

The McMinn County Board of Commissioners met in Regular Session on July 31, 2017, at 7:30 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Vice-Chairman J.W. McPhail.

2. INVOCATION

The Invocation was given by Commissioner King.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Simpson.

4. ROLL CALL

Roll Call was taken by Evonne Hayes, McMinn County Clerk, as recorded:

Scott Curtis - Present
Dale Holbrook - Present
Tim King - Present
Roger Masingale - Present
Jerry Millsaps - Present
J. W. McPhail - Present
Brent Carter - Present
Tad Simpson - Present
Charles Slack - Present
Chairman David Crews – Absent

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on June 19, 2017 provided to the McMinn County Commissioners.

MOTION made by Commissioner Holbrook, and seconded by Commissioner King, to approve the minutes of June 19, 2017.

Motion carried by voice vote.

6. APPROVAL OF FY 2017-2018 BUDGET

Mr. Luallen presented resolution # 17-072 along with a copy the final budget to be approved by the commission.

RESOLUTION NO. 17-072

A RESOLUTION TO APPROVE ITEMS IN THE ADOPTION OF
BUDGETARY PROCESS FOR FY 2017-2018

WHEREAS, as required by Tennessee Code Annotated the final step in the budgetary process for FY 2017-18 includes approval of Summary of Proposed Operations, FY 2017-2018 Tax Summary, FY 2017-2018 Revenue and Expenditures, Resolution making Appropriations, and Resolution Fixing the Tax Levy of McMinn County, Tennessee for FY beginning July 1, 2017 and Legal Notice of Non-Profit Non-Charitable organizations; and

(Res. 17-072 con't)

WHEREAS, in accordance to Tennessee Code Annotated, McMinn County Budget Committee recommends approval of the Proposed Budget Process for FY 2017-18.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN THIS REGULARLY SCHEDULED SESSION ON THIS THE 31st DAY OF JULY 2017, that this Commission does hereby approve the budgetary process for FY 2017-18.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner Simpson, to approve this resolution.

**RESOLUTION MAKING APPROPRIATIONS FOR THE VARIOUS FUNCTIONS,
ACTIVITIES, DEPARTMENTS, INSTITUTIONS, OFFICES AND AGENCIES
OF MCMINN COUNTY, TENNESSEE, FOR THE FISCAL YEAR BEGINNING
JULY 1, 2017 AND ENDING JUNE 30, 2018**

Section 1. BE IT RESOLVED by the County Commission of McMinn County duly authorized, established and functioning in accordance with Chapter 325 of the Public Acts of 1981 of the State of Tennessee, assembled in called session on this 31st day of July, 2017, that the amounts hereinafter set out are hereby appropriated for the purposes of meeting the expense of the various functions, activities, departments, institutions, offices and agencies of McMinn County, Tennessee, and for capital outlay during the fiscal year beginning July 1, 2017, and ending June 30, 2018, according to the following schedule.

FROM THE GENERAL FUND # 101

GENERAL GOVERNMENT

County Commission	\$ 154,418
County Mayor	255,921
County Attorney	41,066
Election Commission	252,721
Register of Deeds	41,490
Planning Commission	55,133
County Buildings	<u>443,844</u>
TOTAL GENERAL GOVERNMENT	<u>\$ 1,244,593</u>

FINANCE

Accounting and Budgeting	\$ 579,811
Purchasing (Fuel)	10,000
Property Assessor's Office	488,486
Office of County Trustee	44,835
Office of County Clerk	623,660
Other Finance (Auditing)	<u>39,000</u>

(Res. 17-072 con't)

TOTAL FINANCE \$ 1,785,792

ADMINISTRATION OF JUSTICE

Circuit Court \$ 79,308
General Sessions Court 258,677
Drug Court 13,000
Chancery Court 294,918

TOTAL ADMINISTRATION OF JUSTICE \$ 645,903

PUBLIC SAFETY

Courtroom Security \$ 182,953
Sheriff's Department 1,774,911
Special Patrols (SRO) 92,475
Sexual Offender Registry 3,000
Jail 3,133,893
Juvenile Services 340,447
Work Release Program (Community Service) 53,461
Fire Prevention and Control 91,843
Civil Defense 399,867
Rescue Squad 8,100
Other Emergency Management 173,333
County Medical Examiner 47,000

TOTAL PUBLIC SAFETY \$ 6,301,283

PUBLIC HEALTH AND WELFARE

Local Health Center \$ 582,107
Ambulance Service 18,900
Other Local Health Services 77,203
General Welfare Assistance 7,532
Waste Removal (Litter Grant) 46,900
Keep McMinn Beautiful 30,000

TOTAL PUBLIC HEALTH AND WELFARE \$ 762,642

SOCIAL CULTURAL AND RECREATIONAL SERVICES:

Libraries \$ 144,761
Parks 88,647

TOTAL SOCIAL CULTURAL AND RECREATIONAL SERVICES: \$ 233,408

AGRICULTURE AND NATURAL RESOURCES:

Agricultural Extension Service \$ 163,790
Soil Conservation 39,972

TOTAL AGRICULTURE AND NATURAL RESOURCES \$ 203,762

(Res. 17-072 con't)

OTHER GENERAL GOVERNMENT:

Tourism	\$ 76,659
Industrial Development	153,341
Airport	53,600
Veterans' Services	86,291
Other Charges	321,000
Employee Benefits	<u>58,500</u>

