



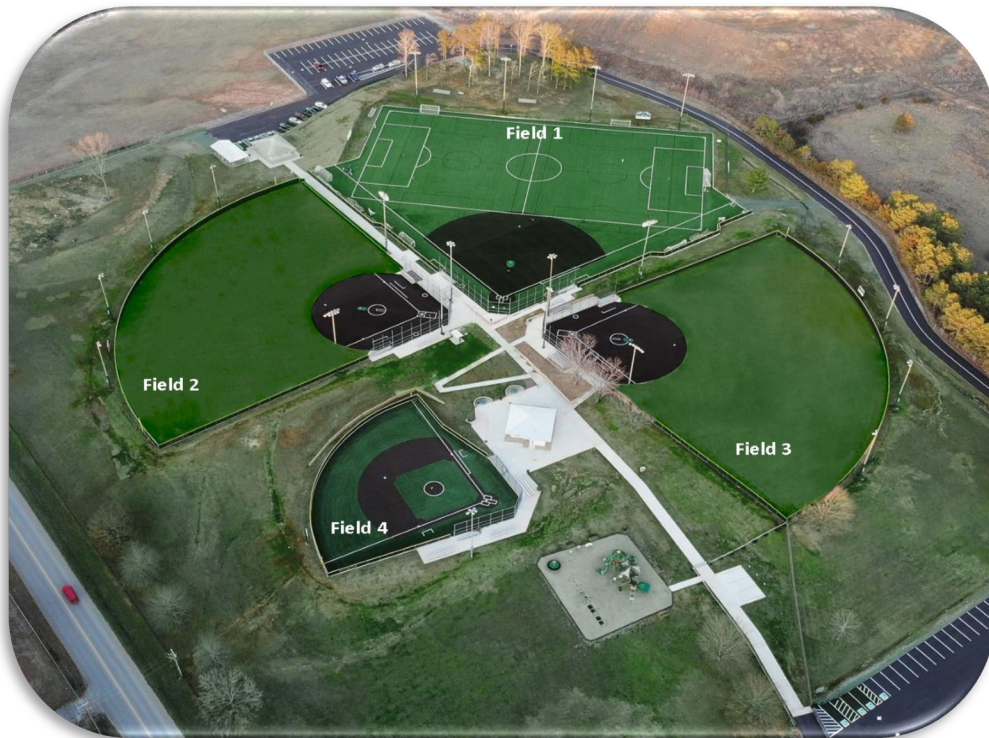
McMinn County Bicentennial Park

Name & Phone of Lessee: _____ Ph# _____

Association/League/Team: _____

Description of Event: _____

Rental Date(s) _____



MCMINN COUNTY BICENTENNIAL PARK

Rental Agreement

Availability of Fields for Scheduled Use:

Field availability is based on the priority list as established by the McMinn County Commission, tournament schedule, weather, and resting schedule. Priority use is as follows:

- School Sanctioned Teams and Clubs
- McMinn County Recreation Leagues for Baseball/Softball/Soccer
- Tennessee Wesleyan University Athletics games
- Sanctioned Baseball, Softball, Soccer Tournaments
- Tennessee Wesleyan University practices

Scheduling Procedures:

After the schedule of play is established according to the above user priority model, all open dates will be evaluated and rentals will be determined based on best interest of McMinn County.

Any groups wishing to rent Cooke Fields at McMinn County Bicentennial Park may contact the McMinn County Mayor's Office to schedule games or tournaments or other events for the current or upcoming season if space is available. Reservation requests are accepted in person at the office located at 6 E Madison Avenue, Athens, TN 37303, by phone at (423)745.7634, or by email at countymayoroffice@comcast.net.

This contract/agreement should be in the possession of the lessee group during the time of the scheduled event. Rentals are determined on a first-come, first served basis. Changes to scheduled rental must be made in writing or email by the responsible party and can only be approved by the McMinn County Mayor's Office.

Payment Terms:

A **\$300 deposit** (cashier's check or cash) **is required to hold the date requested**. This amount is due within 10 days of request. If not received within 10 days, the date will be released. (This deposit will be applied to one day of rental) **The \$300 booking fee will NOT be refunded if event is cancelled within 30 days prior to event.**

A **\$500 refundable damage deposit** is due 30 days prior to the event.

A **\$600/day rental fee** for tournaments is due 30 days prior to the event. Rental includes: All fields, 2 concession stands, pavilion, lights and a county staff park attendant.

Inclement Weather Policy:

In the event of inclement weather, Umpires will evaluate field conditions for playability. Tournament Directors should plan accordingly and make changes to schedules if wishing to hold the remainder of the tournament on subsequent days.

