

The McMinn County Board of Commissioners met in Regular Session on January 8, 2024 at 6:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner Cass.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Masingale.

4. ROLL CALL

Roll Call was taken by Ann Falls, Chief Deputy Clerk as recorded:

Chairman Scott Curtis - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Absent
Travis Crisp – Present
Scott Cass - Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on November 20, 2023 and Special Call meeting were provided to the McMinn County Commissioners.

MOTION made by Commissioner Simpson, and seconded by Commissioner King, to approve the minutes of November 20, 2023 and Special Call meeting.

Motion carried by voice vote.

6. REVIEW AND APPROVAL OF CONTRACTS

THIS IS NOT A CONTRACT

A. A Resolution to Declare Items as Surplus Property

Mr. Luallen presented resolution #24-001 along with request from McMinn County Assessor of Property, Keith Price. Surplus item--2004 Ford Taurus VIN # 1FAFP53212G169446.

RESOLUTION NO. 24-001

A RESOLUTION TO DECLARE ITEMS AS SURPLUS PROPERTY

WHEREAS, McMinn County has authority to declare items as surplus that are no longer deemed necessary or adequate to properly perform the duties of county government as prescribed by law; and

(Res. # 24-001 con't)

WHEREAS, McMinn County Property Assessor, Keith Price requests to have the following items/vehicles declared as surplus property:

2004 Ford Taurus VIN # 1FAFP53212G169446.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 8th DAY OF JANUARY 2024, that this Commission does hereby declare these items as surplus property.

(Orig signed by John M. Gentry)
 McMinn County Mayor

Attest:

(Orig signed by Melinda King)
 County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Crisp, to approve this resolution.

Motion carried by voice vote.

7. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: #General Fund #101			Date: 1/04/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State of Tennessee	Other State Revenues	46990-TDHC	133,260.00	
Jail	Other Supplies & Materials	54210-499-TDHC		13,120.00
Jail	Motor Vehicles	54210-718-TDHC		85,800.00
Jail	Other Equipment	54210-790-TDHC		34,340.00
Explanation: To enter Carryover budget from Tennessee Department of Health Grant from FY 22-23.				
Fund: #General Fund #101			Date: 1/04/2024	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
RESERVE	Unassigned Balance	39000	123,000.00	
Ambulance	Building Improvement	55130-790		123,000.00
JOURNAL ENTRY REQUIRED				
RESERVE	Emergency Services Reserve	34725	123,000.00	
RESERVE	Unassigned Fund Balance	39000		123,000.00
Explanation: To budget encumbrance for Fire Marshall Improvement Requirements Project at E-911 Back-up Center.				

MOTION made by Commissioner King and seconded by Commissioner Carter to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

(con't)

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

FUND: General Purpose School Fund # 141			Date: 11/13/2023	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Revenues	Contributions and Gifts	44570	2,015.50	
Regular Education Program	Instructional Supplies & Materials	71100-429		2,015.50
Explanation: To enter budget for a grant received thru Denso for Gizmo Software/Explore Learning for FY 23-24.				
FUND: General Purpose School Fund # 141			Date: 12/01/2023	
Technology	Other Contracted Services	72250-399	10,000.00	
Technology	Other Equipment	72250-790		10,000.00
Explanation: To adjust the Technology budget to cover an unexpected equipment purchase for new servers to host the main domain.				

Fund: 141 General Purpose School			Date: 12/01/2023	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	897,291.00	
Other Local Revenue	Contributions and Gifts	44570-TENNS		897,291.00
Explanation: To move from Unassigned Fund Balance to cover projects in Capital Outlay and Buildings. (Projects to include MCHS/CTRL tennis courts resurfacing, CTRL tennis court paving, MTVW window replacement, MCHS/CTE paint renovations, CALH sewer replacement architect fees.)				
Fund: 141 General Purpose School			Date: 12/08/2023	
Regular Instruction Program	Regular Instruction Equipment	71100-722	63,000.00	
Vocational Education Program	Instructional Supplies & Materials	71300-429	26,656.00	
Vocational Education Program	Vocational Instruction Equipment	71300-730	78,798.00	
Regular Capital Outlay	Building Construction	76100-706		168,454.00
Explanation: To amend the Innovative School Models (ISM) Grant to match ePlan for FY 23-24.				