TOTAL OTHER GENERAL GOVERNMENT \$ 749,391

TOTAL GENERAL FUND \$ 11,926,774

FROM THE DRUG CONTROL FUND # 122

Drug Enforcement	<u>\$ 137,722</u>
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TOTAL DRUG CONTROL FUND \$ 137,722

FROM THE ROAD AND BRIDGE FUND # 131

Administration	\$ 232,188
Highway & Bridge Maintenance	2,096,053
Operation & Maintenance	577,685
Other Charges	213,425
Employee Benefits	342,300
Capital Outlay	1,186,500
Debt Service	<u>1,000</u>

TOTAL ROAD AND BRIDGE FUND \$ 4,649,151

FROM THE GENERAL PURPOSE SCHOOL FUND # 141

Regular Education Program	\$ 19,654,338
Alternate Instruction Program	158,205
Special Education Program	2,539,025
Vocational Education Program	2,121,184
Attendance	147,934
Health Services	131,000
Other Student Support	1,306,291
Regular Education Program Support	2,122,537
Special Education Program Support	356,866
Vocational Education Support	155,432
Technology	254,583
Other Programs (Vocational Rehab)	97,018
Board of Education Services	810,663
Office of the Superintendent	323,552
Office of the Principal	2,505,599
Operation of Plant	3,038,216
Maintenance of Plant	1,342,045
Transportation	2,216,980
Pre-School	1,019,778
Regular Capital Outlay	<u>308,882</u>

TOTAL GENERAL PURPOSE SCHOOL FUND \$40,610,128

(Res. 17-072 con't)

FROM THE SCHOOL FEDERAL PROJECTS FUND # 142

Regular Education Program	\$ 527,521
Special Education Program	1,063,330
Vocational Education Program	99,200
Other Student Support	81,556
Regular Education Program Support	674,804
Special Education Program Support	151,534
Vocational Education Program	1,550
Transportation	162,282
Transfers Out	<u>62,000</u>
 TOTAL SCHOOL FEDERAL PROJECTS FUND	 <u>\$ 2,823,777</u>

FROM THE SCHOOLS CENTRAL CAFETERIA FUND # 143

Food Services	\$ <u>3,482,700</u>
 TOTAL SCHOOLS CENTRAL CAFETERIA FUND	 <u>\$ 3,482,700</u>

FROM

THE OTHER CAPITAL PROJECTS FUND # 189

General Administration Projects	\$ 1,780,000
Administration of Justice Projects 395,000	
Highway Capital Projects 500,000	
Education Capital Projects	<u>1,200,000</u>
 TOTAL OTHER CAPITAL PROJECTS FUND	 <u>\$ 3,875,000</u>

FROM THE SOLID WASTE ENTERPRISE FUND # 207

Landfill Operation & Maintenance	\$ 865,060
Other Waste Disposal (Landfill Development)	65,000
Landfill Post Closure Care Costs	65,000
Other Charges	46,400
Employee Benefits	2,500
 TOTAL SOLID WASTE ENTERPRISE FUND	 <u>\$ 1,043,960</u>

Section 2. BE IT FURTHER RESOLVED, that the appropriations from each fund are made contingent on the available revenues and surplus. If the revenues actually received for the year 2017-2018, together with any existing surplus in such fund, or less any existing deficit in such fund, shall be less than the aggregate amount herein appropriated from such fund, then the expenditures herein authorized shall be reduced so as not to exceed such amount.

Section 3. BE IT FURTHER RESOLVED, that the appropriation for the School Department from local sources is in the amount of \$11,136,697 which will be paid by McMinn County from the tax levy, sales tax and other revenues. The remaining balance of \$28,429,936 which is shown in the budget is an estimated amount which is to be received from the State and Federal Governments provided our Local School System meets certain qualifying standards as set up by said State and Federal Governments, and is not an appropriation from McMinn County. If the revenues actually received from the State and Federal Governments are less than the estimated amounts shown then the

(Res. 17-072 con't)

expenditures herein authorized to be paid from such sources shall be reduced so as not to exceed the amount actually received.

Section 4. BE IT FURTHER RESOLVED, that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the County Trustee, County Clerk, Circuit Court Clerk, County Register, Sheriff and the Clerk and Master and their officially authorized deputies and assistants may severally be entitled to receive under state laws heretofore and hereafter enacted. Expenditures out of commissions, and/or fees collected by the County Trustee, County Clerk, Clerk and Master, County Register and the Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such authorizations. Any excess commissions and/or fees collected over and above the expenditure duly and conclusively authorized to be paid there-from shall be paid over to the County Trustee to the credit of the County General Fund as provided by law.

Section 5. BE IT FURTHER RESOLVED, that the School Funds which are received by the County and which are to be apportioned to City Schools within the County shall be paid over to the Cities by the County Trustee in accordance with existing law.

Section 6. BE IT FURTHER RESOLVED, that the County Mayor is hereby authorized to borrow money on tax anticipation notes provided such notes are first approved by the Director of Local Finance, to pay the expenses herein authorized until the taxes and other revenues for the fiscal year 2017-2018 have been collected, not to exceed 60% of the appropriations. The proceeds of loans for each of the individual funds shall be used only to pay the expenses and other requirements of the fund for which the loan is made and the loan shall be paid out of revenues of the fund for which money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the authority of TCA-9-21-801 et. seq. Said notes shall be signed by the County Mayor and countersigned by the County Clerk with the seal of the County attached thereto, and shall mature and be paid in full without renewal not later than June 30, 2018.

