

The McMinn County Board of Commissioners met in Regular Session on December 21, 2020 at 7:30 pm, using the zoom app.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner Masingale.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner King.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County, as recorded:

Scott Curtis - Present
Dale Holbrook - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Absent
Tad Simpson - Present
Charles Slack – Present
Chairman David Crews – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on November 23, 2020 were provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner McPhail, to approve the minutes of November 23, 2020.

Motion carried by roll call vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award Annual Requirements Bid for Paper-Plastics Products

Mr. Luallen presented resolution #20-081 along with bid summary sheet along with recommendation letters from Joe Guy and Scott McDowell.

RESOLUTION NO. 20-081

A RESOLUTION TO APPROVE AND AWARD ANNUAL
REQUIREMENTS BID FOR PAPER-PLASTICS PRODUCTS

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, the Courthouse Maintenance Department and Sheriff's Department requests the purchase of Paper and Plastic Products from January 1, 2021, to December 31, 2021, to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

(Res. 20-081 con't)

WHEREAS, Scott McDowell, Courthouse Maintenance Supervisor, and Sheriff Joe Guy, both recommend the bid be awarded to the vendor with the lowest bid price per item meeting specifications. The only exception to this will be Item #2. Due to past quality issues, Item #2 is recommended to be awarded to Kelsan.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF DECEMBER 2020, that this Commission does hereby approve the recommendation of the Maintenance Supervisor and the Sheriff.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by roll call vote.

B. A Resolution to Approve and Award Reil & Papi Replacement Project Bid at the McMinn County Airport.

Mr. Luallen presented resolution #20-082 along with a copy of the bid tabulation.

RESOLUTION NO. 20-082

A RESOLUTION TO APPROVE AND AWARD REIL & PAPI REPLACEMENT PROJECT BID AT THE MCMINN COUNTY AIRPORT

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, McMinn County requested bids for Reil & Papi replacement for the McMinn County Airport and the bids were taken on December 10, 2020; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids and the apparent low bidder is Guardian Electric Corporation; and

WHEREAS, PDC Consultants, the engineer for this project, recommends that the bid be awarded to Guardian Electric Corporation in the amount of \$231,725.00 contingent upon securing state and federal funds sufficient to fully fund the project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF DECEMBER, 2020, that this Commission does hereby approve the recommendation of the County Mayor and PDC Consultants.

AND FURTHERMORE RESOLVES, to give authority to the County Mayor or his designee to execute and administer the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by roll call vote.

C. A Resolution to Approve Purchase Over \$25,000 from Harp for Poll Pads to be used by the McMinn County Election Commission.

Mr. Luallen presented resolution #20-083.

Commissioner Masingale wanted to know if this software had been checked out. He said he has read that most states that have it have gone back to pen and paper. TeAnna McKinney said she hadn't heard of any problems. After looking on the internet the commissioners tabled this resolution until further review.

MOTION made by Commissioner Simpson, and seconded by Commissioner Curtis, to approve this resolution.

Motion carried by roll call vote.

D. A Resolution to Approve Vehicles as Surplus Property.

Mr. Luallen presented resolution #20-084 along with a list of the surplus property.

RESOLUTION NO. 20-084

A RESOLUTION TO APPROVE VEHICLES AS SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, Highway Commissioner, Dan Evans requests to declare the following Highway Department vehicles as surplus property: Inventory #69 – 2016 New Holland Tractor - NT00916M and Diamond Mower - Diamond 17717 2016 DBM-C-N.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 21ST DAY OF DECEMBER, 2020, that this Commission does hereby approve the above equipment as surplus property as recommended by Dan Evans.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner King, to approve this resolution.

Motion carried by roll call vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve Amendment to State Supplement Contract with State of Tennessee Commission on Children and Youth for FY 2021-2024.

Mr. Luallen presented resolution #20-085 along with a copy of the plan.

RESOLUTION NO. 20-085

A RESOLUTION TO APPROVE AMENDMENT TO STATE SUPPLEMENT CONTRACT WITH STATE OF TENNESSEE COMMISSION ON CHILDREN AND YOUTH FOR FY 2021-2024

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

(Res. 20-085 con't)

WHEREAS, McMinn County has previously entered into a contract with the State of Tennessee Commission on Children and Youth to receive funds not to exceed the amount of \$9,000 per year for a four-year period to be disbursed for developing and improving juvenile court and community alternative to detention; and

WHEREAS, it is necessary to amend line items within the contract with McMinn County for the period July 1, 2021 through June 30, 2024.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF DECEMBER, 2020, that this Commission does hereby agree to amend this contract with State of Tennessee, Tennessee Commission on Children and Youth for period July 1, 2021 through June 30, 2024.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by roll call vote.