FUND: # 141 General Purpose School			DATE: 12/15/2023	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Contributions & Gifts	44570	500.00	
Office of the Principal	Other Charges	72410-599		500.00
Explanation: To enter the budget for a donation to Mt. View School from Evonik for FY 23-24.				
FUND: # 141 General Purpose School			Date: 12/19/2023	
Other Local Revenues	Other Local Revenues	44990	500.00	
Vocational Education Program	Teachers	71300-116		500.00
Explanation: To enter the budget for a Chattanooga State dual enrollment stipend for FY 23-24				
FUND: # 141 General Purpose School			Date: 12/20/2023	
Other Local Revenue	Contributions & Gifts	44570	3,500.00	
Vocational Education Program	Other Charges	71300-599		3,500.00
Explanation: To enter the budget for a donation to help students with emergency needs in the Vocational Department for FY 23-24.				
FUND: # 141 General Purpose School			Date: 12/29/2023	
Reserve	Undesignated Fund Balance	39000	24,232.68	
Other Student Support	Other Charges	72130-599		24,232.68
JOURNAL ENTRY REQUIRED				
Reserve	Restricted for MCHS Sport Complex	34585	24,232.68	
Reserve	Unassigned Fund Balance	39000		24,232.68
Explanation: To move funds from Restricted Reserve for MCHS Sports Complex to Unassigned Fund Balance for FY 23-24. These donated funds will be used to purchase equipment for the complex.				

MOTION made by Commissioner Cass and seconded by Commissioner Millsaps to approve these budget amendments.

(con't)

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner. These did have School Board approval.

Fund: Federal Projects # 142, Sub Fund: 953 HQIM Literacy Implementation Networks				Date: 11/13/2023	
DEPARTMENT	ACCOUNT	Function/object Cost Center	Debit	Credit	
Revenue	COVID-19 Grant D	47309	40,000.00		
Regular Instruction Program	Certified Substitute Teachers	71100-195		5,000.00	
Regular Instruction Program	Non-Certified Substitute Teachers	71100-198		5,000.00	
Regular Instruction Program	Instructional Supplies & Materials	71100-429		30,000.00	
Explanation: To adjust the budget for the HQIM Literacy Implementation Networks grant for FY 23-24.					

Fund: Federal Projects # 142, Sub Fund: 224 Title II				Date: 12/01/2023	
Support Serv/Regular Inst. Program	Other Salaries & Wages	72210-189	9,434.02		
Support Serv/Regular Inst. Program	Social Security	72210-201	584.91		
Support Serv/Regular Inst. Program	Pensions	72210-204	742.64		
Support Serv/Regular Inst. Program	Life Insurance	72210-206	14.40		
Support Serv/Regular Inst. Program	Medical Insurance	72210-207	2,593.16		
Support Serv/Regular Inst. Program	Employer Medicare	72210-212	136.79		
Support Serv/Regular Inst. Program	In Service/Staff Development	72210-524		13,505.92	
Explanation: To amend the current budget in order to match the FY 2023-2024 ePlan document.					

Fund: 142 Federal Projects		SUB FUND: 024 Consolidated Administration		Date: 12/01/2023	
Federal Through State Revenue	Title I Grants	47141		7,037.77	
Federal Through State Revenue	Eisenhower Prof. Development State	47189	7,037.77		
EXPLANATION: To amend the current budget in order to match the FY 2023-2024 ePlan document.					
Fund: Federal Projects # 142		Sub Fund: 142 Title I		Date: 12/01/2023	
Federal Through State Revenue	Title Grants	47141		47,660.21	
Federal Through State Revenue	Other Federal Through State	47590	47,660.21		
Regular Instruction Program	Regular Instruction Equipment	71100-722	5,800.00		
Other Student Support	Oher Charges	72130-599		10,905.46	
Support Services/Regular Inst. Prog	Other Salaries & Wages	72210-189	6,975.64		
Support Services/Regular Inst. Prog	Social Security	72210-201	432.49		
Support Services/Regular Inst. Prog	Pensions	72210-204	548.98		
Support Services/Regular Inst. Prog	Life Insurance	72210-206	8.08		
Support Services/Regular Inst. Prog	Medical Insurance	72210-207	2,839.12		
Support Services/Regular Inst. Prog	Employer Medicare	72210-212	101.15		
Support Services/Regular Inst. Prog	In-Service/Staff Development	72210-524		5,800.00	
Explanation: To amend the current budget in order to match the FY 2023-2024 ePlan document.					

