

The McMinn County Board of Commissioners met in Regular Session on July 13, 2023 at 6:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner McPhail.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Masingale.

4. ROLL CALL

Roll Call was taken by Melinda King, McMinn County Clerk as recorded:

Chairman Scott Curtis - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Present
Travis Crisp – Present
Scott Cass - Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on June 19, 2023 were provided to the McMinn County Commissioners.

MOTION made by Commissioner Millsaps, and seconded by Commissioner McPhail, to approve the minutes of June 19, 2023.

Motion carried by voice vote.

6. ADOPTION OF FISCAL YEAR 23-24 BUDGET

Mr. Luallen presented resolution # 23-063 along with a copy the final budget to be approved by the commission.

RESOLUTION NO. 23-063

A RESOLUTION TO APPROVE ITEMS IN THE ADOPTION OF
BUDGETARY PROCESS FOR FY 2023-2024

WHEREAS, as required by Tennessee Code Annotated the final step in the budgetary process for FY 2023-2024 includes approval of Resolution Fixing the Tax Levy of McMinn County, Tennessee for FY beginning July 1, 2023, Resolution making Appropriations, Proposed Budget for FY 2023-2024, Summary of Proposed Operations, FY 2023-2024 Tax Summary, FY 2023-2024 Revenue and Expenditures and, Legal Notice of Non-Profit Non-Charitable organizations; and

(Res. # 23-063 con't)

WHEREAS, in accordance to Tennessee Code Annotated, McMinn County Budget Committee recommends approval of the Proposed Budget Process for FY 2023-2024.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN THIS REGULARLY SCHEDULED SESSION ON THIS THE 13th DAY OF JULY 2023, that this Commission does hereby approve the budgetary process for FY 2023-2024.

(Orig signed by John M. Gentry)
 McMinn County Mayor

Attest:

(Orig signed by Melinda King)
 County Clerk

RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNCTIONS,
 ACTIVITIES, DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES
 OF MCMINN COUNTY, TENNESSEE, FOR THE FISCAL YEAR BEGINNING
 JULY 1, 2023 AND ENDING JUNE 30, 2024

Section 1. BE IT RESOLVED by the County Commission of McMinn County duly authorized, established and functioning in accordance with Chapter 325 of the Public Acts of 1981 of the State of Tennessee, assembled in called session on this 13th day of July, 2023, that the amounts hereinafter set out are hereby appropriated for the purposes of meeting the expense of the various functions, activities, departments, institutions, offices and agencies of McMinn County, Tennessee, and for capital outlay during the fiscal year beginning July 1, 2023, and ending June 30, 2024, according to the following schedule.

FROM THE GENERAL FUND # 101

GENERAL GOVERNMENT

County Commission	\$ 208,251.00
County Mayor	317,465.00
County Attorney	56,724.00
Election Commission	318,974.00
Register of Deeds	122,131.00
Planning Commission	80,233.00
County Buildings	<u>529,473.00</u>

TOTAL GENERAL GOVERNMENT \$
1,633,251.00

FINANCE

Accounting and Budgeting	\$ 729,946.00
Purchasing (Fuel)	10,000.00
Property Assessor's Office	603,649.00
Office of County Trustee	74,985.00
Office of County Clerk	751,349.00
Other Finance (Auditing)	25,000.00

TOTAL FINANCE \$
2,194,929.00

ADMINISTRATION OF JUSTICE

Circuit Court	\$ 121,249.00
General Sessions Court	335,131.00
Drug Court	30,000.00
Chancery Court	<u>352,533.00</u>

TOTAL ADMINISTRATION OF JUSTICE \$
838,913.00

(Res. # 23-063 con't)

PUBLIC SAFETY

Courtroom Security	\$ 258,564.00
Sheriff's Department	2,512,102.00
Special Patrols (SRO)	733,000.00
Sexual Offender Registry	3,000.00
Jail	4,055,351.00
Juvenile Services	407,151.00
Work Release Program (Community Service)	58,686.00
Fire Prevention and Control	261,333.00
Civil Defense	614,008.00
Rescue Squad	8,100.00
Other Emergency Management	196,090.00
County Medical Examiner	<u>149,000.00</u>
TOTAL PUBLIC SAFETY	\$
<u>9,256,385.00</u>	