Cancellation/Refunds:

If tournament is cancelled 7 or less days prior to the tournament, a refund will be given for the damage deposit but the full rent is due. If tournament is cancelled between 14 and 29 days, half of the event deposit will be given and half of the rent is due. If tournament is cancelled more than 30 before event, a full refund of the booking deposit will be given and no rent is required. If the tournament is cancelled after the 1st pitch is thrown, **ALL** tournament fees are due. If the tournament is cancelled for inclement weather before the 1st pitch is thrown, no fees are due.

If lessee properly oversees and performs basic cleanup duties, McMinn County will refund the damage deposit (all toilets flushed, concession stands free of food and debris, trash placed in trash bins, dug outs free of trash). If the cost of cleanup exceeds \$300.00, lessee will be billed the remaining balance due. **PLEASE MAKE SURE NO SEEDS/SHELLS ARE IN DUGOUT, FIELDS, WALKWAYS OR AROUND BLEACHERS!!!!**

Insurance:

Parties wishing to use the McMinn County Bicentennial park athletic sites must submit a Certificate of Insurance with at least \$1,000,000 in General Liability listing McMinn County as additional insured on the date(s) of rental. A copy of the insurance policy must be presented to the Mayor's office at least 30 days before the scheduled tournament date.

Special Events Permits:

McMinn County may require additional permission permits, fees, and security deposits in some cases. The McMinn County Bicentennial Park reserves the right to adjust the fee based on the nature of the activity.

Security:

The lessee is responsible for event-related security. Security arrangements are subject to review and approval by the McMinn County Sheriff's Office.

Damages:

If damage occurs to any portion of the facility or sports complex equipment, the lessee will be billed for any additional expense at replacement cost.

Please sign, copy and return the original Agreement to:

McMinn County Mayor's Office
6 E Madison Avenue, Athens, TN 37303
Phone (423)745.7634
Email: countymayorsoffice@comcast.net

Day Use Policies:

Any team or individual wishing to use the fields for practice must contact the County Mayor's Office to request/confirm fields available. **Light fees (if applicable): Field 1 - \$25 Fields 2-4 - \$15**

Light fees must be paid to the County Mayor's office before practice or lights will not be activated. Lights are controlled remotely.

Bicentennial Park Rules

1. **Alcoholic beverages are strictly prohibited** on all grounds of the sports complex.
2. Disorderly conduct, or assault, will not be tolerated. Such actions include, but are not limited to, abusive, indecent, profane, or vulgar language that might cause a breach of peace: threatening or causing physical contact with someone else who might consider the contact offensive.
3. All accidents, breakage, or loss of McMinn County property must be reported to the McMinn County Mayor's Office immediately.
4. All maintenance issues should be reported to the McMinn County Mayor's Office
5. McMinn County Mayor's Office will maintain restrooms, trash receptacles, and litter pick-up for all events. All trash must be placed in proper containers and general clean-up of areas by teams is requested to help with this process.
6. The rental group is not allowed to prepare fields for any event without prior approval. If additional preparation is needed, contact McMinn County Mayor's Office.
7. Soft toss (including plastic balls) is strictly prohibited against any of the permanent fencing.
8. No metal spikes permitted inside the sports complex.
9. Painting on fields is not permitted by any rental group.
10. Rental groups or individuals must provide a representative over the age of 21 on site throughout the duration of the rental to serve as the point of contact for visitors and McMinn County Staff.
11. Private vehicles may not be driven or parked on turf surfaces, sidewalks, service driveways or emergency zones.
McMinn County is not responsible for damage or loss incurred by the lessee on site
12. Pets are **ONLY** allowed on the walking trail, outside of the field areas, on a leash at all times.
13. **No food to include sunflower seeds, peanuts, gum and tobacco are allowed on the fields or dugouts.**
14. Moving of any equipment, including soccer goals and bleachers, is not allowed during events by rental groups. Any changes to field or court layouts should be requested before event.
15. Rental groups at the McMinn County Bicentennial Park should leave the fields and seek shelter immediately if severe weather occurs. Teams may return to the fields when the umpires give an all-clear signal.
16. The McMinn County Bicentennial Park reserves the right to cancel any event or to restrict access to the fields due to an emergency, severe weather, vandalism, poor playing conditions or damage that could cause safety concerns.
17. The McMinn County Bicentennial Park rules and regulations are listed here and posted at the site shall be adhered to.
18. Tournament Organizers shall not deny entry to patrons of the playground.

FAILURE TO FOLLOW THE FACILITY USE GUIDELINES MAY RESULT IN CANCELLATION WITHOUT REFUND. BY SIGNING, LESSEE CERTIFIES THAT HE/SHE IS 21 YEARS OF AGE AND AGREES TO FOLLOW ALL FACILITY RULES AND REGULATIONS AS STATED ABOVE.

Signature of Lessee

Date

John M. Gentry

Date

*****McMinn County Bicentennial Park strives to abide by the previously mentioned policies and procedures. However, McMinn County will have the final authority to implement the necessary policies and procedures to maintain overall quality and safety of the facility*****