

The McMinn County Board of Commissioners met in Regular Session on April 18, 2022 at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman David Crews.

2. INVOCATION

The Invocation was given by Commissioner Millsaps.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Holbrook.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County, as recorded:

Scott Curtis - Present
Dale Holbrook - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Present
Chairman David Crews – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on March 25, 2022 were provided to the McMinn County Commissioners.

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve the minutes of March 25, 2022.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award the Annual Bid for Crushed Stone at the McMinn County Landfill.

Mr. Luallen presented resolution #22-028 along with letter of recommendation from Charlie Donaldson, Landfill Supervisor.

RESOLUTION NO. 22-028

A RESOLUTION TO APPROVE AND AWARD THE ANNUAL
BID FOR CRUSHED STONE AT THE MCMINN COUNTY LANDFILL

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, the McMinn County Landfill Supervisor, Charlie Donaldson, requests the purchase of crushed stone for the period of May 1, 2022 through April 30, 2023, in order to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

(Res. #22-028 con't)

WHEREAS, Charlie Donaldson, McMinn County Landfill Supervisor has recommended the bid be awarded to Vulcan Materials Company, Knoxville, TN, the low bidder meeting specifications.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 18th DAY OF APRIL 2022, that this Commission does hereby approve the recommendation of the McMinn County Landfill Supervisor.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve and Award the Annual Road Striping Bid.

Mr. Luallen presented resolution #22-029 along with a letter of recommendation and Bid Summary Sheet from Dan P Evans Chief Administrative Officer.

RESOLUTION NO. 22-029

A RESOLUTION TO APPROVE AND AWARD THE
ANNUAL ROAD STRIPING BID

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, the McMinn County Highway Department requested to purchase road striping for the period of May 1, 2022 through April 30, 2023, in order to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Dan Evans, McMinn County Highway Commissioner has recommended the bid be awarded to Volunteer Highway Supply of Knoxville, TN as low bidder.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 18th DAY OF APRIL 2022, that this Commission does hereby approve the recommendation of the McMinn County Highway Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Approve Purchase over \$25,000 from Sourcewell for a 2022 Peterson TL# Lighting Loader to be used at the McMinn County Highway Department.

Mr. Luallen presented resolution #22-030 along with a letter of recommendation and quote sheet from Dan P Evans Chief Administrative Officer.

This resolution did not pass by a vote of 5 Aye and 5 Nay

(Res. #22-030 con't)

Resolution Did Not Pass

RESOLUTION NO. 22-030

A RESOLUTION TO APPROVE PURCHASE OVER \$25,000 FROM SOURCEWELL FOR A 2022 PETERSON TL3 LIGHTNING LOADER TO BE USED AT THE MCMINN COUNTY HIGHWAY DEPARTMENT

WHEREAS, the McMinn County Highway Commissioner, Dan Evans, requests to purchase a 2022 Peterson TL3 Lightning Loader; and

WHEREAS, this machine is to be purchased through Sourcewell Contract #040621-PII and is valued at \$187,488.00; and

WHEREAS, according to Financial Management Committee Policies & Procedures, purchases over \$25,000 requires County Commission approval; and

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 18th DAY OF APRIL, 2022, that this Commission does hereby approve the purchase of a Peterson TL3 Lightning Loader in the amount of \$187,488.00 from Sourcewell for the McMinn County Highway Department.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack and seconded by Commissioner Holbrook, to approve this resolution.

Discussion: Commissioner Carter ask if this piece of equipment would be used enough to purchase it. Commissioner Millsaps said his thoughts are it would be better to purchase a backhoe that way it would give the backhoe more purpose and have a swivel bucket to load brush with. Commissioner McPhail wanted to know with this high dollar equipment if this was the best bid if a bid is not solicited from someone else. Chairman Crews wanted to know who Sourcewell is. Jason Luallen, Finance Director said Sourcewell used to be NJPA and that bidding through Sourcewell meets the criteria requirements. Commissioner King wanted to know if this piece of equipment was designed to just pick up brush. Commissioner Carter said that's all they are designed to do. He said North Carolina has these that go around after tornados and all they do is pick up brush and debris. He also said he wonders if we have enough trees to fall that we would need to spend that much money. Chairman Crews ask what they use now to pick brush. Commissioner Slack said they us a mini excavator. Chairman Crews wanted to know if that's what the mini excavators purchased last year for. Commissioner Slack said they are for ditch work and putting tiles in.

