

The McMinn County Board of Commissioners met in Regular Session on November 20, 2023 at 6:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

(Invocation and Pledge was done in Special Call Meeting)

2. ROLL CALL

Roll Call was taken by Melinda King, McMinn County Clerk as recorded:

- Chairman Scott Curtis - Present
- Tim King - Present
- Roger Masingale - Present
- Jerry Millsaps – Present
- J. W. McPhail - Present
- Brent Carter -Present
- Tad Simpson - Present
- Charles Slack – Present
- Travis Crisp – Present
- Scott Cass - Present

3. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on October 16, 2023 were provided to the McMinn County Commissioners.

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve the minutes of October 16, 2023.

Motion carried by voice vote.

4. REVIEW AND APPROVAL OF CONTRACTS

None.

5. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

FUND: General Purpose School Fund # 141			Date: 11/01/2023	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Other Local Revenue	44990-ART	5,000.00	
Regular Education Program	Other supplies & Materials	71100-499ART		5,000.00
Explanation: To enter budget for the Mayfield Art grant awarded for FY 2023-2024.				
Other Local Revenues	Other Local Revenues	44990	1,200.00	
Vocational Education Program	Instructional Supplies & Materials	71300-429		1,200.00
Explanation: To budget a donation from Battelle-Rural STEM Collaboration to the Mechatronics program for FY 23-24.				

Date: 11/02/2023				
Reserve	Unassigned Fund Balance	39000	223,890.77	
Unassigned Fund Balance	Maintenance & Repair Services-B	72620-335		89,795.00
Maintenance of Plant	Building Improvements	76100-707		134,095.77
Regular Capital Outlay				

(con't)

Explanation: To move funds from Unassigned Fund Balance to cover projects in Capital Outlay and Buildings. (Auditorium stage curtain, Upper-level seating & hand rails, and HVAC controls at MCHS)				
Funds:141 General Purpose School			Date: 11/06/2023	
Other Local Revenues	Early Childhood Education	46515-SSEPG	51,690.55	
Special Education Program	Teachers	71200-116-SSEPG		30,000.00
Special Education Program	Social Security	71200-201-SSEPG		1,860.00
Special Education Program	State Retirement	71200-204-SSEPG		1,500.00
Special Education Program	Life Insurance	71200-206-SSEPG		108.00
Special Education Program	Medical Insurance	71200-207-SSEPG		6,587.55
Special Education Program	Employer Medicare	71200-212-SSEPG		435.00
Special Education Program	Retirement-Hybrid Stabilization	71200-217-SSEPG		1,200.00
Special Education Program	Instructional Supplies & Materials	71200-429-SSEPG		5,000.00
Special Education Program	Other Supplies & Materials	71200-499-SSEPG		5,000.00
Explanation: To enter current budget for the State Special Education Preschool Grant for FY 2023-2024.				

MOTION made by Commissioner King and seconded by Commissioner Crisp to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Aye
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner. These did have School Board approval.

Fund: Federal Projects # 142, Sub Fund 939 ESSER 3.0			Date: 11/02/2023	
Regular Instruction Program	Medical Insurance	71100-207		6,047.17
Special Education Program	State Retirement	71200-204		3,954.08
Other Student Support	State Retirement	72130-204		781.45
Other Student Support	Evaluation and Testing	72130-322		79,501.35
Support Services/Regular Instruction	State Retirement	72210-204	7,409.32	
Food Service	Other Charges	73100-599		13,750.00
Regular Capital Outlay	Building Improvements	76100-707	96,624.73	
Explanation: To amend the ESSER 3.0 Grant to match ePlan for FY 23-24.				
FUND: 142 Federal Projects		Sub Fund 820 CTE Perkins Basic		Date: 11/06/2023
Vocational Education Program	Textbooks bound	71300-429		3,000.00
Vocational Education Program	Other Supplies & Materials	71300-499	6,000.00	
Other Student Support	In-Service/Staff Development	72130-524		3,000.00
Explanation: To amend the budget for the FY 23-24 CTE Perkins Basic grant.				
FUND: 142 Federal Projects		Sub Fund: 024 Consolidated Administration		Date 11/7/2023
DEPARTMENT	ACCOUNT	FUNCTION/OBJECT/COST CENTER	DEBIT	CREDIT
Federal Through State Revenue	Title I Grants	47141	17,037.77	
Federal Through State Revenue	Eisenhower Prof. Development State	47189	2,056.17	
Support Service/Reg. Instr. Prog	Supervisor/Director	72210-105		13,599.16
Support Service/Reg. Instr. Prog	Secretary(s)	72210-161		2,453.35
Support Service/Reg. Instr. Prog	Social Security	72210-201		995.26
Support Service/Reg. Instr. Prog	Pensions	72210-204		1,028.41
Support Service/Reg. Instr. Prog	Employer Medicare	72210-212		232.76
Support Service/Reg. Instr. Prog	In-Service/Staff Development	72210-524		785.00

