

The McMinn County Board of Commissioners met in Regular Session on February 27, 2026, at 11:00 am, in the McMinn Higher Education Center on Denso Drive, Athens Tn.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner Cass.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Masingale.

4. ROLL CALL

Roll Call was taken by McMinn County Clerk, Melinda King as recorded:

Chairman Scott Curtis - Present
Tim King – Present
Roger Masingale - Present
Jerry Millsaps – Present
J. W. McPhail - Present
Brent Carter -Present
Tad Simpson - Present
Charles Slack – Absent
Travis Crisp – Absent
Scott Cass – Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on January 19, 2026, were provided to the McMinn County Commissioners.

MOTION made by Commissioner King, and seconded by Commissioner Carter, to approve the minutes of January 19, 2026, meeting.

Motion carried by voice vote.

6. REVIEW AND APPROVAL OF FINANCE RESOLUTIONS

A. A Resolution to Approve Amendment to the Contract Between McMinn County and Securus Technologies for Inmate Telephone Service at the McMinn County Justice Center.

Mr. Luallen presented resolution #26-008 along with a copy of the amendment.

RESOLUTION NO. 26-008

A RESOLUTION TO APPROVE AN AMENDMENT TO THE
CONTRACT BETWEEN MCMINN COUNTY AND
SECURUS TECHNOLOGIES FOR INMATE TELEPHONE SERVICE
AT THE MCMINN COUNTY JUSTICE CENTER

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

(Res. 26-008 con't)

WHEREAS, McMinn County has entered into contract with Securus Technologies to supply inmate telephone service to the McMinn County Justice Center; and

WHEREAS, the amendment includes a Seventh Amendment to Master Services Agreement effective as of the last date signed by either party and amends and supplements the master Services Agreement.

WHEREAS, as of the Seventh Amendment effective date, the provider will provide FastCase law library application at no cost to the customer; and

WHEREAS, as of the Seventh Amendment effective date, the provider will no longer pay commissions on the Securus Text Connect Application to Customer; and

WHEREAS, These terms of use specifically apply, if deployed pursuant to the Agreement, to THREADS, Investigator Pro, ICER, Word Alert, Guarded Exchange Services, National Cellular Forensics Services, Securus Digital Mail Center, and the investigative features of any other Provider product (collectively, the "Selected Applications"); and

WHEREAS, customer will comply with all privacy, consumer protection, constitutional, marketing, and data security laws and government guidelines applicable to customer's access to and use of information obtained in connection with or through the selected applications; and

WHEREAS, provider reserves the right to modify, enhance, or discontinue, in its sole discretion, any or all of the features that are currently part of the selected applications.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEEE, MEETING IN REGULAR SESSION ON THIS THE 27th DAY OF FEBRUARY 2026 THAT THIS commission does hereby approve the amendment to the contract with Securus Technologies.

AND FURTHERMORE RESOLVES to grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

B. A Resolution to Approve Operating Lease with Pitney Bowes for Postal Machine in Finance Office.

Mr. Luallen presented resolution #26-009.

RESOLUTION NO. 26-009

A RESOLUTION TO APROVE OPERATING LEASE WITH PITNEY BOWES FOR POSTAL
MACHINE IN FINANCE OFFICE

WHEREAS, periodically the United States Postal Service makes changes to their equipment which requires the update to new equipment for their vendors; and

(Res. 26-009 con't)

WHEREAS, McMinn County Finance Office provides this postal service for most county departments;
and

WHEREAS, Jason Luallen requests approval of a five-year contract for the lease of a postage machine
and meter for \$1,015.74/quarterly.

NOW BE IT THEREFORE RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY
TENNESSEE, MEETING IN CALLED SESSON ON THIS THE 27th DAY OF FEBRUARY 2026, the
operating lease for \$1,015.74/quarterly with Pitney Bowes be hereby approved.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this
resolution.

Motion carried by voice vote.

- C. A Resolution Authorizing McMinn County's Participation in a Litter Control Grant for Fiscal Year
2025-2026 from the Tennessee Department of Transportation, Highway Maintenance Division; and
Authorizing the County Mayor to Administer Activities Associated with this Grant.

Mr. Luallen presented resolution #26-010 along with a copy of the grant contract.

RESOLUTION NO 26-010

A RESOLUTION AUTHORIZING MCMINN COUNTY'S PARTICIPATION IN A LITTER CONTROL
GRANT FOR FISCAL YEAR 2025-26 FROM THE TENNESSEE DEPARTMENT OF TRANSPORTATION,
HIGHWAY MAINTENANCE DIVISION; AND AUTHORIZING THE COUNTY MAYOR TO ADMINISTER
ACTIVITIES ASSOCIATED WITH THIS GRANT

WHEREAS, McMinn County has received grant assistance from the Tennessee Department of Transportation
for litter control activities in McMinn County, known as the "Litter Grant" since 1986; and

WHEREAS, the award of such a grant requires the authorization and consent of the McMinn County
Commission for grant application and contract execution, subject to award by the Tennessee Department of
Transportation; and

WHEREAS the allocation for FY 2025-26 is \$55,100; and

WHEREAS this body deems the continued administration of litter grant activities as in the best interest of the
citizens of McMinn County.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF MCMINN
COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 27TH DAY OF FEBRUARY, 2026,
that this Commission authorizes McMinn County's participation in a litter grant in FY 2025-26 with the
Tennessee Department of Transportation, the County Mayor to execute all necessary documents regarding this
grant application.