Chairman Slack addressed the Chairman and said he wanted to withdraw his motion to accept this resolution. He thought it was one for the landfill. Chairman Crews opened the motion back up for motion and a second.

Commissioner Curtis ask if this comes out of the Road Commissioners line items or is it an extra expense. Jason Luallen, Finance Director said this would come out of the Road and Bridge fund. Commissioner Curtis said "so he's not asking for anything over above his budget"?

MOTION made by Commissioner Curtis and seconded by Commissioner Holbrook, to approve this resolution.

Chairman Crews ask for a roll call on this resolution.

Scott Curtis – Aye
Dale Holbrook – Aye
Tim King - Nay
Roger Masingale - Aye
Brent Carter - Nay
J. W. McPhail – Nay

(Res. #22-030 con't)

Jerry Millsaps - Nay
Tad Simpson - Nay
Charles Slack - Aye
Chairman David Crews – Aye

Motion failed by roll call vote, as recorded: **This resolution did not pass by a vote of 5 Aye and 5 Nay**

D. A Resolution to Approve Landfill Surplus Property.

Mr. Luallen presented resolution #22-031 along with a memorandum from Charlie Donaldson, Landfill Supervisor.

RESOLUTION NO. 22-031

A RESOLUTION TO APPROVE LANDFILL SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, Charlie Donaldson, Landfill Supervisor, requests to declare the following Landfill items as surplus property: 1994 Mack Front Load Garbage Truck, VIN 1M2K1953C3RM005448, Model - MR688S, HRS/Miles Gauge is not working; 2006 Komatsu PC200LC-8 Excavator, VIN KMTPC139V87C60297, Serial – C6029, Hours – (Battery is dead will have to wait until it dries up), Horsepower – 110.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE

18th DAY OF April, 2022, that this Commission does hereby approve the above equipment as surplus property as recommended by Charlie Donaldson.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack and seconded by Commissioner Carter, to approve this resolution.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve Amendment to the DGA Grant Contract Between McMinn County and State of Tennessee Department of Health.

Mr. Luallen presented resolution #22-032 along with copy of the grant amendment.

RESOLUTION NO. 22-032

A RESOLUTION TO APPROVE AMENDMENT TO THE DGA GRANT CONTRACT BETWEEN
MCMINN COUNTY AND
STATE OF TENNESSEE DEPARTMENT OF HEALTH

WHEREAS, it is the conviction of McMinn County, that every individual in the County has good health care readily available; and

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County has entered into a contract with the State of Tennessee Department of Health to protect and improve the physical health of the county citizens through the prevention of conditions that may threaten good health; and

(Res. #22-032 con't)

WHEREAS, the amendment provides for salary increases and qualifying bonus for health department employees;
 and

WHEREAS, the total amended appropriation for which the County shall receive is \$568,500.00; and

WHEREAS, McMinn County Health Department does provide these services and both parties do hereby agree to these provisions in the contract for FY 2021-22.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 18th DAY OF APRIL 2022, that this Commission does hereby approve this amended contract.

AND FURTHERMORE RESOLVES to give authority to the County Mayor or his designee to execute and administer the duties of said contract.

(Orig signed by John M. Gentry)
 McMinn County Mayor

Attest:

(Orig signed by Melinda King)
 County Clerk

MOTION made by Commissioner Millsaps and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

Fund: General Purpose School Fund # 141			Date: 03/30/2022	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Contributions & Gifts	44570-EDUC	1,000.00	
Regular Education Program	Other Supplies & Materials			1,000.00
Explanation: To enter budget for a grant from McMinn Co Educ & Comm Foundation in FY 21-22 to purchase backpacks for PreK and Kindergarten Students.				

MOTION made by Commissioner King, and seconded by Commissioner Curtis to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board Approval.

Fund: Federal Projects #142, Epidemiology and Laboratory Capacity (ELC) Grant, #940			Date: 04/11/2022	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Transportation	Transportation Equipment	72710-729	5,150.00	
Health Services	Health Equipment	72120-735		5,150.00

(con't)

Explanation: To amend the budget for the Epidemiology and Laboratory Capacity (ELC) Grant for FY 2021-2022.