Section 7. BE IT FURTHER RESOLVED, that any appropriation made by this resolution which covers the same purpose for which a specific appropriation is made by statute is made in lieu of, but not in addition to, said statutory appropriation. The salary, wages or other remuneration of each officer, employee or agent of the County shall not be in excess of the amount authorized by existing law or as provision for such salaries, wages or other remuneration hereby authorized shall in no case be construed as permitting expenditures for any Department, Agency, Office, or Division of the County in excess of that appropriated herein for such Department Agency, Office or Division of the County. Such appropriation shall constitute the limit to the expenditures of any Department, Agency, Office or Division of the County for the fiscal year beginning July 1, 2017, and ending June 30, 2018. All purchases, expenditures and obligation against the amounts herein appropriated shall be made in accordance with existing laws governing the same.

Section 8. BE IT FURTHER RESOLVED, that the delinquent county property taxes for the year 2016 and prior years and the interest and penalty hereon collected during the year ending June 30, 2018, shall be apportioned to the various county funds according to the subdivision of the tax levy for the year 2016. The Clerk and Master, the County Trustee, and the Director of Finance are hereby authorized and directed to make such apportionment accordingly.

Section 9. BE IT FURTHER RESOLVED, that all unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse, and be of no further force and effect at the end of the fiscal year at June 30, 2018.

Section 10. BE IT FURTHER RESOLVED, that the following non-profit organizations are included in the appropriations from the General Fund # 101. The funding amounts are detailed below per the requirement of the State of Tennessee, Comptroller of the Treasury. Payments to these non-profit organizations may not exceed the amount appropriated.

(Res. 17-072 con't)

McMinn County Rescue Squad	\$ 3,050.00
Etowah Rescue Squad	3,050.00
Englewood Rescue Squad	1,000.00
Claxton Rescue Squad	1,000.00
Hiwassee Mental Health	3,500.00
Tri-County Center	5,250.00
McMinn Senior Citizens	10,950.00
Etowah Senior Citizens	3,650.00
Behavioral Research Institute	1,260.00
Southeast Tennessee Human Resource Agency	6,272.00
McMinn County Library Board	144,761.00
Tennessee Overhill Heritage	17,000.00
McMinn County Economic Development Authority	<u>65,000.00</u>
<u>TOTAL NON-PROFIT FUNDING</u>	<u>\$265,743.00</u>

Section 11. BE IT FURTHER RESOLVED, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2017. This resolution shall be spread upon the minutes of the County Commission.

PASSED THIS 31st DAY OF JULY, 2017

(Orig signed by John M. Gentry)
COUNTY MAYOR

ATTEST:

(Orig signed by Evonne Hayes)
COUNTY CLERK

7. APPROVAL OF BIDS AND PURCHASES

A. A Resolution to Approve and Award Chip Spreader Bid.

Mr. Luallen presented resolution #17-073 along with a letter of recommendation from Dan P. Evans, Chief Administrative Officer and a copy of the bid summary sheet.

RESOLUTION NO. 17-073

A RESOLUTION TO APPROVE AND AWARD CHIP SPREADER BID

WHEREAS, in order to properly perform the essential operations of county government goods and services must often be let for bid; and

WHEREAS, the Highway Department requests the purchase of a chip spreader in order to properly carry out the functions of the department; and

WHEREAS, McMinn County has followed the proper procedures in securing the bids; and

WHEREAS, Dan Evans, McMinn County Highway Commissioner recommends the bid be awarded to the lowest bidder meeting specifications, Power Equipment Company of Chattanooga, TN in the amount of \$208,888.00.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 31st DAY OF JULY 2017, that this Commission does hereby approve the recommendation of the Highway Commissioner.

(Res. 17-073 con't)

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
County Clerk

MOTION made by Commissioner Slack, and seconded by Commissioner Curtis, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve a Bid Contract Extension with Southern Construction Group, LLC for Pumping and Hauling of Landfill Leachate.

Mr. Luallen presented resolution #17-074 along with a letters from Charlie Doneldson, Landfill Supervisor and Jason Robertson, Chief Manager for Southern Construction Group, LLC.

RESOLUTION NO. 17-074

A RESOLUTION TO APPROVE A BID CONTRACT EXTENSION WITH SOUTHERN
CONSTRUCTION GROUP, LLC
FOR PUMPING AND HAULING OF LANDFILL LEACHATE

WHEREAS, in order to properly perform the essential operations of county government as prescribed by law, goods and services must often be let for bid; and

WHEREAS, the leachate bid provides an option to be extended for an additional year; and

WHEREAS, the McMinn County Landfill Supervisor has requested to extend the contract for pumping and hauling of landfill leachate to the current vendor, Southern Construction Group, LLC, for the period of July 1, 2017 through June 30, 2018; and

WHEREAS, Southern Construction Group, LLC has agreed to extend the current bid for the additional period with no increase in price; and

WHEREAS, Charlie Donaldson, McMinn County Landfill Supervisor, has recommended the bid be extended twelve (12) months at the current price, \$.0489 per gallon, to Southern Construction Group, LLC.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEEE, MEETING IN REGULAR SESSION ON THIS THE 31ST DAY OF JULY, 2017 THAT THE COMMISSION DOES HEREBY APPROVE THE BID CONTRACT EXTENSION WITH SOUTHERN CONSTRUCTION GROUP, LLC, based upon the recommendation of the Landfill Supervisor.

AND FURTHERMORE RESOLVES to grant, authority to the County Mayor or his designee to carry out the duties of said contract.

Commissioner.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
County Clerk

(Res. 17-074 con't)

MOTION made by Commissioner Millsaps, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

8. REVIEW AND APPROVAL OF CONTRACTS

A. A Resolution to Approve the Contract Between McMinn County and Gallaher & Associates, Inc. for Fire Alarm Installation & Monitoring System Agreement at the McMinn County Courthouse Annex.

