

The McMinn County Board of Commissioners met in an abbreviated meeting on December 19, 2022 at 5:15 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner Millsaps.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Simpson.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County Clerk as recorded:

Chairman Scott Curtis - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Present
Travis Crisp – Present
Scott Cass - Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on November 21, 2022 were provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve the minutes of November 21, 2022.

Motion carried by voice vote.

6. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award Requirements Bid for Paper-Plastics Products.

Mr. Luallen presented resolution #22-123 along with letters of recommendation from Sheriff Joe Guy and Scott McDowell, Supervisor. Also copy of the Bid Summary Sheet.

RESOLUTION NO. 22-123

A RESOLUTION TO APPROVE AND AWARD ANNUAL
REQUIREMENTS BID FOR PAPER-PLASTICS PRODUCTS

WHEREAS, in order to properly perform the essential operations of county government, goods and services must often be let for bid; and

WHEREAS, the Courthouse Maintenance Department and Sheriff's Department requests the purchase of Paper and Plastic Products from January 1, 2023, to December 31, 2023, to properly carry out the functions of the department; and

(Res. # 22-123 con't)

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Scott McDowell, Courthouse Maintenance Supervisor, and Sheriff Joe Guy, both recommend the bid be awarded to the vendor with the lowest bid price per item meeting specifications. The only exception to this will be toilet tissue and plastic bags. Scott McDowell, Maintenance Supervisor, recommends AVM for toilet tissue and 60-gallon garbage bags.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF DECEMBER 2022, that this Commission does hereby approve the recommendation of the Maintenance Supervisor and the Sheriff

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Millsaps, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve Application and Execution of Violent Crime Intervention Fund Grants for the McMinn County Sheriff's Office.

Mr. Luallen presented resolution #22-124 along with a copy of the Memorandum from Sheriff Joe Guy.

RESOLUTION NO. 22-124

A RESOLUTION TO APPROVE APPLICATION AND EXECUTION OF VIOLENT CRIME INTERVENTION FUND GRANTS FOR THE MCMINN COUNTY SHERIFF'S OFFICE

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter contracts with other entities; and

WHEREAS, the Office of Criminal Justice Programs has issued a "Formula Based Grant" which allocates \$138,047.00 to McMinn County Sheriff's Department. These funds are intended to be used for a License Plate Reader system as well as some additional technology; and

WHEREAS, the Office of Criminal Justice Programs has issued a "Competitive Collaborative Grant" up to \$2,000,000.00. McMinn County Sheriff's Dept would partner with Polk County Sheriff's Department to hire four new Violent Crime/Sex Crime Detectives with dual county jurisdiction as well as four outfitted vehicles, a Cellbrite Phone Forensics system with training and other investigative supplies; and

WHEREAS, Sheriff Joe Guy requests approval for application and execution of the OCJP Violent Crime Intervention Grants.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 19th DAY OF DECEMBER 2022 that this Commission does hereby agree apply and accept these grants and does hereby authorize the County Mayor or his designee to execute all documents essential to administering the duties of said contracts.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

(Res. # 22-124 con't)

MOTION made by Commissioner Masingale, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF CONTRACTS

None.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

FUND: GENERAL FUND # 101			DATE: 12/15/2022	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Sources	Transfers In	49800	73,854.00	
Accounting Budgeting	Other Salaries			73,854.00
Explanation: To budget funds transferred from Special Revenue Fund #128 (ARP) for compliance capacity as approved by County Commission 11/21/22.				

MOTION made by Commissioner King, and seconded by Commissioner Simpson to approve these budget amendments.