Fund: Federal Projects #142, HQIM Literacy Implementation Networks, # 953		Date: 03/31/2022		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Transportation	Transportation Equipment	72710-729	5,000.00	
Health Services	Health Equipment	72120-735		5,000.00

Explanation: To amend the budget for the HQIM Literacy Implementation Networks Grant for FY 2021-2022.

Fund: Federal Projects # 142, ESSER 2.0, # 938		Date: 03/31/2022		
Regular Instruction Program	Regular Instruction Equipment	71100-429	25,967.94	
Support Serv./Regular Instruction Program	Supervisor/Director	72210-105		20,029.44
Support Serv./Regular Instruction Program	Social Security	72210-201		1,241.83
Support Serv./Regular Instruction Program	State Retirement	72210-204		2,063.03
Support Serv./Regular Instruction Program	Life Insurance	72210-206		115.00
Support Serv./Regular Education Program	Medical Insurance	72210-207		2,228.21
Support Serv./Regular Education Program	Employer Medicare	72210-212		290.43

EXPLANATION: To amend the budget for the ESSER 2.0 Grant (CRRSA Act) for FY 2021-2022 to match ePlan.

Fund: Federal Projects # 142, Fiscal Pre-Monitoring Supports Grant, #934		Date: 30/30/2022		
Revenue	COVID-19 Grant B	47307	46,200.00	
Fiscal Services	Other Contracted Services	72510-399		46,200.00

EXPLANATION: To enter the budget for the Fiscal Pre-Monitoring Supports Grant for FY 21-22

Fund: Federal Projects # 142, Title I, # 122		Date: 03/18/2022		
Support Services/Regular Instruction Pro	In-Service/Staff Development	72210-524	964.57	
Regular Instruction Program	Instructional Supplies & Materials	71100-429		964.57

EXPLANATION: To amend the current budget in order to match the FY 2021-2022 ePlan document.

Support Serv./Special Education Program	Other Equipment	72220-790	2,16.81	
Special Education Program	Other Supplies & Materials	71200-499		236.94
Special Education Program	Special Education Equipment	71200-725		1,879.87

EXPLANATION: To amend the current budget to match ePlan for the ARP IDEA Grant for FY 2021-2022.

MOTION made by Commissioner Slack, and seconded by Commissioner Carter to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews – Aye

Motion carried by roll call vote, as recorded:

9. COMMENTS FROM THE AUDIENCE

None.

10. RESOLUTIONS

- A. A Resolution Authorizing the County Mayor to Submit Application to the Tennessee Department of Economic and Community Development for a Community Development Block Grant-Child Care Grant in an Amount up to \$945,000 to Provide Physical Improvements to Child Care Providers in McMinn County.

Mr. Gentry presented resolution # 22-033. This did have Budget Committee approval.

(Res. #22-033 con't)

RESOLUTION NO. 22-033

A RESOLUTION AUTHORIZING THE COUNTY MAYOR TO SUBMIT AN APPLICATION TO THE TENNESSEE DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT FOR A COMMUNITY DEVELOPMENT BLOCK GRANT-CHILD CARE GRANT IN AN AMOUNT UP TO \$945,000 TO PROVIDE PHYSICAL IMPROVEMENTS TO CHILD CARE PROVIDERS IN MCMINN COUNTY

WHEREAS, McMinn County recognizes that the COVID-19 Pandemic, the current hiring market, and more parents working from home have placed a strain on the availability and affordability of childcare; and,

WHEREAS, the State of Tennessee has also recognized this problem and has now allocated Community Development Block Grant/ American Rescue Plan money, in order to make physical improvements and expansion to child care facilities, in order to take down some of the capital costs associated with child care facilities; and,

WHEREAS, Community Development Block Grant (CDBG) funds are available through the State of Tennessee to assist with projects of this nature; and,

WHEREAS, only a city or county can apply for these grant funds; and,

WHEREAS, there are no matching funds required as a part of this project; and

WHEREAS, the county will act as an intermediary organization and pass through the grant funding to child care facilities; and

WHEREAS, both public and private childcare facilities are eligible for this funding; and

WHEREAS, McMinn County will partner with the Southeast Tennessee Development District to take applications for grant funding from interested child care providers, score the applications, administer the child care grant activities, compliance, and recordkeeping associated with this grant (and the administrative funds paid to SETDD are grant-eligible expenditures)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 18th DAY OF APRIL, 2022 that McMinn County is hereby authorized to submit a grant application to the Tennessee Department of Economic and Community Development for an amount up to \$945,000 in Community Development Block Grant funds for childcare improvements and, FURTHER approves the County Mayor to execute all necessary documentation regarding said contract

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Masingale, and seconded by Commissioner Millsaps to approve this resolution.