PUBLIC HEALTH AND WELFARE

Local Health Center	\$ 726,007.00
Ambulance Service	20,700.00
Alcohol and Drug Programs	5,000.00
Other Local Health Services	62,497.00
General Welfare Assistance	7,992.00
Waste Removal (Litter Grant)	55,100.00
Keep McMinn Beautiful	<u>28,055.00</u>
TOTAL PUBLIC HEALTH AND WELFARE	\$
<u>905,351.00</u>	

SOCIAL CULTURAL AND RECREATIONAL SERVICES:

Libraries	\$ 152,355.00
Parks	<u>131,154.00</u>
TOTAL SOCIAL CULTURAL AND RECREATIONAL SERVICES:	\$
<u>283,509.00</u>	

AGRICULTURE AND NATURAL RESOURCES:

Agricultural Extension Service	\$ 262,584.00
Soil Conservation	<u>49,247.00</u>
TOTAL AGRICULTURE AND NATURAL RESOURCES	\$
<u>311,831.00</u>	

OTHER GENERAL GOVERNMENT:

Tourism	\$ 166,651.00
Industrial Development	340,579.00
Airport	83,600.00
Veterans' Services	108,508.00
Other Charges	581,000.00
Employee Benefits	<u>330,575.00</u>
TOTAL OTHER GENERAL GOVERNMENT	\$
<u>1,610,913.00</u>	

TOTAL GENERAL FUND	\$
<u>17,035,082.00</u>	

(con't)

FROM THE LAW LIBRARY FUND #114

Other Administration of Justice	\$ 3,400.00	
TOTAL LAW LIBRARY FUND		\$
<u>3,400.00</u>		

FROM THE DRUG CONTROL FUND # 122

Drug Enforcement	\$ 37,373.00	
TOTAL DRUG CONTROL FUND		\$
<u>37,373.00</u>		

FROM THE AMERICAN RESCUE PLAN FUND #128

Education Capital Projects	\$ 71,670.00	
TOTAL AMERICAN RESCUE PLAN FUND		\$
<u>71,670.00</u>		

FROM THE ROAD AND BRIDGE FUND # 131

Administration	\$ 331,482.00	
Highway & Bridge Maintenance	2,845,761.00	
Operation & Maintenance	609,158.00	
Other Charges	234,925.00	
Employee Benefits	395,050.00	
Capital Outlay	3,983,725.00	
Debt Service	<u>1,000.00</u>	
TOTAL ROAD AND BRIDGE FUND		
<u>\$8,401,101.00</u>		

FROM THE GENERAL PURPOSE SCHOOL FUND # 141

Regular Education Program	\$ 22,908,244.12	
Alternate Instruction Program	176,637.79	
Special Education Program	3,189,105.48	
Vocational Education Program	2,300,700.03	
Attendance	200,831.17	
Health Services	531,100.00	
Other Student Support	1,714,494.84	
Regular Education Program Support	3,126,508.34	
Special Education Program Support	457,992.41	
Vocational Education Support	257,250.92	
Technology	546,764.78	
Other Programs (Vocational Rehab.)	91,824.96	
Board of Education Services	810,864.22	
Office of the Superintendent	496,176.62	
Office of the Principal	3,254,499.97	
Operation of Plant	3,715,065.91	
Maintenance of Plant	1,592,555.14	
Transportation	2,745,053.83	
Pre-School	1,026,776.33	
Regular Capital Outlay	<u>308,882.00</u>	
TOTAL GENERAL PURPOSE SCHOOL FUND		
<u>\$49,451,328.86</u>		

FROM THE SCHOOL FEDERAL PROJECTS FUND # 142

Regular Education Program	\$ 1,093,136.18	
Special Education Program	1,131,962.76	
Other Student Support	86,117.88	

(con't)

