase of a 2021 MV607-4X2 International Dump Trucks for the McMinn County Highway Department at a total cost of \$84,715.11.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Curtis, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve Memorandum of Understanding with Tennessee Bureau of Investigation.

Mr. Luallen presented resolution #20-038 along with a copy of the Memorandum of Understanding Between TBI and McMinn County Sheriff's Department.

RESOLUTION NO. 20-038

A RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING WITH TENNESSEE
BUREAU OF INVESTIGATION

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter contracts with other entities; and

WHEREAS, McMinn County Sheriff Joe Guy requests approval of this agreement where TBI will reimburse McMinn County Sheriff's Department for overtime costs related to drug overdose investigations; and

WHEREAS, the amount of reimbursement per fiscal year shall not exceed \$10,000.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 15th DAY OF JUNE, 2020 that this Commission does hereby agree to approve Sheriff Joe Guy's request and furthermore authorizes the county mayor as his designee to execute any and all documents related to said memorandum of understanding.

(Res. 20-038 con't)

(Orig signed by John M. Gentry)
 McMinn County Mayor

Attest:

(Orig signed by Melinda King)
 County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: #General Fund # 101

Date: 06/11/2020

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Undesignated Fund Balance	3900	105,000.00	
Tourism	Contributions	58110-316		105,000.00
EXPLANATION: To budget additional expenditures related to additional railroad property and events and capital contributions related to Tourism Funding Formula from Tourism portion of Hotel/Motel Tax Reserve.				

Federal Through State	COVID-19 Grant #2 (aoc)	47302	54,663.00	
COVID-19 Grant #2	Other Supplies and Materials	58802-499		54,663.00
EXPLANATION: To budget revenue and expenditures related to State of Tennessee Administrative Office of Courts for COVID related items. Commission Approved 4/20/20.				
Federal Through State	COVID-19 Grant #3 Elections	47303	4,000.00	
COVID-19 Grant #3	Other Supplies and Materials	58803-499		4,000.00
Explanation: To budget revenue and expenditures related to CARES ACT COVID-19 relief for Elections Commission Approved 4/20/20.				

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State of Tennessee	Other State Grants	46980	148,148.00	
Tourism	Land	58-110-715		148,148.00
Special Patrols	State Retirement	54120-204		1,482.00
Explanation: To budget revenue & expenditures related to State of Tennessee Dept. of Tourism Grant for purchasing and re-surfacing Eureka Trail into Englewood. Commission Approved 4/18/16				
State of Tennessee	Other State Grants	46980	75,000.00	
Tourism	Other Construction	58110-791		75,000.00
Explanation: To budget revenue & expenditures related to State of Tennessee Dept. of Tourism Grant for purchasing and re-surfacing Eureka Trail into Englewood. Commission Approved 01/29/2020				
Federal Through State	COVID-19 #2 (ACO)	47302	54,663.00	
COVID-19 Grant #2	Other Supplies and Materials	58802-499		54,663.00
Explanation: To budget and expenditures related to State of Tennessee Administrative Office of Courts for COVID related items. Commission approved 4/20/20.				

Reserve	Undesignated Fund Balance	39000	6,000.00	
Sexual Offender Registry	Law Enforcement Supplies	54160-431		6,000.00
EXPLANATION: To budget additional expenditures in FY 2019-.2020 from Sexual Offender Registry Reserve No effect on overall budget.				
Reserve	Unassigned Fund Balance		347,550.00	
Courtroom Security	Other Salaries and wages	53920-189		14,600.00

(con't)

Courtroom Security	Social Security	53920-201		1,900.00
Courtroom Security	State Retirement	53920-204		1,050.00
Jail	Overtime	54210-187		44,000.00
Jail	Other Salaries & Wages	54210-189		20,000.00
Jail	Medical & Dental Insurance	54210-340		135,000.00
Jail	Custodial Supplies	54210-410		11,000.00
Jail	Utilities	54210-452		6,000.00
Fire Prevention Control	Maint & Repair Sev. -Vehicles	54310-338		35,000.00
Fire Prevention Control	Other Contracted Services	54310-399		16,000.00
County Medical Examiner	Medical Examiner	54010-131		43,000.00
County Medical Examiner	Autopsies	54610-354		20,000.00
Explanation: To budget anticipated additional expenditures in FY 2019-2020.				

MOTION made by Commissioner Simpson, and seconded by Commissioner McPhail to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These had School Board approval.

FUND: General Purpose School Fund #141

DATE: 05/29/20

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Support Services/Regular	Travel	72210-355	219.94	
Support Services/Regular Instruction	Other Equipment	72210-790		219.94
Explanation: To amend the budget for Safe Schools Grant for FY 2019-2020				

MOTION made by Commissioner King, and seconded by Commissioner Carter to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

(con't)

Fund: Federal Projects #142, Consolidated Admin, #020

Date: 06/08/20

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State Revenue	Special Education-Grants to States	47143	5,503.60	
Special Education Program	Instructional Supplies & Materials	71200-429		600.00
Special Education Program	Special Education Equipment	71200-725		4,903.60
Explanation: To enter the budget IDEA Technology Partnership Grant for FY 2019-2020.				

MOTION made by Commissioner Slack and seconded by Commissioner Millsaps to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

9. COMMENTS FROM THE AUDIENCE

None.