Fund: Federal Projects # 142, Sub Fund: 820 CTE Perkins Basic			Date: 12/07/2023		
Vocational Education Program	Instructional Supplies & Materials	71300-429		3,000.00	
Other Student Support	Other Contracted Services	72130-399	3,000.00		
Explanation: To amend the budget for the FY 23-24 CTE Perkins Basic grant.					

(con't)

MOTION made by Commissioner Carter and seconded by Commissioner Masingale to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner. These did have School Board approval.

FUND: # 143 Sub Fund: Central Cafeteria			Date: 12/01/2023	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Contributions and Gifts	44570	13,815.00	
Food Service	Food Service Equipment	73100-710		10,185.00
Food Service	Food Service Equipment	73100-710		3,630.00
Explanation: To add funds donated from the Dairy Alliance and Coordinated School Health for emergency purchase of milk dispensers.				

MOTION made by Commissioner Cass and seconded by Commissioner Crisp to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Aye
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy- of which was provided to each Commissioner. These did have School Board approval.

Fund: Other Capital Projects # 189			Date: 1/4/2027	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	267,000.00	
Other General Gov't Projects	Solid Waste Equipment	9119-733		267,000.00
Journal Entry Required				
Reserve	Waste Connection Reserve	34730	267,000.00	
Reserve	Unassigned Fund Balance	39000		267,000.00
Explanation: To budget funds for purchase of Articulating Truck for Landfill from Waste Connection Reserve.				

(con't)

MOTION made by Commissioner McPhail and seconded by Commissioner Millsaps to approve these budget amendments.

Chairman Scott Curtis – Aye
Tim King - Aye
Roger Masingale - Aye
Brent Carter - Aye
J. W. McPhail – Aye
Jerry Millsaps - Aye
Tad Simpson - Aye
Charles Slack – Absent
Travis Crisp - Aye
Scott Cass – Aye

Motion carried by roll call vote, as recorded:

ANNUAL REPORT – MELISSA HUGHES, DIRECTOR of JUVENILE SERVICES gave her Annual Report.

Melissa Hughes Director of Youth Affairs handed out copies of the annual report (a copy is on file in her office) which she went over various items.

8. COMMENTS FROM THE AUDIENCE

None.

9. RESOLUTIONS

A. A Resolution to Approve Match for an Appalachian Regional Commission Grant for Mt. Verd Industrial Park.

Mr. Gentry presented resolution # 24-002. Mr. Gentry said Lindsey Ferguson is at the meeting and will answer any questions about the resolution. Ms. Ferguson talked more in detail about the resolution.

RESOLUTION NO. 24-002

A RESOLUTION TO APPROVE MATCH FOR AN APPALACHIAN REGIONAL COMMISSION GRANT FOR MT. VERD INDUSTRIAL PARK

WHEREAS, the McMinn County Commission recognizes the recruitment of new industry is highly competitive and it is imperative our industrial properties are site ready; and

WHEREAS, the McMinn County Commission has ranked the site preparation of its industrial parks as a funding priority during its annual strategic planning sessions; and

WHEREAS, the Appalachian Regional Commission has approved the State of Tennessee's recommendation to fund industrial park site improvements at the Mt Verd Industrial Park in the amount of one million dollars; and

WHEREAS, McMinn County agrees to provide half of the one million dollar match from its 189 Capital Fund and hotel/motel fund, dedicated to industrial land development, with the remaining five hundred thousand match provided by the City of Athens; and

WHEREAS, the County Mayor is authorized to execute all documents related to the execution and administration of the grant and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 8th DAY OF JANUARY 2024 that this Commission does hereby agree to provide half of the match (\$500,000) for the Appalachian Regional Commission grant to provide site development improvements at the Mt. Verd Industrial Park.

(Orig signed by John M. Gentry)
McMinn County Mayor

(Res. # 24-002 con't)

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass, and seconded by Commissioner King to approve this resolution.