Regular Education Program Support	664,012.46	
Special Education Program Support	261,584.38	
Transportation	<u>149,260.86</u>	
TOTAL SCHOOL FEDERAL PROJECTS FUND		\$
<u>3,386,074.52</u>		
FROM THE SCHOOLS CENTRAL CAFETERIA FUND # 143		
Food Services	\$ <u>4,174,407.00</u>	
TOTAL SCHOOLS CENTRAL CAFETERIA FUND		\$
<u>4,174,407.00</u>		
FROM THE OTHER CAPITAL PROJECTS FUND # 189		
General Administration Projects	\$ 905,000.00	
Administration of Justice Projects	445,000.00	
Public Health Projects	100,000.00	
Highway Capital Projects	500,000.00	
Education Capital Projects	<u>5,500,000.00</u>	
TOTAL OTHER CAPITAL PROJECTS FUND		\$
<u>7,450,000.00</u>		
FROM THE SOLID WASTE FUND # 207		
Landfill Operation & Maintenance	\$ 1,231,400.00	
Other Waste Disposal (Landfill Development)	130,000.00	
Landfill Post Closure Care Costs	65,000.00	
Other Charges	<u>54,500.00</u>	
TOTAL SOLID WASTE FUND		\$
<u>1,480,900.00</u>		

Section 2. BE IT FURTHER RESOLVED, that the appropriations from each fund are made contingent on the available revenues and surplus. If the revenues actually received for the year 2023-2024, together with any existing surplus in such fund, or less any existing deficit in such fund, shall be less than the aggregate amount herein appropriated from such fund, then the expenditures herein authorized shall be reduced so as not to exceed such amount.

Section 3. BE IT FURTHER RESOLVED, that the appropriation for the School Department from local sources is in the amount of \$11,562,947.00 which will be paid by McMinn County from the tax levy, sales tax, and other revenues. The remaining balance of \$37,888,381.86 which is shown in the budget is an estimated amount which is to be received from the State and Federal Governments provided our Local School System meets certain qualifying standards as set up by said State and Federal Governments and is not an appropriation from McMinn County. If the revenues actually received from the State and Federal Governments are less than the estimated amounts shown, then the expenditures herein authorized to be paid from such sources shall be reduced so as not to exceed the amount actually received.

Section 4. BE IT FURTHER RESOLVED, that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the County Trustee, County Clerk, Circuit Court Clerk, County Register, Sheriff and the Clerk and Master and their officially authorized deputies and assistants may severally be entitled to receive under state laws heretofore and hereafter enacted. Expenditures out of commissions, and/or fees collected by the County Trustee, County Clerk, Clerk and Master, County Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make

(con't)

such authorizations. Any excess commissions and/or fees collected over and above the expenditure duly and conclusively authorized to be paid there-from shall be paid over to the County Trustee to the credit of the County General Fund as provided by law.

Section 5. BE IT FURTHER RESOLVED, that the School Funds which are received by the County and which are to be apportioned to City Schools within the County shall be paid over to the Cities by the County Trustee in accordance with existing law.

Section 6. BE IT FURTHER RESOLVED, that the County Mayor is hereby authorized to borrow money on tax anticipation notes provided such notes are first approved by the Director of Local Finance, to pay the expenses herein authorized until the taxes and other revenues for the fiscal year 2023-2024 have been collected, not to exceed 60% of the appropriations. The proceeds of loans for each of the individual funds shall be used only to pay the expenses and other requirements of the fund for which the loan is made, and the loan shall be paid out of the revenues of the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the authority of TCA-9-21-801 et. seq. Said notes shall be signed by the County Mayor and countersigned by the County Clerk with the seal of the County attached thereto and shall mature and be paid in full without renewal not later than June 30, 2024.

Section 7. BE IT FURTHER RESOLVED, that any appropriation made by this resolution which covers the same purpose for which a specific appropriation is made by statute is made in lieu of, but not in addition to, said statutory appropriation. The salary, wages or other remuneration of each officer, employee or agent of the County shall not be in excess of the amount authorized by existing law or as provision for such salaries, wages or other remuneration hereby authorized shall in no case be construed as permitting expenditures for any Department, Agency, Office, or Division of the County in excess of that appropriated herein for such Department Agency, Office or Division of the County. The salary of the County Mayor is set in an amount not to exceed \$134,432, and the salary of the Director of Finance is set at an amount not to exceed \$120,310. Such appropriation shall constitute the limit to the expenditures of any Department, Agency, Office, or Division of the County for the fiscal year beginning July 1, 2023, and ending June 30, 2024. All purchases, expenditures, and obligations against the amounts herein appropriated shall be made in accordance with existing laws governing the same.