- Chairman Scott Curtis - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Jerry Millsaps – Aye
- J. W. McPhail - Aye
- Brent Carter -Aye
- Tad Simpson - Aye
- Charles Slack – Aye
- Travis Crisp – Aye
- Scott Cass - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

FUND: Other Special Revenue (ARP)			Date: 12/15/2022	
RESERVE	Unassigned Fund Balance	39000	5,224,427.00	
Federal Government	American Rescue Plan 9 (ARP)	47401	5,224,427.00	
Education Capitol Projects	Building Improvements	91300-707		448,854.00
Transfer Out	Transfer to Other Funds	99100-590		10,000,000.00
Explanation: To budget Expenditures and Transfers related to ARP funds in accordance with Commission approval on 11/21/22				

MOTION made by Commissioner Millsaps, and seconded by Commissioner McPhail to approve these budget amendments.

- Chairman Scott Curtis - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Jerry Millsaps – Aye

J. W. McPhail - Aye
 Brent Carter -Aye
 Tad Simpson - Aye
 Charles Slack – Aye
 Travis Crisp – Aye
 Scott Cass - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

Fund: General Purpose School Fund # 141			Date: 11/19/2022	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State Revenue	Other Vocational	46790-SBE	19,347.00	
Regular Education Program	Other Supplies & Materials	71100-499 art		19,347.00
Explanation: To enter the approved budget for the School Based Enterprise (SBE) Grant for FY 22-23.				
FUND: General Purpose School Fund # 141, Middle School STEM (MSTEM) Grant			Date: 11/29/2022	
State Reserve	Other Vocational	46790-MSTEM	10,000.00	
Vocational Education Prog.	Instructional Supplies & Mat	71300-429MSTEM		10,000.00
Explanation: To enter the approved budget for the Middle School STEM Grant for FY 22-23.				
Explanation: General Purpose School Fund # 141, Public Safety Partnership & Community Policing Grant-COPS 11/30/22				
Reserve	Undersigned Fund Balance	39000	125,000.00	
Federal Through State	Public Safety Partnership &	47710	461,250.00	
Operation of Plant	Other Contracted Services	72610-399		246,295.00
Operation of Plant	Other Supplies & Materials	72610-499		261,955.00
Operation of Plant	Plant Operation Equipment	72610-720		78,000.00
Explanation: To budget funds for the Public Safety Partnership & Community Policing (COPS) grants for FY 2022-2023. \$125,000 match was approved by BOE 05/10/2022. Remainder of matching (\$28,749.76) funds will be budgeted in FY 2023-2024 from either Safe Schools or Maintenance line items.				

Fund: General Purpose School Fund # 141, Supporting Postsecondary Access in Rural Communities (SPARC) Grant.			Date: 12/01/22	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State Revenue	Other State Grants	46980-SPARC	95,158.00	
Vocational Ed Program	Vocational Instructional Equ	71300-730SPARC		86,190.00
Vocational Ed Support	Other Supplies & Materials	72230-499SPARC		8,968.00
Explanation: To enter the approved budget for the Supporting Postsecondary Access in Rural Communities (SPARC) Grant for FY 22-23.				
FUND: General Purpose School Fund # 141			Date: 12/02/2022	
Health Services	Other Salaries & Wages	72120-189	15,953.84	
Health Services	Social Security	72120-201	3,393.33	
Health Services	State Retirement	72120-204	1,038.95	
Health Services	Life Insurance	72120-206	81.00	
Health Services	Medical Insurance	72120-207	8,051.00	
Health Services	Employer Medicare	72120-212	793.60	
Health Services	In Service/Staff Development	72120-524		46.19
Health Services	Other Equipment	72120-790		29,265.53
Explanation: To revise the budget for the Coordinated School Health Grant for FY 22-23.				

MOTION made by Commissioner Simpson and seconded by Commissioner Crisp to approve these budget amendments.