Mr. Luallen presented resolution #17-075 and a copy of the contract.

RESOLUTION NO. 17-075

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN
MCMINN COUNTY AND GALLAHER & ASSOCIATES, INC.
FOR FIRE ALARM INSTALLATION & MONITORING SYSTEM AGREEMENT AT THE
MCMINN COUNTY COURTHOUSE ANNEX

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County desires to enter into contract with Gallaher & Associates, Inc. to install fire alarm system at a cost of \$300.00 and supply fire alarm monitoring system services at the rate of \$50.00/month at the McMinn County Courthouse Annex.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION ON THIS THE 31st DAY OF JULY 2017 THAT THIS commission does hereby agree to enter into contract with Gallaher & Associates, Inc. for fire alarm monitoring system services at the McMinn County Courthouse Annex.

AND FURTHERMORE RESOLVES to grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
County Clerk

MOTION made by Commissioner King and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve a Contract Between McMinn County and State of Tennessee Department of Health.

Mr. Luallen presented resolution #17-076 with a copy of the contract.

RESOLUTION NO. 17-076

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN MCMINN COUNTY AND STATE OF
TENNESSEE DEPARTMENT OF HEALTH

(Res. 17-076 con't)

WHEREAS, it is the conviction of McMinn County, that every individual in the County has good health care readily available; and

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County has requested grant monies in the amount of \$90,000 for minor interior renovations including flooring & décor; and

WHEREAS, McMinn County has received approval of grant funds for said project.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 31ST DAY OF JULY, 2017, that this Commission does hereby approve this contract.

AND FURTHERMORE RESOLVES to give authority to the County Mayor or his designee to execute and administer the duties of said contract.

(Orig signed by John M. Gentry)
 McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
 County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

9. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: General Fund #101,

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	1,800.00	
Fire Prevention & Control	Maint. & Repair Services-Vehicles	54310-338		1,800.00

To avoid functional category deficit.

Fines, Forfeitures & Penalties	Drug Court Fees-Circuit Court	42141	2,280.00	
Fines, Forfeitures & Penalties	Drug Court Fees-General Sessions	42341	5,000.00	
Drug Court	Other Contracted Services	53330-399		7,280.00

To budget additional revenue and expenditures related to Drug Court Fees.

Charges for Current Services	Sexual Offender Registration Fee	43395	500.00	
Sexual Offender Registry	Law Enforcement Supplies	54160-431		500.00

To budget additional revenue and expenditures related to the Sexual Offender Registry.

State of Tennessee	Health Dept. Program	46390	10,000.00	
Health Department	Other Charges	55110-599		10,000.00

To enter revenue & expenditures related to Health Initiative Grant with State of Tennessee Department of Health.

(con't)

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State of Tennessee	Other Health (tobacco Settlement)	46390	58,220.00	
Local Health Center	Other Contracted Services	55110-399		58,220.00

To budget revenue and expenditure related to tobacco settlement funds received in FY 16-17.

Reserve	Unassigned Fund Balance	39000	216,380.00	
Courtroom Security	Other Salaries & Wages	53920-189		8,450.00
Special Patrols	Other Salaries & Wages	54120-189		4,700.00
Special Patrols	Social Security	54120-201		730.00
Jail	Other Salaries & Wages	54210-189		62,000.00
Jail	Food Supplies	54210-422		58,000.00
Fire Prevention & Control	Maint. & Repair Serv.- Vehicles	54310-338		81,800.00
Soil Conservation	Employee & Dependent Insurance	57500-205	700.00	

To avoid functional category deficits for FY 16-17.

Local Taxes	Hotel/Motel Tax	40220	49,200.00	
Tourism	Contributions	58110-316		49,200.00

To budget additional revenue and expenditures associated with Hotel/Motel tax contribution to Niota Depot Preservation and Calhoun Pavilion.

Other Local Health Services	Contract Public Agency-Hiwassee Util.	55190-310	27,000.00	
Industrial development	Contracts w/Public Agency Hiwassee Util.	58120-310		27,000.00

To amend the budget to allow payment of Hiwassee Utilities water reserve for potential industry usage from Industrial Development portion of Hotel/Motel Tax for FY 16-17.

MOTION made by Commissioner Simpson, and seconded by Commissioner King to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Matt Mason - Aye
- J. W. McPhail - Aye
- Bob Powers - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Absent

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: General Fund #131,

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	19,000.00	
Employee Benefits	Employee & Dependent Insurance	66000-205		19,000.00

To avoid functional category deficit FY 16-17.

MOTION made by Commissioner Holbrook, and seconded by Commissioner King to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Matt Mason – Aye

(con't)

J. W. McPhail - Aye
 Bob Powers - Aye
 Tad Simpson - Aye
 Charles Slack - Aye
 Chairman David Crews - Absent

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner and did have School Board approval on June 22, 2017.

Fund: General Purpose School Fund #141

Date: June 5, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other	Teachers	71900-116		2,500.00
Other	Social Security	71900-201		155.00
Other	State Retirement	71900-204		226.00
Other	Employer Medicare	71900-212		36.25
Other	In-Service/Staff Development	71900-521	2,917.25	
To amend budget in order to be the same as the FY 2016-2017 ePlan document.				

June 7, 2017

Support Services/Regular Instruction	Travel	72210-355	949.48	
Support Services/Regular Instruction	In-Service/Staff Development	72210-524	550.00	
Support Services/Regular Instruction	Other Equipment	72210-790		1,499.48
To amend the current budget in order to be the same as the FY 2016-2017 ePlan document.				