Section 8. BE IT FURTHER RESOLVED, that any amendment to the budget causing an increase or decrease in budgeted revenue or expenditures shall be made in accordance with subdivisions (b) (1) - (3) of Tennessee Code Annotated 5-9-407 requiring legislative body approval. Line-item amendments within a major category may be approved in accordance with subdivision(d) (1) of Tennessee Code Annotated 5-9-407.

Section 9. BE IT FURTHER RESOLVED, that the delinquent county property taxes for the year 2022 and prior years and the interest and penalty hereon collected during the year ending June 30, 2024, shall be apportioned to the various county funds according to the subdivision of the tax levy for the year 2022. The Clerk and Master, the County Trustee, and the Director of Finance are hereby authorized and directed to make such apportionment accordingly.

Section 10. BE IT FURTHER RESOLVED, that all unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse, and be of no further force and effect at the end of the fiscal year at June 30, 2024.

Section 11. BE IT FURTHER RESOLVED, that the following non-profit organizations are included in the appropriations from the General Fund # 101. The funding amounts are detailed below per the requirement of the State of Tennessee, Comptroller of the Treasury. Payments to these non-profit organizations may not exceed the amount appropriated.

McMinn County Rescue Squad	\$ 3,050.00
Etowah Rescue Squad	3,050.00
Englewood Rescue Squad	1,000.00
Claxton Rescue Squad	1,000.00
Hiwassee Mental Health	7,000.00
Tri-County Center	10,500.00
McMinn Senior Citizen	12,000.00
Etowah Senior Citizen	4,700.00
Southeast Tennessee Human Resource Agency	7,992.00

(con't)

McMinn County Library Board	152,355.00
Tennessee Overhill Heritage	17,000.00
McMinn County Economic Development Authority	<u>68,000.00</u>
<u>TOTAL NON-PROFIT FUNDING</u>	<u>\$287,647.00</u>

Section 12. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2023. This resolution shall be spread upon the minutes of the County Commission.

PASSED THIS 13th DAY OF JULY 2023

Resolution 23-070
(added resolution # to this one last)

RESOLUTION FIXING THE TAX LEVY FOR MCMINN COUNTY, TENNESSEE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2023

Section I. BE IT RESOLVED, by the McMinn County Commission of McMinn County, Tennessee, assembled in regular session on this the 13th day of July, 2023, that the combined property tax for McMinn County, Tennessee, for the fiscal year beginning July 1, 2023, shall be \$1.0823 on each hundred dollars of assessed taxable property within said County.

The total tax rate of \$1.0823 on each one hundred dollars of assessed taxable property herein fixed is to provide revenue for each of the following funds and otherwise conform to the following levies:

General Fund	\$.4575
	Road &
Bridge Fund	.0851
McMinn School Fund	.1275
Athens School Fund	.0391
Etowah School Fund	.0076
Other Capital Projects Fund	<u>.3655</u>
TOTAL	<u>\$ 1.0823</u>

Section II. BE IT FURTHER RESOLVED that the McMinn County Trustee is hereby authorized to prepare tax statements for Fiscal Year 2023-2024 "rounded off" to the nearest full dollar amount as authorized by TCA 67-5-102.

Section III. BE IT FURTHER RESOLVED, that the assessment was based on the Property Assessment and Classification Act of 1973 as follows:

Farm & Residential Property	25%
Personal Property	30%
Industrial & Commercial Property	40%
Public Utilities	55%

Section IV. BE IT FURTHER RESOLVED, that there is hereby levied by and for the use of McMinn County, Tennessee, a Business Tax upon merchants and other vocations, occupations and businesses, doing a business, or exercising a taxable business in McMinn County, Tennessee, under the Business Tax Act of 1971, State of Tennessee. In accordance with said Act, the business taxes hereby levied shall be in the same amount as are levied by the State of Tennessee, and proceeds of said tax herein levied shall accrue to the various funds as designated by the County Commission, except where otherwise provided by statute.

Section V. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2023. This resolution shall be spread upon the minutes of the County Commission.

PASSED THIS 13th DAY OF JULY, 2023.

(Res. # 23-063 con't)

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

Chairman Scott Curtis – Aye
Tim King - Aye
Roger Masingale - Aye
Brent Carter - Aye
J. W. McPhail – Aye
Jerry Millsaps - Aye
Tad Simpson - Aye
Charles Slack – Aye
Travis Crisp - Aye
Scott Cass – Aye

MOTION made by Commissioner King, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by roll call vote, as recorded:

7. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Declare Items as Surplus Property.