Chairman Scott Curtis – Aye
 Tim King - Aye
 Roger Masingale - Aye
 Brent Carter - Aye
 J. W. McPhail - Aye
 Jerry Millsaps – Aye

Tad Simpson - Aye
 Charles Slack - Aye
 Travis Crisp - Aye
 Scott Cass - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

Fund: Federal Projects #142, Consolidated Admin, #023		11/15/2022		
Federal Through State Revenue	Title, I Grants	47141	164,097.64	
Federal Through State Revenue	Eisenhower Prof. Development	47189	10,000.00	
Federal Through State Revenue	Other Federal Through State	47590	2,260.00	
Support Serv./Regular Instruction Program	Supervisor/Director	72210-105		86,903.44
Support Serv./Regular Instruction Program	Secretary	72210-161		32,517.68
Support Serv./Regular Instruction Program	Social Security	72210-201		7,406.00
Support Serv./Regular Instruction Program	State Retirement	72210-204		8,908.00
Support Serv./Regular Instruction Program	Life Insurance	72210-206		223.00
Support Serv./Regular Instruction Program	Medical Insurance	72210-207		22,448.84
Support Serv./Regular Instruction Program	Employer Medicare	72210-212		1,733.00
Support Serv./Regular Instruction Program	Other Supplies and Materials	72210-499		2,760.00
Support Serv./Regular Instruction Program	In-Service/Staff Development	72210-524		7,100.00
Support Serv./Regular Instruction Program	Other Equipment	72210-790		6,357.68
EXPLANATION: To enter the current budget in order to match the for FY 2022-2023 ePlan document.				

Fund: Federal Projects #142, Title III, #323		11/15/2022		
Federal Through State Revenue	Title III Grant	47146	112.02	
Regular Instruction Program	Instructional Supplies	71100-429		937.08
Support Services/Other Student	Other Charges	72130-599		83.30
Regular Instructional Prog Sup	In-Service/Staff Development	72210-524		160.00
Regular Instructional Prog Sup	Other Charges	72210-599	1,068.36	
EXPLANATION: To amend the current budget in order to match the FY 2022-2023 ePlan document.				
Fund: Federal Projects # 142, Title II, #223		Date: 11/15/2022		
Federal Through State Revenue	Eisenhower Prof Development	47189	59,674.73	
Support Serv./Regular Instruction Program	Supervisor/Director	72210-105	5,111.97	
Support Serv./Regular Instruction Program	Secretary	72210-161	1,912.81	
Support Serv./Regular Instruction Program	Social Security	72210-201	435.64	
Support Serv./Regular Instruction Program	State Retirement	72210-204	524.00	
Support Serv./Regular Instruction Program	Life Insurance	72210-206	13.12	
Support Serv./Regular Education Program	Medical Insurance	72210-207		5,037.38
Support Serv./Regular Education Program	Employer Medicare	72210-212	101.94	
Support Serv./Regular Instruction Program	Other Supplies and Materials	72210-499	88.24	
Support Serv./Regular Instruction Program	In-Service/Staff Development	72210-524		63,199.06
Support Serv./Regular Instruction Program	Other Equipment	72210-790	373.99	
Explanation: To amend the current budget in order to match the FY 2022-2023 ePlan document.				