June 19, 2017

Reserve	Unassigned Fund Balance	39000	50,339.35	
Special Education Program	Instructional Supplies & Materials	71200-429		20,812.50
Special Ed Program Support	Staff Development	72220-524		29,526.85
Reserve	TNCARE Reserve	34755	50,339.35	
Reserve	Unassigned Fund Balance	39000		50,339.35
To budget expenditures from TNCARE Reserve Funds for the program Success Maker for all McMinn County Schools and for various Special Ed Staff development expenses.				
Charges for Current Services	Other Charges for Services	43990	4,706.06	
Other Sources	Transfers In	49800	252,000.00	
Vocational Education Program	Other Salaries & Wages	72330-189		22,500.00
Vocational Education Program	Social Security	72230-201		1,395.00
Vocational Education Program	Employer Medicare	72230-212		325.00
Vocational Education Program	Travel	72230-355		1,005.81
Vocational Education Program	Other Contracted Services	72230-399		3,700.25
Transfers Out	Transfers to Other Funds	99100-590		227,780.00
To enter FY 2016-2017 Pathways to Prosperity Budget.				
State Educational Funds	Other State Grants	46980	1,800.00	
Office of the Principle/Calhoun	Other Charges	72410-599		700.00
Office of the Principle/MTVW	Other Charges	72410-599		1,100.00
To enter the budget for the approved Arts Student Ticket Subsidy Grant Funds for FY 16-17.				

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Early Childhood Education	Supervisor/Director	73400-105	0.15	
Early Childhood Education	Teachers	73400-116	7,821.56	
Early Childhood Education	Clerical Personnel	73400-162		0.02
Early Childhood Education	Educational Assistants	73400-163	7,557.91	
Early Childhood Education	Social Security	73400-201	3,759.37	

Early Childhood Education	State Retirement	73400-204	1,719.36	
Early Childhood Education	Life Insurance	73400-206		169.48
Early Childhood Education	Medical Insurance	73400-207	8,765.23	
Early Childhood Education	Employer Medicare	73400-212	882.25	
Early Childhood Education	Other Fringe Benefits	73400-299		26.22
Early Childhood Education	Travel	73400-355	1,713.28	

(con't)

Early Childhood Education	Instructional Supplies & Materials	73400-429		7,200.37
Early Childhood Education	Other Equipment	73400-790		24,823.02
Explanation: To Amend the current budget in order to be the same as the FY 2016-2017 plan document.				

Fund: General Purpose School Fund #141

Date: June 30, 2017

<u>DEPARTMENT</u>	<u>ACCOUNT</u>	<u>FOLIO</u>	<u>DEBIT</u>	<u>CREDIT</u>
<u>Calhoun School</u>				
State Revenues	Other State Educational Funds	46590		<u>12,701.27</u>
Regular Instructional Program	Supervisor or Director	71100-105		125.00
Regular Instructional Program	Certified Teachers	71100-116	225.00	
Regular Instructional Program	Social Security	71100-201	6.19	
Regular Instructional Program	State Retirement	71100-204	9.92	
Regular Instructional Program	Employer Medicare	71100-212	1.43	
Regular Instructional Program	Instructional Supplies & Material	71100-429	48.11	
Regular Instructional Program	Other Charges	71100-599	1,072.61	
Support Services/Regular Instruction	Food Supplies	72210-422	85.09	
<u>EK Baker School</u>				
Support Services/Regular Instruction	Supervisor or Director	71100-105		704.20
Support Services/Regular Instruction	Certified Teachers	71100-116		210.00
Support Services/Regular Instruction	Educational Assistants	71100-163		227.50
Regular Instructional Program	Certified Substitute Teachers	71100-195	252.00	
Regular Instructional Program	Social Security	71100-201		55.17
Regular Instructional Program	State Retirement	71100-204	148.83	
Regular Instructional Program	Employer Medicare	71100-212		12.89
Regular Instructional Program	Instructional Supplies & Material	71100-429	2,876.98	
Regular Instructional Program	Other Charges	71100-599	284.24	
Support Services/Regular Instruction	Food Supplies	72210-422	118.34	
Support Services/Regular Instruction	In-Service/Staff Development	72210-524		65.80
<u>Englewood School</u>				
Support Services/Regular Instruction	Certified Teachers	71100-116	126.50	
Support Services/Regular Instruction	Educational Assistants	71100-163	85.00	
Regular Instructional Program	Other Salaries & wages	71100-189		18.00
Regular Instructional Program	Certified Substitute Teachers	71100-195	434.38	
Regular Instructional Program	Non-certified Sub Teachers	71100-198		109.00
Regular Instructional Program	Social Security	71100-201		54.04
Regular Instructional Program	State Retirement	71100-204	309.92	
Regular Instructional Program	Employer Medicare	71100-212		6.08
Regular Instructional Program	Instructional Supplies & Material	71100-429	524.58	
Regular Instructional Program	Other Charges	71100-599	2331.88	
Support Services/Regular Instruction	Food Supplies	72210-422	138.00	
Support Services/Regular Instruction	In-Service/Staff Development	72210-524	40.87	
<u>Mountain View School</u>				
Support Services/Regular Instruction	Supervisor or Director	71100-105		510.00
Support Services/Regular Instruction	Certified Teachers	71100-116		326.25
Regular Instructional Program	Other Salaries & wages	71100-189	100.00	
Regular Instructional Program	Social Security	71100-201		45.64
Regular Instructional Program	State Retirement	71100-204	51.10	
Regular Instructional Program	Employer Medicare	71100-212		10.67
Regular Instructional Program	Instructional Supplies & Material	71100-429	270.05	
Regular Instructional Program	Other Charges	71100-599	1,488.56	
Support Services/Regular Instruction	Food Supplies	72210-422	297.20	
Support Services/Regular Instruction	In-Service/Staff Development	72210-524		283.01
<u>Rogers Creek School</u>				
Support Services/Regular Instruction	Supervisor or Director	71100-105	750.00	
Support Services/Regular Instruction	Certified Teachers	71100-116		440.00
Regular Instructional Program	Educational Assistants	71100-163	90.00	
Regular Instructional Program	Non-certified Sub Teachers	71100-198		106.00
Regular Instructional Program	Social Security	71100-201	16.79	