Mr. Luallen presented resolution #23-064.

RESOLUTION NO. 23-064

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, McMinn County Clerk, Melinda King requests to have the following items declared as surplus property:

18” Dell Laptop (Sticker #7087); Dell Laptop (Sticker #7321);
13” Dell Laptop (Sticker #7564); 17” Dell laptop (Sticker #7650)

2 – Hon 5 drawer lateral cabinets (Sticker #5690 and #5691) to be left at the McMinn County Schools Central Office to be used by their IT Dept.

HP Printer (Sticker #7319)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 13th DAY OF JULY 2023, that this Commission does hereby declare these items as surplus property.

(Orig signed by John M. Gentry)
McMinn County Mayor

(Res. # 23-064 con't)

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve Purchasing Cooperative Agreement with GSA Purchasing Contract.

Mr. Luallen presented resolution #23-065.

RESOLUTION NO. 23-065

A RESOLUTION TO APPROVE
PURCHASING COOPERATIVE AGREEMENT
WITH GSA PURCHASING CONTRACT

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, Per Tennessee Code Annotated 12-3-10 allows purchases from national purchasing cooperatives and McMinn County Financial Management Committee Policy & Procedures allows the use of these cooperatives; and

WHEREAS, McMinn County desires to enter into Purchasing Cooperative Agreement with GSA Purchasing Contracts for procurement of products.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 13th DAY OF JULY, 2023, that the Purchasing Cooperative Agreement with GSA Purchasing Contract be approved.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

8. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

(Res. # 23-065 con't)

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State Revenue	Other Vocational	46790	5,199,765.56	
Regular Instruction Program	Instructional Supplies & Materials	71100-429		110,000.00
Regular Instruction Program	Regular Instruction Equipment	71100-722		409,343.94
Explanation: To amend the budget for the 21 st Century Grant for FY 2022-2023.				

Vocational Education Program	Bus Drivers	71300-146		6,480.00
Vocational Education Program	Other Salaries & Wages	71300-189		13,920.00
Vocational Education Program	Social Security	71300-201		540.00
Vocational Education Program	State Retirement	71300-204		280.00
Vocational Education Program	Employer Medicare	71300-212		168.00
Vocational Education Program	Retirement-Hybrid Stabilization	71300-217		702.00
Vocational Education Program	Instruction Supplies & Materials	71300-429		43,000.00
Vocational Education Program	In-Service/Staff Development	71300-524		12,000.00
Vocational Education Program	Other Charges	71300-599		1,688,442.00
Vocational Education Program	Vocational Instruction Equipment	71300-730		817,819.62
Transportation	Gasoline	73400-116		15,120.00
Transportation	Transportation Equipment	72710-425		512,800.00
Regular Capital Outlay	Architects	76100-304		87,250.00
Regular Capital Outlay	Other Contracted Services	76100-399		30,000.00
Regular Capital Outlay	Building Construction	76100-706		1,100,000.00
Regular Capital Outlay	Building Improvements	76100-707		307,950.00
Regular Capital Outlay	Other Capital Outlay	76100-799		43,950.00

Explanation: To enter remaining budget for the Innovative School Models (ISM) Grant for FY 23-24. Original grant of \$5,500,000 was approved on 02/09/2023 by BOE, \$ 5,199,765.56 remaining.

FUND: General Purpose School #141, Public Safety Partnership and Community Policing Grant-COPS 07/01/2023

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	Undesignated Fund Balance	39000	125,000.00	
Federal Through State	Public Safety Partnership and Con	47710- COPS	461,250.00	
Operation of Plant	Other Contracted Services	72610-399-COPS		165,432.99
Operation of Plant	Other Supplies & Materials	72610-499-COPS		7,888.48
Operation of Plant	Other Charges	72610-599-COPS		31,539.35
Operation of Plant	Plant Operation Equipment	72610-720-COPS		381,389.18

Explanation: To budge funds for the Public Safety Partnership and Community Policing (COPS) Grant for FY 2023-2024. \$125,000 match was approved by BOE on 05/10/2022. The remainder of matching (\$28,749.76) funds will be budgeted from either Safe Schools Maintenance line items. This grant is rolled over from FY 2022-2023 and will be expended in FY 2023-2024.