Discussion: Commissioner Crisp ask Ms. Ferguson if there is anything protentional out there? Ms. Ferguson said there has been a few sight visits in late summer/early fall and have not had any follow ups from them.

Motion carried by voice vote

B. A Resolution to Accept TDOT Division of Aeronautics Grant for Runway Lighting Replacement System at McMinn County Airport.

Mr. Gentry presented resolution # 24-003. This did have recommendation of the Airport Committee.

RESOLUTION NO. 24-003

A RESOLUTION TO ACCEPT TDOT DIVISION OF AERONAUTICS GRANT FOR RUNWAY LIGHTING REPLACEMENT SYSTEM AT McMINN COUNTY AIRPORT

WHEREAS, the McMinn County Airport is in need of upgrades to its runway lighting system; and

WHEREAS, in order to maintain a safe robust general aviation system the Tennessee Aeronautics division has approved a grant for the new runway lighting systems; and

WHEREAS, this project is for the construction of a new Runway Lighting Replacement System and will also include construction inspection and construction Administration.

WHEREAS, Division of Aeronautics has approved a grant in the amount of \$572,850 with a local match of \$30,150 for a total project cost of \$603,000.

WHEREAS, the State of Tennessee Division of Aeronautics required the project to be let for bid before final grant approval, and the winning bidder was Guardian Electric for \$513,778; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 8th DAY OF JANUARY 2024, that this Commission does hereby approve the grant contract with the Tennessee Division of Aeronautics for new runway lighting system at the McMinn County Airport and authorizes the County Mayor to execute the documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail, and seconded by Commissioner Masingale to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Amend the McMinn County Subdivision Regulations to Change the Requirements for Private Roads and Easements in McMinn County, Tennessee.

(Res. # 24-004 con't)

Mr. Gentry presented resolution # 24-004.

RESOLUTION NO. 24-004

A RESOLUTION TO AMEND THE MCMINN COUNTY SUBDIVISION
REGULATIONS TO CHANGE THE REQUIREMENTS FOR PRIVATE ROADS AND EASEMENTS IN
MCMINN COUNTY, TENNESSEE

WHEREAS, pursuant to Tennessee Code Annotated Section 13-3-402, the McMinn County Regional Planning Commission has adopted subdivision regulations for the purpose of promoting the health, safety, convenience, order, prosperity, and general welfare of the citizens of McMinn County; and

WHEREAS, the McMinn County Regional Planning Commission's Subdivision Regulations regulate the construction, material, and lot requirements for public and private roads; and

WHEREAS, pursuant to Tennessee Code Annotated Section 13-3-403, in October of 2023 the McMinn County Regional Planning Commission recommended changes to the Subdivision Regulations pertaining to private road standards; and

WHEREAS, the Planning Commission wishes to have these standards reviewed and approved by the County Commission prior to adoption of new subdivision regulations.

NOW THEREFORE, BE IT RESOLVED by the McMinn County Commission that Section 5.08 in the Subdivision Regulations for McMinn County, Tennessee be amended as described herein:

SECTION 1 Language in Section 5.08 shall be deleted and replaced with the following for better clarity and understanding as well as addressing continued issues:

Section 5.08. Requirements for Permanent Vehicular Easements & Private Roads.

A permanent easement or private road may be permitted under certain conditions.

It shall meet the following minimum requirements, including any special conditions attached by the Planning Commission, and the requirements and special conditions for the easement or private road shall be placed on the final plat for recording.

The following standards shall apply to all private easements and/or private roads based on the numbers of lots the private access will serve (current or future). The use of flag lots is not intended to abrogate standard subdivision development when it is feasible to construct required roads.

However, if the property is to be further subdivided in the future the easement or private road must be upgraded to meet the requirements below based on the total

number of individual lots that use this non-public access as a means of primary ingress/egress to these properties. Improvements must be made between the public right-of-way and the lot requiring the improvement. The cost of the improvements shall be incurred by the property owner and a new maintenance agreement between all parties involved must be established.

A lot that has at least fifty (50') feet of road frontage on publicly maintained road, for which the fifty (50') feet of frontage is not located underneath a deeded easement/ROW, shall not count toward the number of lots considered to be using the private access when determining which of the standards below must be met.

Exceptions to the fifty (50') feet lot frontage requirement may be waived by the Planning Commission for flag lots of one (1) acre or less that meet the minimum flag lot width requirements.