(con't)

Regular Instructional Program	State Retirement	71100-204	103.49	
Regular Instructional Program	Employer Medicare	71100-212	4.26	
Regular Instructional Program	Instructional Supplies & Material	71100-429	417.07	
Regular Instructional Program	Other Charges	71100-599	2,856.08	
Support Services/Regular Instruction	Food Supplies	72210-422	365.62	
Support Services/Regular Instruction	In-Service/Staff Development	72210-524	81.43	
To enter budget for the Read to be Ready Grant Summer Grant for FY 16-17				

LEAPS-Mountain View	Other State Education Funds	46590		1,747.03
LEAPS-Riceville School	Other State Education Funds	46590		893.46
LEAPS-Niota	Other State Education Funds	46590		3,448.54

LEAPS-Mountain View	Supervisor/Director	71400-105	507.00	
LEAPS-Mountain View	Teachers	71400-116	1,680.00	
LEAPS-Mountain View	Educational Assistants	71400-163		2,473.86
LEAPS-Mountain View	Social Security	71400-201	113.95	
LEAPS-Mountain View	State Retirement	71400-204	74.67	
LEAPS-Mountain View	Employee Medicare	71400-212	26.63	
LEAPS-Mountain View	Instructional Supplies	71400-429	160.61	
LEAPS-Mountain View	Other Charges	71400-599	433.03	

LEAPS-Riceville	Supervisor/Director	71410-105		35.00
LEAPS-Riceville	Teachers	71410-116	332.00	
LEAPS-Riceville	Educational Assistants	71410-163	51.00	
LEAPS-Riceville	Other salaries & wages	71410-189	550.00	
LEAPS-Riceville	Social Security	71410-201		13.64
LEAPS-Riceville	State Retirement	71410-204		66.48
LEAPS-Riceville	Employee Medicare	71410-212	70.76	
LEAPS-Riceville	Instructional Supplies	71600-429	3.30	
LEAPS-Riceville	In/Service/Staff Development	71600-524	1.52	

LEAPS-Niota	Supervisor/Director	71600-105	1,248.00	
LEAPS-Niota	Teachers	71600-116	1,648.13	
LEAPS-Niota	Educational Assistants	71600-163		404.08
LEAPS-Niota	Other salaries & wages	71410-189	200.00	
LEAPS-Niota	Social Security	71600-201	166.90	
LEAPS-Niota	State Retirement	71600-204	124.29	
LEAPS-Niota	Employee Medicare	71600-212	39.05	
LEAPS-Niota	Instructional Supplies	71600-429		28.75
LEAPS-Niota	Other Charges	71600-599	455.00	

Fund: General Purpose School Fund #141, 21st Century CLC Grant

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other	Teachers	71900-116		8,461.35
Other	Other Salaries & Wages	71900-201	1,186.00	
Other	Social Security	71900-201	997.34	
Other	State Retirement	71900-204	536.01	
Other	Employer Medicare	71900-212	23.00	
Other	Other Fringe Benefits	71900-299		
Other	Travel	71900-355		254.06
Other	Instructional Supplies	71600-429	2,680.78	
Other	In-Service/Staff Development	71900-524	1,282.75	
Other	Other Charges	71000-599	805.53	
Other	Other Equipment	71900-790	804.00	

To amend budget in order to be the same as the FY 2016-2017 ePlan document.

(con't)

FUND: General Purpose School Fund #141

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Support Services/Regular Instruction	Travel	72210-355		300.00
Support Services/Regular Instruction	Other Equipment	72210-790	300.00	
To amend current budget in order to be the same as the FY 2016-2017				
Support Services/Health Services	Supervisor/Director	72120-105	526.00	
Support Services/Health Services	Other Salaries & Wages	72120-189	6,710.59	
Support Services/Health Services	Social Security	72120-201		535.53
Support Services/Health Services	State Retirement	72120-204		123.44
Support Services/Health Services	Medical Insurance	72120-207	995.57	
Support Services/Health Services	Employer Medicare	72120-212		24.55
Support Services/Health Services	Other Fringe Benefits	72120-299	0.02	
Support Services/Health Services	Travel	72120-355		367.71
Support Services/Health Services	Other Supplies and Materials	72120-499		7,180.95
To Amend the budget for the Coordinated School Health Grant for FY 16-17				

Regular Instructional Program	Teachers	71100-116	43,100.00	
Special Education Program	Teachers	71200-116	18,000.00	
Special Education Program	Medical Insurance	71200-207	27,000.00	
Special Education Program	Travel	72220-355		18,000.00
Special Ed Program Support	Other Contracted Services	72220-399		27,000.00
Office of the Superintendent	Career Ladder Program	72320-117		1,000.00
Office of the Principal	Assistant Principals	72410-139		5,000.00
Office of the Principal	Secretary	72410-161		8,500.00
Office of the Principal	Medical Insurance	72410-207		9,100.00
Office of the Principal	Communication	72410-307		19,500.00
<u>Explanation: To avoid functional deficits at FY 16-17 year end closing.</u>				

FUND: General Purpose School Fund #141

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Licenses and Permits	Marriage Licenses	41110	2,500.00	
Local Taxes	Business Tax	40270		2,500.00
To budget revenues from Marriage licenses that were formerly received through the business tax revenue account.				