MOTION made by Commissioner King and seconded by Commissioner Simpson to approve these budget amendments.

Chairman Scott Curtis – Aye
 Tim King - Aye
 Roger Masingale - Aye
 Brent Carter - Aye
 J. W. McPhail – Aye
 Jerry Millsaps - Aye
 Tad Simpson - Aye
 Charles Slack – Aye
 Travis Crisp - Aye
 Scott Cass – Aye

Motion carried by roll call vote, as recorded:

(con't)

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner. These did have School Board approval.

Department	Account	Function/Object/Cost Center	Debit	Credit
FUND: 142 Federal Projects		SUB FUND: 938 ESSER 2.0 (CRRSA)		Date: 06/22/2023
Revenue	COVID-19 Grant B	47307	33,306.00	
Food Service	Food Service Equipment	73100-710		33,306.00
Explanation: To amend the budget for the ESSER 2.0 Grant (CRRSA Act) for FY 2022-2023 to reflect changes made due to finding Number 2022-2023 in FY 21-22				

MOTION made by Commissioner King and seconded by Commissioner Cass to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Aye
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

9. COMMENTS FROM THE AUDIENCE

None.

10. RESOLUTIONS

A. A Resolution to Amend the McMinn County Sanitary Landfill Rate Schedule.

Mr. Gentry presented resolution # 23-066. This did have Landfill Committee approval.

RESOLUTION NO. 23-066

A RESOLUTION TO AMEND THE
 MCMINN COUNTY SANITARY LANDFILL RATE SCHEDULE

WHEREAS, McMinn County’s current tonnage rate is \$24.00; and

WHEREAS, these rates no longer cover the operating and capital costs associated with running a state certified municipal solid waste facility; and

WHEREAS, costs have risen due to increased fuel prices, heavy equipment repair and replacement, as well as regulatory compliance requirements; and

(Res. # 23-066 con't)

WHEREAS, McMinn County's landfill rates are currently the lowest in the region and will remain so following the adoption of the revised rate schedule; and

WHEREAS, in an attempt to meet revenue requirements, McMinn County is restructuring its fee schedules as follows:

1. Minimum rates will increase from \$4.00 to \$5.00 for loads less than 250 lbs.
2. The current Class I and Class III per ton tipping fees of \$23.25 will increase to \$28.00
3. Class III bulk industrial wastes will go from a \$8.00 per cubic yard to \$10.00 per cubic yard.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 13th DAY OF JULY 2023, that this Commission does hereby approve the revised rate schedule for the McMinn County Sanitary Landfill to be effective September 1, 2023

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Simpson to approve this resolution.

Motion carried by voice vote

B. A Resolution to Accept a Tennessee Tourism and Hospitality Recovery Fund Grant.

Mr. Gentry presented resolution # 23-067.

RESOLUTION NO. 23-067
A RESOLUTION TO ACCEPT A
TENNESSEE TOURISM AND HOSPITALITY RECOVERY FUND GRANT

WHEREAS, the State of Tennessee has made available to every county a tourism recovery and hospitality grant; and

WHEREAS, McMinn County has been awarded a total of \$114,286.03 through Fiscal Year 2026/27; and

WHEREAS, the funds are to be used for strategic tourism planning and marketing; and

WHEREAS, the funds cannot be used for bricks and mortar structures; and

WHEREAS, there is not a match requirement for this grant.

NOW, THEREFORE BE IT RESOLVED, BY THE MCMINN COUNTY COMMISSION, MEETING IN REGULAR SESSION, THIS THE 13th DAY OF JULY 2023, that this Commission accepts the Tennessee Tourism and Hospitality Grant in the amount of \$114,286.03 and authorizes

(Res. # 23-067 con't)

the County Mayor to execute any and all documents necessary to fulfill the intent of this resolution, including the procurement of a strategic tourism plan by a recognized tourism and marketing firm.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Crisp, and seconded by Commissioner Cass to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Approve the Selection of Goodwin Mills Cawood for Architecture and Engineering Service of the Construction of a Mew McMinn Count Health Department.

Mr. Gentry presented resolution # 23-068.