B. A Resolution to Extend Lease with the Tennessee Department of General Services.

Mr. Luallen presented resolution #20-086 along with a copy of the lease agreement.

RESOLUTION NO. 20-086

A RESOLUTION TO EXTEND LEASE WITH THE TENNESSEE DEPARTMENT OF GENERAL SERVICES

WHEREAS, McMinn County currently leases office space at the Justice Center to the Tennessee Department of General Services, acting on behalf of the Department of Corrections, Probation and Parole; and

WHEREAS, McMinn County and General Services desire to extend the lease for a five-year term beginning January 1, 2021 through December 31, 2025, with all stipulations remaining in force, including the monthly rate of \$600.00; and

WHEREAS, the County Mayor recommends approval.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21ST DAY OF DECEMBER 2020, that this Commission does hereby approve the lease extension with the Tennessee Department of General Services, and FURTHERMORE, authorizes the County Mayor to execute any and all documents necessary to fulfill the intent of this resolution

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by roll call vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: #General Fund # 101

Date: 12/17/2020

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Revenue-Other Gov't & Citizens	Other	48990	5,350.00	
Agricultural Ext. Services	Other Construction	57100-791		5,350.00
To budget revenue and expenditures related to farm credit contribution				

MOTION made by Commissioner King and seconded by Commissioner McPhail to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Absent
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.
 This did have School Board approval.

Fund: General Purpose School Fund #141

Date: 11/16/2020

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
Federal Thru State	Other Federal Thru State	47590	676.56	
Other Programs (Vocational Rehab.)	Medical Insurance	72290-207		676.56
Explanation: To amend the budget for FY 20-21 School to Work Grant.				

MOTION made by Commissioner Holbrook and seconded by Commissioner Masingale to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Absent
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Aye

Motion carried by roll call vote, as recorded:

9. RESOLUTIONS

None

10. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

A. A Resolution to Confirm the Re-Appointment of Jeff Melton to the Riceville Utility District Board of Directors.

Mr. Gentry presented resolution # 20-087.

RESOLUTION NO. 20-087

A RESOLUTION TO CONFIRM THE REAPPOINTMENT OF JEFF MELTON
TO THE RICEVILLE UTILITY DISTRICT BOARD OF DIRECTORS

WHEREAS, Jeff Melton was appointed on November 18, 2013 to fill the unexpired term of Jim Danuels; and

WHEREAS, Jeff Melton's term on the Riceville Utility District Board of Directors has expired; and

WHEREAS, Tennessee Code Annotated 7-82-307 empowers utility districts to submit the names of prospective board members to the County Mayor for appointment; and

WHEREAS, based upon the recommendation of the Riceville Utility District Board of Directors, and finding no sound reason to reject the recommendation, County Mayor John Gentry does recommend Jeff Melton of the Riceville community to be reappointed as a member of the Riceville Utility District Board of Directors for a four year term subject to County Commission confirmation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 21ST DAY OF DECEMBER 2020, that this Commission does hereby confirm the reappointment of Jeff Melton to the Riceville Utility District Board of Directors.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Confirm the Re-Appointment of John Bohannon to the McMinn County Regional Planning Commission.

Mr. Gentry presented resolution # 20-088.

RESOLUTION NO. 20-088

A RESOLUTION TO CONFIRM THE RE-APPOINTMENT OF JOHN BOHANNON TO THE McMINN
COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, McMinn County has a regional planning commission to provide for the review of the proposed development of property in McMinn County subject to the rules and regulations of said regional planning commission; and

WHEREAS, state law grants authority to the County Mayor to appoint members to the regional planning commission upon confirmation by the county legislative body; and

WHEREAS, McMinn County has a regional planning commission to provide for the review of the proposed development of property in McMinn County subject to the rules and regulations of said regional planning commission; and

(Res. 20-088 con't)

WHEREAS, state law grants authority to the County Mayor to appoint members to the regional planning commission upon confirmation by the county legislative body; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates John Bohannon for reappointment to the McMinn County Regional Planning Commission for a term to expire in February 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 21st DAY OF DECEMBER 2020, that this commission does hereby confirm the re-appointment of John Bohannon to the McMinn County Regional Planning Commission.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Confirm the Re-Appointment of Cheryl Ingram to the McMinn Regional Planning Commission.

Mr. Gentry presented resolution # 20-089.