10. RESOLUTIONS

A. A Resolution for Application Regarding Funding and Placement of a Rural Fire Hydrant.

Mr. Gentry presented resolution # 20-039.

RESOLUTION NO. 20-039

A RESOLUTION TO APPROVE THE APPLICATION REGARDING
 FUNDING AND PLACEMENT OF A RURAL FIRE HYDRANT

WHEREAS, in order to properly perform the essential means of fighting fires in McMinn County, it is necessary to provide fire hydrants to rural areas; and

WHEREAS, it is the policy of McMinn County to aid in the funding of the placement of one rural fire hydrant per year in each fire district; and

WHEREAS, the following application has been recommended for approval by the Rural Fire Committee:

As a service to the citizens of McMinn County, the McMinn County Commission approves a grant for payment toward the installation of ONE fire hydrant per fire district per fiscal year. The grant amount is \$3,000.00 per hydrant, based on available funds and approval of the Budget Committee.

I, Brandon Ainsworth, Chief of the Riceville Fire District, wish to request the placement of one fire hydrant at the following location:

Intersection of County Road 700 @ County Road 655.

This form stands as a Hold Harmless agreement whereas McMinn County Rural Fire is not responsible for any fees relating to maintenance of said fire hydrant. The undersigned applicant understands that this hydrant, should its funding be approved by the McMinn County Commission, will be installed by the local utility provider, and may or may not be maintained by the utility. The person/group making this request accepts the

(Res. 20-039 con't)

responsibility of maintaining this hydrant, which could include, but not be limited to: painting, mowing, arranging hydrant testing, keeping maintenance records, etc.

Signature: Brandon Ainsworth (Original On file)

Address: Po Box 3044 Riceville TN 37370

Telephone: 423-506-4858

Date of Request: June 15, 2020

As Rural Fire District Chief, I approve this recommendation: Brandon Ainsworth (Original On file)

Fire District: 6

Commission District: 5

Utility Provider Agreement:

As Utility Provider, it is agreed that the installation of this hydrant must be completed and billed to McMinn County within the fiscal year following the year in which the application was approved. If the installation is not completed and billed to McMinn County within that time, this utility provider will assume all costs incurred for the installation of the approved hydrant, including costs involving installation, materials, etc.

Utility Provider Authorizing Signature: (Original on file)

This hydrant was approved by the McMinn County Commission on June 15, 2020

Commissioner Signature: Chairman Crews (Original on file)

Commissioner Signature: Commissioner Curtis (Original on file)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 18th Day of June 15, 2020 that this Commission does hereby approve this Fire Hydrant Request.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

A. A Resolution to Confirm the Re-Appointment of Mark Lowry to the McMinn County 911 Board of Directors.

Mr. Gentry presented resolution # 20-040.

RESOLUTION NO. 20-040

A RESOLUTION TO CONFIRM THE RE-APPOINTMENT OF MARK LOWRY

(Res. 20-040 con't)

TO THE MCMINN COUNTY 911 BOARD OF DIRECTORS

WHEREAS, the McMinn County 911 has a Board of Directors to oversee the direction and management of its operations and service; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates Mark Lowry_for re-appointment to the McMinn County 911 Board for a four-year term, which will expire June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 15th DAY OF JUNE 2020, that this commission does hereby confirm this appointment.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

A. A Resolution to Confirm the Re-Appointment of Richard Brogan to the McMinn County 911 Board of Directors.

Mr. Gentry presented resolution # 20-041.

RESOLUTION NO. 20-041

A RESOLUTION TO CONFIRM THE RE-APPOINTMENT OF RICHARD BROGAN TO THE MCMINN COUNTY 911 BOARD OF DIRECTORS

WHEREAS, the McMinn County 911 has a Board of Directors to oversee the direction and management of its operations and service; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates Richard Brogan for re-appointment to the McMinn County 911 Board for a four-year term, which will expire June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 15th DAY OF JUNE 2020, that this commission does hereby confirm this appointment.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Commissioner Simpson—Emergency Services Committee met and discussed the fire hydrant application submitted for approval and sent it to the full commission. Also talked with fire chiefs on upcoming moneys that will be needed for various items.

13. COMMENTS FROM THE COUNTY MAYOR

- Jason Luallen Finance Director gave an update on the 2020-2021 budget. He said they are waiting on numbers from the state and the School Board.
- Mr. Gentry said the county is at 162 cases of Covid-19 as of this morning with 99 of them being at Lifecare. Lifecare has been designated as Covid-19 free.
- Mayor Genty said the Election Commission has the new voting machines up to demonstrate if anyone would like to go across the hall to see them.

14. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk's Office:

Notaries to be elected June 15, 2020

AMY B. ARNWINE
CINDY M BIVENS
DEBORAH LYNN CARDIN
SANDRA J CLINE
JEAN GRAYSON
MARILYN B. HENRY

JENNIFER L MILLER
JOANNE MORGAN
JOY O RUSSELL
S. SHANE SEWELL
KIM TIPTON

MOTION made by Commissioner McPhail, and seconded by Commissioner Slack, to approve these notary applications.

Motion carried by voice vote.

15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Crews declared the Commission meeting adjourned before 7:50 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy (date)