The number of lots the easement serves will be based on the total number of lots with access to the easement. The total number of lots accessing the easement will be determined by the Planning Commission and or the Highway Commissioner.

For the purpose of this section, "access" will be defined as any property (separate parcel) that utilizes the easement as its primary access.

(Res. # 24-004 con't)

Access that will serve no more than a maximum of two (2) lots shall only be required to have a fifty (50') feet wide right-of-way or deeded easement upon which each lot served must front on the right-of-way or easement by at least fifty (50') feet.

However, in no case shall a flag lot have a flag stem that is less than the minimum easement width if the access strip connects to the end of a private easement.

The Planning Commission may allow an access easement rather than a dedicated right-of-way and in such cases, shall have the authority to set conditions on the easement and special statements to be listed on the plat. However, in no case shall the required right-of-way or permitted easement be less than fifty (50') feet in width.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY TENNESSEE, MEETING IN REGULAR SESSION THIS THE 8TH DAY OF JANUARY, 2024 that this Commission hereby adopts this resolution, the public welfare requiring it. Amendments shall become effective upon the approval of the McMinn County Regional Planning Commission after a public hearing has been held with 30 days notice given in a newspaper of general circulation.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Crisp, and seconded by Commissioner Millsaps to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Remove County Road 308 from the McMinn County Highway Department Maintenance System.

Mr. Gentry presented resolution # 24-005 along with Letter of Recommendation from Dan P. Evans, Commissioner of Highways.

RESOLUTION NO. 24-005

A RESOLUTION TO REMOVE COUNTY ROAD 308 FROM THE
MCMINN COUNTY HIGHWAY DEPARTMENT MAINTENANCE SYSTEM

WHEREAS, it has been requested by the owners of Hillcrest Trailers to remove the County Road 308/Richardson Road from the McMinn County Highway Department Maintenance List to ensure safety and security for their business; and

WHEREAS, McMinn County Highway Commissioner Dan Evans recommends removing County Road 308 from the Highway Department Maintenance List; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 8th DAY OF JANUARY 2024, that this Commission does hereby approve the recommendation of Highway Commissioner Evans to close and remove County Road 308/Richardson Road from the official Highway Department Maintenance List, AND FURTHERMORE, authorizes the County Mayor to execute all necessary documents to fulfill the intentions of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

(Res. # 24-005 con't)

MOTION made by Commissioner Cass, and seconded by Commissioner Masingale to approve this resolution.

Discussion: Commissioner Simpson wanted to know why Sweetwater City would refer to this road as abandoned by McMinn County and that he just wanted to bring this up.

Motion carried by voice vote.

E. A Resolution to Recognize the Historical Importance of Saulpaw Dam in Calhoun, Tennessee.

Mr. Gentry presented resolution # 24-006

RESOLUTION NO. 24-006

A RESOLUTION TO RECOGNIZING THE HISTORICAL IMPORTANCE OF SAULPAW MILL DAM IN CALHOUN, TENNESSEE

WHEREAS, the Tennessee Valley Authority is considering the potential removal of Saulpaw Dam; and

WHEREAS, the Saulpaw Mill Dam has been a structure of historical significance to the City of Calhoun, McMinn County, and the surrounding region for 154 years; and

WHEREAS, the Saulpaw Mill Dam is located on the 1819 John Walker's Mill reserve Cherokee Treaty of 1819; and

WHEREAS, the stonework of the Saulpaw Mill Dam was mined and quarried by George W. Saulpaw, a notable bridge builder in the State of Tennessee; and

WHEREAS, the Saulpaw Mill Dam provides a place of scenic beauty and holds a special place in the history of the community and the state; and

WHEREAS, McMinn County asks Tennessee Valley Authority to consider the dam's historical significance and local importance before making any final decision to remove the structure; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 8th DAY OF JANUARY 2024, that this Commission does hereby request TVA give Saulpaw Mill Dam's historical significance full consideration when making plans regarding the structure's future.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Simpson, and seconded by Commissioner Carter to approve this resolution.

Motion carried by voice vote.

10. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

A. A Resolution to Confirm the Appointment of Tyler Boyd as McMinn County Archivist.

Mr. Gentry presented resolution # 24-007.