RESOLUTION NO. 20-089

A RESOLUTION TO CONFIRM THE RE-APPOINTMENT OF CHERYL INGRAM TO THE McMINN COUNTY REGIONAL PLANNING COMMISSION

WHEREAS, McMinn County has a regional planning commission to provide for the review of the proposed development of property in McMinn County subject to the rules and regulations of said regional planning commission; and

WHEREAS, state law grants authority to the County Mayor to appoint members to the regional planning commission upon confirmation by the county legislative body; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates Cheryl Ingram to fill a four year term on the McMinn County Regional Planning Commission due to expire July 1, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 21st DAY OF DECEMBER, 2020, that this commission does hereby confirm the re-appointment of Cheryl Ingram to the McMinn County Regional Planning Commission.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Confirm the Appointment of Todd Marner to the McMinn County Regional Planning Commission.

RESOLUTION NO. 20-090

(Res. 20-090 con't)

A RESOLUTION TO CONFIRM THE APPOINTMENT OF TODD MARNER TO THE McMINN COUNTY
REGIONAL PLANNING COMMISSION

WHEREAS, McMinn County has a regional planning commission to provide for the review of the proposed development of property in McMinn County subject to the rules and regulations of said regional planning commission; and

WHEREAS, state law grants authority to the County Mayor to appoint members to the regional planning commission upon confirmation by the county legislative body; and

WHEREAS, John M. Gentry as McMinn County Mayor, nominates Todd Marner for a term to the McMinn County Regional Planning Commission due to expire in September 2023.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS 21st DAY OF DECEMBER 2020, that this commission does hereby confirm the appointment of Todd Marner to the McMinn County Regional Planning Commission.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

11. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

None.

12. COMMENTS FROM THE COUNTY MAYOR

- Mayor Gentry said we are having our meeting from the conference room on zoom. He said if the situation was different Kathy Price would be here to say a few words as this will be her last month here as the EDA director. Mr. Gentry said that Lindsey Ferguson will be the new EDA director. He said that Brushy Mountain was one of the projects Ms. Ferguson consulted on and that she is a McMinn County resident. Also she is a certified EDA director.
- Mayor Gentry said that due to COVID-19 the planning session usually scheduled in January or February will be postponed to a later date.
- Mayor Gentry said a group called Healthy McMinn that has been meeting through the years has donated \$1,500 for some improvements for Bicentennial Park and wanted to thank them publicly for their generous donation.
- Mayor Gentry said request he's been getting recently are questions about the vaccine. He said that the first vaccinations took place at the McMinn County Health Department to 10 first responders which went through the process and survey and were chosen to get the vaccine. The Vaccine will be given in Phases.

Phase 1

- 1a1
 - Hospital staff workers that deal with direct patient exposure and potentially infectious material exposure.
 - Home care staff, mass testing site staff
 - Student health providers
 - Long-term care facility staff and residents including nursing facilities, group homes and assisted living centers
 - First responders with direct public exposure
- 1a2

(Res. 20-090 con't)

- All other health care workers including those who are: primary caregivers, outpatient workers, pharmacists, patient transport workers, urgent visit center workers, environmental services, oral health and behavioral health
- 1B
 - Adults with two or more high-risk conditions like cancer, chronic renal disease, COPD, solid organ transplant, obesity, heart failure, sickle cell, diabetes immunocompromised
 - Priority for those over the age of 65

Phase 2

- Critical infrastructure workers
- K-12 teachers, staff, child care workers
- All ages with one underlying condition
- Healthy people over 65
- Congregate care and corrections

Phase 3

- Young adults
- Children
- Workers in places with higher exposure risk: universities, entertainment, goods-producing industries

Phase 4

- Anyone that has not been vaccinated

Mayor Gentry said people have ask how much time between phases, he said it will depend on how many vaccines are taken in each phase. He said there are challenges with storing to vaccine.

- Mayor Gentry wanted to thank everyone at the Health Department and the National Guard for all their hard work during this Pandemic.
- Mayor Gentry mentioned all the citizens lost to the virus and how his heart goes out to their families.
- Mayor Gentry said that in this holiday season we are celebrating hope and wished everyone a Merry Christmas...

13. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk's Office:

Notaries to be elected December 21,2020

BRITTNEY CROWDER
ALYSSA DANIELLE FOX
KEVIN NEIL HAMMOND
THOMAS B HOLLADAY III
BROOKE E MOSES

KIMBERLY J. SKEEN
NATALIE ANN THOMPSON
EVA VALENTINE
DONALD EUGENE WINDER III

MOTION made by Commissioner McPhail, and seconded by Commissioner King, to approve these notary applications.

Motion carried by voice vote.

14. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Crews declared the Commission meeting adjourned before 8:04 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy (date)