RESOLUTION NO. 23-068

A RESOLUTION TO APPROVE THE SELECTION OF GOODWIN MILLS CAWOOD FOR ARCHITECTURE AND ENGINEERING SERVICES FOR THE CONSTRUCTION OF A NEW MCMINN COUNTY HEALTH DEPARTMENT

WHEREAS, McMinn County is actively planning new construction for the McMinn County Health Department in order better serve the healthcare needs of the community; and

WHEREAS, McMinn County properly issued a Request for Qualifications for professional architectural services; and

WHEREAS, these services may include, but not be limited to general consulting, environmental assessment, planning and programming, engineering design, land surveying, architectural design, bid specifications and tabulation, construction administration and associated services; and

WHEREAS, it was the consensus of the selection committee to recommend GMC based on the principal members' depth of knowledge in architectural design, capacity, healthcare projects, project management, master planning and project administration; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 13th DAY OF JULY 2023, that this Commission does hereby approve the selection of GMC to perform professional architectural and engineering services for the design and construction of a new McMinn County Health Department, and further authorizes the County Mayor to execute any and all documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

(Res. # 23-068 con't)

MOTION made by Commissioner King, and seconded by Commissioner Simpson to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Declare items as Surplus Property and Place them for Sale at Public Auction.

Mr. Gentry presented resolution # 23-069.

RESOLUTION NO. 23-069

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY
AND PLACE THEM FOR SALE AT PUBLIC AUCTION

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

WHEREAS, McMinn County Landfill Director, Charlie Donaldson, desires to declare the following item as surplus property and provide it for sale by public auction; and

WHEREAS, the item listed for surplus is as follows:

1972 Cat 120D Road Grader
SN—10R2827
Hrs/Miles- Gauge is not working

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 13th DAY OF JULY, 2023, that this Commission hereby approves the sale of surplus property and any other items which may have been inadvertently omitted and declared surplus by agreed collective consent of the respective department head, director of finance and the county mayor.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Carter to approve this resolution.

Motion carried by voice vote.

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

- Commissioner Crisp gave each commissioner a copy of requirements for a Capitol Project Manager/Asset Management. Mr. Crisp said the county spends about %70 of money on the school system and he feels like the School Board and the County Commission should

(Res. # 23-069 con't)

look at hiring a project manager to over see all the work that is about to be done on the schools.

Mayor Gentry said he thought this would fall under Properties Committee or Finance Committee

Commissioner Crisp said he would like the schools to get on a maintenance schedule.

Commissioner McPhail said he thought the School Board would be the one to hire a position like this.

Mayor Gentry said maybe look into a jointly funded position.

Commissioner King wanted to know if they would report to the School Board. Mayor Gentry and Commissioner Crisp said this is just open discussion to have a starting point.

Commissioner Cass said no one ever wants to add another position but when you are spending a hundred million dollars or more for the next decade it probably makes a lot more since.

Commissioner Masingale said a position like this 20 years ago would have probably saved a hundred million dollars.

Commissioner Simpson said he agreed that it should be kept up with spending but what he sees is a lack of taking care of what has already been done.

Commissioner Crisp said that is why there needs to be a maintenance schedule on everything and recommended life cycles on everything.

13. COMMENTS FROM THE COUNTY MAYOR

- Mayor Gentry discussed the ThreeStar Program at tonight's meeting which included: Debt Management Policy, Annual Cash Flow Forecast and Confirmation of Documented Internal Controls Requirement.
- Mayor Gentry thanked Finance Director Jason Luallen and his staff also all department heads and elected officials for work on the budget. Mr. Gentry said that McMinn County is the lowest property tax rate in the State of Tennessee.

14. APPROVAL OF NOTARY APPLICATIONS

MCMINN COUNTY CLERK

Notaries to be elected July 13, 2023

LINDA ARWOOD
PAMELA D BROOKS
GINGER LEE BUCKNER
MICHAEL R CROFT
ELIENAI ESPINACO
REBECCA DAWN HUTSELL
SHARON KENNEDY

SCOTT DOUGLAS MILLER
JACOB DANIEL PLUNKETT
SALLY ROLLINS
CIERRA SELVAGE
A M SHAFFER
CHASITY TALLENT

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.

15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 6:30 pm.

Melinda King (Original signature on file)
MELINDA KING
McMinn County Clerk

Attest:
Ann Falls (Original signature on file) 08/29/2023
Deputy Clerk (date)