(con't)

Explanation: To amend the current budget in order to match the FY 2023-2024 ePlan document.				
Fund: Federal Projects #		Sub Fund 124 Title I		Date: 11/07/2023
DEPARTMENT	ACCOUNT	FUNCTION/OBJECT/COST CENTER	DEBIT	CREDIT
Federal Through State Revenue	Title I Grants	47141	75,432.88	
Federal Through State Revenue	Other Federal Through State	47590	107,493.70	
Regular Instruction Program	Teachers	71100-116		42,068.95
Regular Instruction Program	Educational Assistants	71100-163	3,542.35	
Regular Instruction Program	Social Security	71100-201		2,388.72
Regular Instruction Program	Pensions	71100-204		3,202.06
Regular Instruction Program	Life Insurance	71100-206		69.48
Regular Instruction Program	Medical Insurance	71100-207		7,752.79
Regular Instruction Program	Employer Medicare	71100-212		558.63
Regular Instruction Program	Instructional Supplies & Mater	71100-429		4,121.13
Regular Instruction Program	Other Charges	71100-599	757.00	
Regular Instruction Program	Regular Instruction Equipment	71100-722		7,888.08

Other Student Support	Other Charges	72130-599		73,977.23
Support Serv/Regular Inst. Program	Other Salaries & Wages	72210-189		30,450.33
Support Serv/Regular Inst. Program	Social Security	72210-201		1,887.93
Support Serv/Regular Inst. Program	Pensions	72210-204		2,360.57
Support Serv/Regular Inst. Program	Life Insurance	72210-206		45.88
Support Serv/Regular Inst. Program	Medical Insurance	72210-207		10,780.87
Support Serv/Regular Inst. Program	Employer Medicare	72210-212		441.53
Support Serv/Regular Inst. Program	In Service/Staff Development	72210-524	768.25	

Explanation: To amend the current budget in order to match the FY 2023-2024 ePlan document.				
Fund: 142 Federal Projects		Sub Fund: 224 Title II		Date: 11/07/2023
Federal Through State Revenue	Eisenhower Prof Devel. State	47189	103,364.45	
Support Service/Regular Inst. Prog.	Other Salaries & Wages	72210-189		18,044.50

Support Service/Regular Inst. Prog.	Social Security	72210-201		1,118.76
Support Service/Regular Inst. Prog.	Pensions	72210-204		1,420.10
Support Service/Regular Inst. Prog.	Life Insurance	72210-206		30.60
Support Service/Regular Inst. Prog.	Medical Insurance	72210-207		8,853.91
Support Service/Regular Inst. Prog.	Employer Medicare	72210-212		261.64
Support Service/Regular Inst. Prog.	In-Service/Staff Development	72210-524		73,634.94

EXPLANATION: To amend the current budget in order to match the FY 2023-2024 ePlan document.

Fund: 142 Federal Projects		Sub Fund: 324 Title III		Date: 11/07/2023
Federal Through State Revenue	Title III Grant	47146	9,851.79	
Regular Instruction Program	Instructional Support & Materials	71100-429		9,679.79
Support Services/Other Student Support	Other Charges	72130-599		172.00

Explanation: To enter the current budget in order to match the FY 2023-2024 ePlan document.