FUND: General Purpose School Fund #141

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenues	Contributions & Gifts	44570	5,000.00	
Regular Instruction Program	Instructional Supplies & Materials	71100-429		5,000.00
To budget charitable contributions received in FY 2016-2017 from the Mayfield Foundation.				

FUND: General Purpose School Fund #141

Date: June 30, 2017

DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Regular Instruction/EKBA	Supervisor or Director	71100-105		704.20
Regular Instruction/EKBA	Certified Teachers	71100-116	704.20	
To amend current budget for Read to be Ready Grant Summer Grant for FY 2016-2017				

MOTION made by Commissioner King, and seconded by Commissioner Simpson to approve these budget amendments.

- Scott Curtis – Aye
- Dale Holbrook - Aye
- Tim King - Aye
- Roger Masingale - Aye
- Jerry Millsaps - Aye
- J. W. McPhail - Aye
- Brent Carter - Aye
- Tad Simpson - Aye
- Charles Slack - Aye
- Chairman David Crews - Absent

Motion carried by roll call vote, as recorded:

10. COMMENTS FROM THE AUDIENCE

None.

11. RESOLUTIONS

A. A Resolution to Approve an Amendment to the McMinn County Sanitary Landfill's "Contract in Lieu of Performance Bond".

Mr. Gentry presented Resolution #17-077 along with a copy of the bond.

RESOLUTION NO. 17-077

A RESOLUTION TO APPROVE AN AMENDMENT TO THE McMINN COUNTY SANITARY LANDFILL'S "CONTRACT IN LIEU OF PERFORMANCE BOND"

WHEREAS, McMinn County and the Tennessee Department of Environment and Conservation (TDEC) have a Contract in Lieu of Performance Bond for financial assurances for the solid waste permits held by McMinn County; and

WHEREAS, these contracts must be amended annually to accurately reflect annual inflation adjustments; and

WHEREAS, the State of Tennessee and McMinn County desire to amend contracts for the following solid waste permits:

1.	SNL	54-0000003	\$ 303,707.08	to	\$ 276,270.90
2.	SNL	54-0000003-exp	\$2,409,279.27	to	\$ 2,440,559.90
3.	DML	540000098	\$ 112,583.00	to	\$ 117,203.84

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 31ST DAY OF JULY 2017, that this Commission does hereby approve the amendments for inflation adjustments to the financial assurances for solid waste permits held by McMinn County and FURTHERMORE, authorizes the County Mayor to execute the necessary documents to fulfill the intentions of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Simpson, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve Engineering and Design Services for the Renovation and Expansion of Cooke Park.

Mr. Gentry presented Resolution #17-078. Did have approval of the Recreation Committee.

RESOLUTION NO. 17-078

A RESOLUTION TO APPROVE ENGINEERING AND DESIGN SERVICES FOR THE RENOVATION AND EXPANSION OF COOKE PARK

WHEREAS, after nearly five decades of use Cooke Park is in need of expansion and extensive renovation; and

WHEREAS, in 2014 the McMinn County Commission and the Citizens Recreation Advisory Committee selected Barge Waggoner from ten design firms to develop a conceptual design plan for the new improvements to Cooke Park; and

WHEREAS, the McMinn County Commission has allocated funds over several budget years to provide for the park's renovation and expansion; and

WHEREAS, the McMinn County Commission approves entering into a contract with Barge Waggoner to design and prepare the park project for bid, with said design services to include geotechnical, electrical, mechanical, grading and paving.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 31st DAY OF JULY, 2017, that this Commission does hereby approve entering into contract with Barge Waggoner to provide said services, and FURTHERMORE, authorizes the county mayor to execute said documents.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
Evonne Hayes

MOTION made by Commissioner King, and seconded by Commissioner Slack, to approve this resolution.

Motion carried by voice vote.

C. A Resolution to Approve memorandum of understanding with City of Etowah and Utilities Board.

Mr. Gentry presented Resolution #17-079 along with a copy of the Memorandum. Mayor Gentry ask Kathy Price, EDA Executive Director to explain and answer any questions about the North Etowah Industrial Park project. Ms. Price said that the county has had a 10 year option at no cost and buying this property is the only opportunity to grow the industrial park in Etowah. Ms. Price told the commission there is about 189 acres which would be a cost of around \$10,000 per acre. Etowah Utilities and the City of Etowah have already adopted the memorandum with the understanding of their commitments of the payments.