Fund: Federal Projects # 142, IDEA, Part B, #923			Date 11/15/2022	
Federal Through State	Special Education Grant to States	47143	131,978.53	
Special Education Program	Contracts with Private Agencies	71200-312		131,978.53
Explanation: To amend current budget in order to match the FY 2022-2023 ePlan document.				
FUND: Federal Projects #142, IDEA, Pre-K, #929			Date: 11/15/2022	
Revenue	Special Ed. Preschool Grants	47145	13,653.55	
Special Education Program	Teachers	71200-116		13,653.55
FUND: Federal Projects # 142, Epidemiology and Laboratory Capacity (ELC) Grant, #940				
Health Services	Health Equipment	72120-735	176.28	
Health Services	Life Insurance	72120-206		176.28
Explanation: To amend the budget for the Epidemiology and Laboratory Capacity (ELC)				
Fund: Federal Projects # 142, Title IV, #423			Date: 11/15/2022	
Federal Thru State	Rural Education	47148	139,716.73	
Regular Instruction Program	Instructional Supplies & Materials	71100-429		30,540.93
Other Student Support	Social Workers	72130-130		51,050.00
Other Student Support	Social Security	72130-201		3,165.10
Other Student Support	State Retirement	72130-204		4,436.10
Other Student Support	Life Insurance	72130-206		95.90
Other Student Support	Medical Insurance	72130-207		11,474.40
Other Student Support	Employer Medicare	72130-212		740.30
Other Student Support	Other supplies and Materials	72130-499		1,000.00
Other Student Support	Other Equipment	72130-790		2,589.00
Support Serv/Regular Ins. Pro	Other supplies and Materials	72130-499		14,000.00
Support Serv/Regular Ins. Pro	In-Service/Staff Development	72130-524		15,000.00
Transportation	Travel	72130-355		5,625.00
Explanation: To enter the current budget in order to match the FY 22-23 ePlan document.				

Fund: Federal Projects # 142, ESSER 3.0, # 939			Date: 11/16/2022	
Regular Instruction Program	Regular Instruction Equipment	71100-722		40,000.00
Support Serv./Regular Instruction Program	Supervisor/Director	72210-105	10,888.44	
Support Serv./Regular Instruction Program	Social Security	72210-201		10,672.44
Support Serv./Regular Instruction Program	Life Insurance	72210-206		216.00
Support Serv./Regular Instruction Program	In-Service/Staff Development	72210-524		17,493.75
Fiscal Services	Other Salaries & Wages	72510-189	114,434.00	
Fiscal Services	Social Security	72510-201	7,094.00	
Fiscal Services	State Retirement	72510-204	9,944.32	
Fiscal Services	Life Insurance	72510-206	230.00	
Fiscal Services	Medical Insurance	72510-207	27,686.24	
Fiscal Services	Employer Medicare	72510-212	1,686.24	
Fiscal Services	Travel	72510-355	1,37,000.00	
Food Service	Food Service Equipment	73100-710		130,555.01
EXPLANATION: To amend the budget for the ESSER 3.0 Grant (ARP Act) for FY 2022-2023 to match ePlan.				

Fund: Federal Projects # 142, Title I, #123			Date: 11/30/2022	
Federal Through State Reven	Title I Grants	47141		45,968.12
Regular Instruction Program	Teachers	71100-116	9,022.93	
Regular Instruction Program	Educational Assistants	71100-163		8,556.50
Regular Instruction Program	Social Security	71100-201	31.00	
Regular Instruction Program	State Retirement	71100-204		3,386.00
Regular Instruction Program	Life Insurance	71100-206		68.00
Regular Instruction Program	Medical Insurance	71100-207	8,437.27	
Regular Instruction Program	Employer Medicare	71100-212	5.00	
Regular Instruction Program	Instructional Supplies & Mater	71100-429		40,519.97
Regular Instruction Program	Other Charges	71100-599		2,660.00
Regular Instruction Program	Regular Instruction Equipment	71100-722	14,371.64	

Other Student Support	Guidance Personnel	72130-123	11,178.15	
Other Student Support	Other Salaries & Wages	72130-189		37,895.90
Other Student Support	Social Security	72130-201		1,565.00
Other Student Support	State Retirement	72130-204		2,106.79
Other Student Support	Life Insurance	72130-206		95.90
Other Student Support	Medical Insurance	72130-207		11,474.40
Other Student Support	Employee Medicare	71200-212		366.00
Other Student Support	Other Charges	72130-599		143,191.79
Other Student Support	Other Equipment	72130-790		2,589.00
Support Services/Regular Inst. Progra.	Supervisor/Director	72210-105	81,791.47	
Support Services/Regular Inst. Progra.	Secretary(s)	72210-161	30,604.87	
Support Services/Regular Inst. Progra.	Other Salaries & Wages	72210-189	113,918.53	
Support Services/Regular Inst. Progra.	Social Security	72210-201	15,922.55	
Support Services/Regular Inst. Progra.	State Retirement	72210-204	20,931.05	
EXPLANATION: To amend the current budget in order to match the FY 22-23 ePlan document (page 1 of 2)				