FUND: 142 Federal Projects		Sub Fund: 924 IDEA Part B		Date: 11/07/2023
Federal Through State	Special Education Grant to States	47143	369,297.12	
Special Education Program	Teachers	71200-116		12,474.86
Special Education Program	Educational Assistants	71200-163		54,806.42
Special Education Program	Speech pathologist	71200-171		27,122.27
Special Education Program	Social Security	71200-201		5,853.02
Special Education Program	Pensions	71200-204		4,731.17
Special Education Program	Life Insurance	71200-206		216.00
Special Education Program	Medical Insurance	71200-207		14,437.62
Special Education Program	Employee Medicare	71200-212		1,368.85
Special Education Program	Contracts with Private Agencies	71200-312		112,449.56
Special Education Program	Instructional Supplies & Materials	71200-429		49,742.99
Special Education Program	Other Supplies & Materials	71200-499		20,000.00

(con't)

Special Education Program	Special Education Equipment	71200-725		19,800.00
Support Serv./Special Educ. Progr.	Psychological Personal	72220-124		11,434.33
Support Serv./Special Educ. Progr.	Other Salaries & Wages	72220-189		6,994.17
Support Serv./Special Educ. Progr.	Social Security	72220-201		1,142.57
Support Serv./Special Educ. Progr.	Pinions	72220-204		1,293.17
Support Serv./Special Educ. Progr.	Medical Insurance	72220-207		10.32
Support Serv./Special Educ. Progr.	Employer Medicare	72220-212		267.22
Support Serv./Special Educ. Progr.	Evaluation & Testing	72220-322		10,000.00
Support Serv./Special Educ. Progr.	Other Contracted Services	72220-399		20,000.00
Transportation	Bus Drivers	72710-146		3,786.96
Transportation	Social Security	72710-201		234.79
Transportation	Pensions	72710-204		157.92
Transportation	Life Insurance	72710-212	108.00	
Transportation	Medical Insurance	72710-207	8,974.00	
Food Service	Employer Medicare	72710-212		54.91
EXPLANATION: To amend the current budget in order to match the FY 2023-2024 ePlan document				

FUND: # 142 Sub Fund: 929 IDEA, Pre-K		Date: 11/07/2023		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	Special Education Preschool Grants	47145	27,975.26	
Special Education Program	Instruction Supplies & Materials	71200-429		10,000.00
Special Education Program	Special Education Equipment	71200-725		17,975.26
Explanation: To amend the current budget in order to match the FY 2023-2024 ePlan document.				

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	COVID-19 Grant B	47307	34,038.49	
Fiscal Services	Other Contracted Services	72510-399		34,038.49
Explanation: To enter budget for the Fiscal Pre-Monitoring Supports Grant for FY 2023-2024.				

MOTION made by Commissioner Cass and seconded by Commissioner Masingale to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Aye
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

6. COMMENTS FROM THE AUDIENCE

None.

7. RESOLUTIONS

Highway Commissioner Dan Evans submitted a resolution to Amend the McMinn County Subdivision Regulations to Change the Requirements for Private Roads and Easements in McMinn County, Tennessee.

After discussion Commissioner Crisp made motion to TAKE NO ACTION ON THE RESOLUTION.

8. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

9. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Chairman Millsaps said the Recreation Committee met with the McMinn County Forestry Board and decided to build a shooting range on the McMinn County Forestry land and will have an update later.

10. COMMENTS FROM THE COUNTY MAYOR

- Mr. Gentry reminded everyone that there is a burn ban for McMinn County and that is for everything except outdoor grilling on gas grills.
- Mr. Gentry said they had a meeting with the Tourism Consulting Group. He said they spent 3 days in McMinn County doing group meetings with Hotel/Motel groups, business owners, mystery shopping, mystery dining and research. He said they would reveal their findings and recommendations at the annual planning session.
- Mr. Gentry said they are looking at doing an ARC grant for the county forest that will address environmental that has to be done, parking for canoe kayaking launch on the river front and all that will take care of that. and layout of the shooting range and will be used to go toward the TWRA grant. He said hopefully all that will be here by December to approve application for an ARC Grant.
- Mayor Gentry wished everyone a Happy Thanksgiving.

Jason Luallen, Finance Director said he received an email from the comptroller's office giving us what they call a "clean audit."

11. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected November 20, 2023

JEANNIE F. ANDERSON	SONYA HOWTON-WALDEN
JONATHAN ANK	KIMBERLY MORGAN
JESSLYN RENE' CATE	DEVIN NELMS
MELISSA CLIFTON	KRISTIN MICHELLE PRESKITT
ALFRED CRUZ	GLENDIA SHARP
JERRY N ESTES	DOMINIC A. SPINELLI SR
SHARON D. GRAHAM	CANDICE VARELA
MARY ELLEN HENRY	HEIDI WALLACE

MOTION made by Commissioner Millsaps, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.

12. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 6:27 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy Clerk (date)