RESOLUTION NO. 17-079

A RESOLUTION TO APPROVE MEMORANDUM OF UNDERSTANDING WITH CITY OF ETOWAH AND ETOWH UTILITIES BOARD

WHEREAS, local economic development is of great importance to McMinn County, the City of Etowah, and Etowah Utilities Board (hereinafter referred to as "The Entities"); and

WHEREAS, McMinn County has historically partnered with local municipalities in the acquisition and

(Res. 17-079 con't)

preparation of industrial sites and parks that support new job growth and investment into our local economy; and

WHEREAS, The Entities could jointly benefit from the acquisition and development of additional industrial property in Etowah; and

WHEREAS, the CSX Appalachian Regional Port that is to begin operations in 2018 is believed to bring economic development opportunities along the US Highway 411 corridor; and

WHEREAS, properties adjacent to the North Etowah Industrial Park owned by E.M. and Phyllis Armstrong have been certified by CSX and the State of Tennessee as having the due diligence and infrastructure needed to attract new industrial jobs and investment to McMinn County; and

WHEREAS, the Entities mutually agree to the benefit of the acquisition of the North Etowah property from E.M. and Phyllis Armstrong (hereinafter referred to as "Industrial Property"); and

WHEREAS, it is in the best interest of The Entities to utilize the Industrial Development Bond Board of the County of McMinn (hereinafter referred to as "Bond Board") to acquire and dispose of the Industrial Property; and

WHEREAS, the Bond Board was established through the State of Tennessee Industrial Development Corporation Act T.C.A. § 7-503 that allows the creation of a non-profit corporation with broad powers to acquire and development buildings and sites for economic development; and

WHEREAS, The Entities commits funding to the Bond Board for the acquisition of the Industrial Property as follows:

McMinn County - \$945,000
City of Etowah - \$567,000
Etowah Utilities Board - \$567,000

WHEREAS, McMinn County's portion will be paid from the Industrial Development allocation of the Hotel/Motel Tax reserve; and-

WHEREAS, the county mayor, director of finance and county attorney are authorized to sign any all documents necessary to acquire and transfer the property

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 31ST DAY OF JULY, 2017, that this Commission does hereby approve the MOU between McMinn County, City of Etowah and the Etowah Utilities Board.

(Orig signed by John M. Gentry)
McMinn County

Attest:

(Orig signed by Evonne Hayes)
County Clerk

MOTION made by Commissioner Holbrook, and seconded by Commissioner King, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve the Request by the City of Calhoun to Provide funds for the Completion of a Community Pavilion at Meadowlands Park.

Mr. Gentry presented Resolution #17-080. This did have Budget Committee Approval.

RESOLUTION NO. 17-080

A RESOLUTION TO APPROVE THE REQUEST BY THE
CITY OF CALHOUN TO PROVIDE FUNDS FOR THE COMPLETION OF A
COMMUNITY PAVILION AT MEADOWLANDS PARK

(Res. 17-079 con't)

WHEREAS, The City of Calhoun has constructed a new pavilion at its Meadowland Park; and

WHEREAS, the park's new pavilion is a beautiful centerpiece that will be used for community gatherings for years to come; and

WHEREAS, the City of Calhoun received a grant from the George R. Johnson Foundation in the amount of \$47,000 for the construction of a 40'x'85' pavilion; and

WHEREAS, Calhoun secured donations from various other private sources to cover the majority of construction costs; and

WHEREAS, Calhoun previously requested McMinn County provide \$10,000 from the Tourism/Hotel-Motel Tax Fund to complete the construction of the structure; and

WHEREAS, this funding request was granted by the McMinn County Commission in the February 2017 regular meeting; and

WHEREAS, due to unforeseen cost escalations in the septic system as well as the concrete pad at the pavilion, the overall project cost was more than initially expected.

WHEREAS, as a result of Calhoun's impressive fundraising efforts, the McMinn County Budget Committee recommends that McMinn County complete the pavilion project at a cost of \$17,000; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 31ST DAY OF July 2017, that this Commission does hereby approve this appropriation of Tourism funds to the City of Calhoun for the completion of the new pavilion in Meadowlands Park.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Evonne Hayes)
County Clerk

MOTION made by Commissioner Masingal, and seconded by Commissioner King, to approve this resolution.

12. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

13. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

- Commissioner Millsaps—Recreation Committee met tonight and sent a resolution to the full commission for the renovation of the new Cooke Park.
- Commissioner Curtis—Budget Committee met 17th day of July 2017 and recommended a balanced budget for approval. Also recommended the resolution for the Etowah Industrial Park.

14. COMMENTS FROM THE COUNTY MAYOR

Mayor Gentry thanked all the volunteer fire fighters for their help with the fire downtown on July 1, 2017 and:

- McMinn County's new web-site is up and running (mcminncountyttn.gov)
- EMS report was handed out
- Tom Trotter and EMS is working on the Civic Ready site
- McMinn County Annex is nearing completion

- County Historian Joe Guy reminded everyone that August 1st 2017 will be the 71st anniversary of the Battle of Athens and gave a brief presentation of the mural that Virginia artist Sam Welty painted on the wall alongside Valley Title Services
- Mayor Gentry and Vice-Chairman thanked everyone for their hard work on the balanced budget again this year

15. APPROVAL OF NOTARY APPLICATIONS

The following notary applications were submitted to the County Clerk's Office:

Notaries to be elected July 31, 2017

ANGELA BENTON	PATRICIA A. HORNE
DAVID N. BENTON	BLANCA ZULEMA JACOBO
MELISSA S. BERGERON	VICKI ANDERSON MOORE
RACHAEL A. BURGER	TAMMIE L. MURPHY
JUDITH A. CHOAT	ROBERTA PROVONSHA
SHARON E COVINGTON	LINDA L. RARICK
MINDY T. ELLIS	TINA T. GATES

MOTION made by Commissioner Millsaps, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.

16. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

There being no other business, Chairman Crews declared the Commission meeting adjourned at 7:52 pm.

EVONNE HAYES
McMinn County Clerk

Attest:

Deputy (date)