Fund: Federal Projects #142, Title I, #123		Date: 11/30/2022		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Support Serv. Regular Instruction Progr.	Life Insurance	72210-206	425.88	
Support Serv. Regular Instruction Progr.	Medical Insurance	72210-207	23,132.53	
Support Serv. Regular Instruction Progr.	Employer Medicare	72210-212	3,725.30	
Support Serv. Regular Instruction Progr.	Other Supplies & Mater.	72210-499	1,411.76	
Support Serv. Regular Instruction Progr.	In-Service/Staff Developm.	72210-524	11,138.55	
Support Serv. Regular Instruction Progr.	Other Charges	72210-599		4,000.00
Support Serv. Regular Instruction Progr.	Other Equipment	72210-790	3,394.89	
Transportation	Transportation Equipment	72220-729		45,000.00
EXPLANATION: To amend the current budget in order to match the FY 22-23 ePlan document (page 2 of 2)				

Fund: Federal Projects #142, CTE Carl Perkins Reserve, #800		Date: 12/06/2022		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Vocational Edu Program	Instructional Supplies & Ma	71300-429	1,920.00	
Vocational Edu Program	Vocational Instruction Equip	71300-730		1,920.00
EXPLANATION: To amend the budget for the CTE Perkins Reserve grant for FY 2022-2023				

Fund: Federal Projects # 142, ESSER, (Cares Act) Grant, #935		Date: 12/06/2022		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	COVID -19 Grant # 1	47301	521,400.00	
Regular Instruction Program	Regular Instruction Equipment	71100-722		521,400.00
EXPLANATION: To enter budget for reallocation of ESSER (Cares Act) Grant, #935.				

MOTION made by Commissioner McPhail and seconded by Commissioner Simpson to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Travis Crisp – Aye
- Scott Cass - Aye

Motion carried by roll call vote, as recorded:

Fund: Other Capitol Projects # 189			Date: 12/15/2022	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Sources	Transfers In	49800	9,026,146.00	
General Administration Projects	Building Purchases	91110-732 ARPH		1,045,000.00
General Administration Projects	Other Equipment (Fire)	91110-790 ARPF		330,000.00
General Administration Projects	Other Construction	91110-791 ARPF		500,000.00
General Administration Projects	Other Capital Outlay	91110-799 ARPB		1,400,000.00
Highway & Street Capitol Proj.	Hwy Construction	91200-713 ARPB		1,000,000.00
Education Capitol Projects	Building Construction	91300-706 ARPS		4,751,146.00
Explanation: To budget fund transferred from Special Revenue Fund # 128 (ARP) as approved by County Commission 11/21/2022.				

MOTION made by Commissioner King and seconded by Commissioner Carter to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Fund: Self Insurance Fund # 263			Date: 12/15/2022	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Sources	Transfer In	49800	900,000.00	
Employee Benefits	Employee & Dep. Insurance	58600-205 ARP		900,000.00
Explanation: To budget funds for run-out claims of employee's self-insurance from ARP allocation approved by County Commission 11/21/22				

MOTION made by Commissioner Millsaps and seconded by Commissioner Crisp to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail - Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

9. APPROVAL OF NOTARY APPLICATION

Notaries to be elected December 21, 2022

A DARLENE DYKE
STACY HARRIS
CARRIE HUDNALL

W TIM TROTTER
TRISH UMPHREY
NICOLE THOMPSON

MOTION made by Commissioner Simpson, and seconded by Commissioner McPhail, to approve these notary applications.

Motion carried by voice vote.

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 5:31 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy Clerk (date)