Motion carried by voice vote.

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

- A. A Resolution to Approve the Appointment of Members to the McMinn County Board of Equalization.

Mr. Gentry presented resolution # 22-034.

RESOLUTION NO. 22-034

A RESOLUTION TO APPROVE THE APPOINTMENT OF MEMBERS TO THE MCMINN COUNTY BOARD OF EQUALIZATION

(Res. #22-034 con't)

WHEREAS, McMinn County has a five-member Board of Equalization as required by law to hear the concerns of citizens, businesses and industries regarding the appraisal of their property by the Assessor of Property; and

WHEREAS, four members of the board are selected by the County Commission and one member by the Athens City Council, due to their population classification; and

WHEREAS, the following individuals have expressed their willingness to serve on the equalization board for a two-year term: Katherine Carroll, Arnold Howard, Matt Mason and Thom Johnson; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 18th DAY OF APRIL, 2022, that this Commission does hereby appoint Katherine Carroll, Arnold Howard, Matt Mason and Thom Johnson to serve a two-year term on the McMinn County Board of Equalization.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

- Commissioner King—Properties Committee will be having a joint meeting with the School Board on April 20, 2022 to discuss school improvements.

13. COMMENTS FROM THE COUNTY MAYOR

Etowah Ambulance Station.

Mr. Gentry said he has asked for few minutes at the joint meeting on April 20, 2022 to discuss the Etowah Ambulance station.

Meadow Branch Facility.

Mr. Gentry said they met last week at Meadow Branch Landfill with Dan Evans to secure a commitment from TDOT to fix the intersection at County Road 166 and Hwy 30 with the county doing their part on County Road 166 in widening the road for safety reasons. Meadow Branch has committed to putting a wheel wash deep into their facility to keep the mud off the road. This will go into their August budget.

Mr. Gentry said this is the longest stretch without complaints about the odor at the landfill. He said they are still waiting for the air quality control monitors. They were supposed to be delivered in March but like everything else it's been delayed. These are mobile monitors that can be moved around.

Historical Society.

Mr. Gentry said the Historical Society wants to invite everyone to their open house on May 1, 2022 from 2-4 at their new facility at the old Ag building.

Health Department Building.

Mr. Gentry said he met with State Health Department officials. They want to put McMinn County on their list to replace the Health Department which will be initiated through the properties committee as part of their federal funding as replacing some of the older Health Departments and ours is one of the older ones in our region. Mr. Gentry said he would talk more about this at budget time because there will be a match

(con't)

requirement. They wanted to let McMinn County know that there is about 3.6 million dollars to go towards a new Health Department.

Sheriff's Report.

Mr. Gentry said Sheriff Guy wanted him to hand out his report since he couldn't attend the meeting tonight.

Bicentennial Park.

Mr. Gentry said before tonight's meeting he got a phone call from a grandparent about the new park. They said their grandson played baseball on the new fields and were very impressed with the fields at the park. They also said they were extremely impressed the parking lot was full, kids running everywhere and said this might be the best thing they've done in a long time. He said to be sure to thank the commission for doing the park.

14. APPROVAL OF NOTARY APPLICATION

Notaries to be elected April 18, 2022

JENNIFER JO LOKKEN	TAMARA G TANZI
SUSAN MARIE LOWE	JULIE C THOMAS
LINDSAY MOORE	SHANALE NICHOLS THOMPSON
ASHLEY MIRANDA MOORE	TIA N. TORBETT-CHRISMAN
JOY C. MUIR	PATRICIA WEST
CHERYL STEPHENS	JUSTIN B WHITE
BONNIE RAE STEPHENS	

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.

15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Crews declared the Commission meeting adjourned at 7:49 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy (date)