(Res. # 24-007 con't)

RESOLUTION NO. 24-007

A RESOLUTION TO CONFIRM THE APPOINTMENT OF
TYLER BOYD AS MCMINN COUNTY ARCHIVIST

WHEREAS, the McMinn County Archives has been established according to Tennessee Law to provide for the proper care, storage, and preservation of public records; and

WHEREAS, state law grants authority to the county Mayor to appoint a manager of the county archives upon confirmation by the county legislative body; and

WHEREAS, the Tennessee State Library and Archives provides Public Records Administrator certification training for archivists, so that archivists have the latest and most updated training in records management; including laws, preservation techniques, inventories, and management practices; and

WHEREAS, Joe Guy has served as County Archivist since 2006, and wishes to relinquish these duties and;

WHEREAS, John M. Gentry, County Mayor appoints Tyler Boyd as County Archivist, as Tyler has shown interest in the appointment, is well qualified, and recently completed training with the State Library and Archives; and

WHEREAS, this appointment, if approved by the County Commission, will take effect this date, January 8, 2024, and shall remain in effect for a period of four years as long as Tyler Boyd wishes to serve, and provide the proper and dignified service to the citizens of McMinn County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 8th DAY OF JANUARY 2024, that this Commission hereby confirms the appointment of Tyler Boyd as the McMinn County Archivist.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

11. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Commissioner King said the Properties Committee has a meeting with the School Board on Thursday at 6:00 pm to look at the preliminary plans for the potential new schools.

Chairman Curtis said the Budget Committee met tonight prior to tonight's meeting and approved the budget calendar for the year and forms for Jason to go ahead and get started on those. Mr. Curtis reminded everyone to complete their ethics form by the 31st.

Commissioner McPhail said the Airport Committee met tonight and discussed the resolution sent to the full commission tonight.

12. COMMENTS FROM THE COUNTY MAYOR

- Mayor Gentry said he wanted to let everyone know the activity taking place on the County Forestry. He said they had talked about moving forward on the shooting complex. He said they are working with the development district and kind of on the pre-planning of what TWRA requires to make that grant happen and they have recommended the county work with the Appalachian regional commission on what they call a pre-ap that will do a lot of the things TWRA requires. Mr. Gentry said they have submitted a pre-ap to see if they will invite us to make full application.

(con't)

- Bicentennial Park we did get the LPRF Grant to do one of the fields and were notified a couple weeks ago that they got the CBDG Grant that was applied for the other field. Mr. Gentry said the beauty of the grant it is pledged a 50/50 match on the LPRF Grant and the CBDG Grant provides the match on the LPRF Grant and this could be a substantial savings to the county by putting both grants together. He said \$600,000 to do both fields and the exciting thing is saving \$600,000 match to free up for other projects.
- Woods Foundation has met and they have put out for applications for their next round. Those are due January 31st and those will come back before this commission for approval. He said they are kind of testing the waters to see what is out there and Scott's on that committee and the Opioid Council is going to react quickly in the spring with some new settlement news and new programs that we might be eligible for. Mr. Gentry said he has spoken with several different agencies, he talked to Melissa with Juvenile Services on what they are looking for. He talked to the Sheriff on some things with the jail, he also talked to the administrator from the hospital so when they come together, they will have a lot of information.
- County Government Day is February 18-19 which will be normal County Commission meeting night and will need to schedule the meeting on another day. He said he got a text from Beth Jones that she would be available for the Annual Planning Session on March 1st at the Etowah Depot.
- Mayor Gentry turned the meeting over to Chairman Curtis to schedule a date for February County Commission meeting. After discussion it was decide the February meeting would be February 12, 2024 at 12:00 pm.

13. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected January 08, 2024

TRACY LYNN MCSTRAW
SHAY MOORE
CASSIE MORGAN
CATHY SIMONDS MORROW

NANCY R. NEWMAN
LYNDSI ROBERTA TALLMAN
DAJHANIQUE WILLS
MARY MICHELLE WOMACK

MOTION made by Commissioner Simpson, and seconded by Commissioner Millsaps, to approve these notary applications.

Motion carried by voice vote.

14. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 6:31 pm.

MELINDA KING
McMinn County Clerk

Attest:

Deputy Clerk (date)