(Res. 26-010 con't)

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve the DGA Grant Contract Between McMinn County and State of Tennessee Department of Health.

Mr. Luallen presented resolution #26-011 along with a copy of the grant amendment.

RESOLUTION NO. 26-011

A RESOLUTION TO APPROVE THE DGA GRANT CONTRACT BETWEEN MCMINN COUNTY AND STATE OF TENNESSEE DEPARTMENT OF HEALTH

WHEREAS, it is the conviction of McMinn County that every individual in the County has good health care readily available; and

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County's interest to enter into contracts with other entities; and

WHEREAS, McMinn County has previously entered into a contract with the State of Tennessee Department of Health to protect and improve the physical health of the county citizens through the prevention of conditions that may threaten good health; and

WHEREAS, the total appropriation for which the County shall receive is \$993,900.00 and

WHEREAS, McMinn County Health Department does provide these services and both parties do hereby agree to these provisions in the contract for FY 2026-27.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 27th DAY OF FEBRUARY, 2026, that this Commission does hereby approves this contract.

AND FURTHERMORE, RESOLVES to give authority to the County Mayor or his designee to execute and administer the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

(Res. 26-011 con't)

MOTION made by Commissioner Millsaps, and seconded by Commissioner Masingale, to approve this resolution.

Motion carried by voice vote.

7. APPROVAL OF BUDGET AMENDMENTS

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Fund: General Fund #101			Date: 02/20/2026	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Federal Through State	Other Federal Through State	47590-REREG	11,500.00	
Sheriff's Department	Bonus Payments	54110-188-REREG		6,000.00
Special Patrols	Bonus Payments	54120-188-REREG		5,500.00
Explanation: To budget revenue and expenditures related to Recruitment and Retention Grant in FY 25-26.				
State of Tennessee	Other State Grants	46980-MHT	20,805.00	
Jail	Transportation-Prisoners	54210-354-MHT		20,805.00
Explanation: To budget revenue and expenditures related to Mental Health Transport Grant for 25-26.				
Reserve	Unassigned Fund Balance	39000	200,055.00	
Sheriff's Department	Overtime	54110-187		53,787.00
Jail	Overtime	54210-187		125,120.00
Sheriff's Department	Social Security/Medicare	54110-201		4,115.00
Sheriff's Department	State Retirement	54110-204		2,243.00
Jail	Social Security/Medicare	54210-201		9,572.00
Jail	State Retirement	54210-204		5,218.00
JOURNAL ENTRY REQUIRED – OPIOID SETTLEMENT RESERVE				
Reserve	Opioid Settlement Reserve	39134-POSET	200,055.00	
Reserve	Unassigned Fund Balance	39000		200,055.00
Explanation: To budget additional funds for projected expenditures in FY 25-26. Use Opioid Settlement Funds as overtime is associated with opioids.				
Explanation: To amend revenue & expenditures related to additional State School Resource Officer Grant funding for FY 25-26.				
Fund: #General Fund #101			Date: 02/20/2026	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Federal Through State	Other Federal Through State	47590	30,400.00	
Courtroom Security	Deputies	53920-106		1,600.00
Sheriff's Department	Deputies	54110-106		18,400.00
Sheriff's Department	County Official/Admin. Offi	54110-101		800.00
Jail	Deputies	54210-106		800.00
Special Patrols	Deputies	54120-106		8,800.00
Explanation: To budget revenue and expenditures related to POST In-Service payments in FY 25-26.				
State of Tennessee	Safe & Drug-Free Schools & Community	46230		
Special Patrols	Deputies	54120-106		
Explanation: Budget revenue and expenditures related to FY 25-26. SRO Supplemental Bonus from State of Tennessee.				
State of Tennessee	Other State Grants	46980-OCJP	107,191.00	
Jail	Other Salaries & Wages	54210-189-OCJP		10,000.00
Jail	Other Salaries & Wages	54210-435-OPJP		96,891.00
Jail	Travel	54210-355-OCJP		300.00

(con't)

Explanation: To budget revenue & expenditures related to State of Tennessee Office of Criminal Justice Program (OCJP) grant.				
Fund: #General Fund #101			Date: 01/15/2026	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
State of Tennessee	Other State Grants	46980-TCIEG	13,640.00	
Jail	Other Equipment	54210-790-TCIEG		13,640.00
Explanation: To budget revenue & expenditures related to Tennessee Corrections Institute Equipment Grant for FY 25-26.				
Reserve	Unassigned Fund Balance	39000	500,000.00	
Federal through State	Appalachian Regional Commission	47170-NEARC	500,000.00	
General Admin. Projects	Land (Economic Development)	58120-799-NEARC		1,000,000.00
JOURNAL ENTRY REQUIRED				
Reserve	Hotel/Motel Tax Reserve	39128	500,000.00	
Reserve	Unassigned Fund Balance	39000		500,000.00
Explanation: To budget revenue & expenditures related to the State of Tennessee Economic & Community Development ARC grant. Local match budgeted from tourism portion of Hotet/Motel tax. No effect of general budget Commission approved 09/20/2021				

MOTION made by Commissioner Masingale and seconded by Commissioner Cass to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Absent
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

Road & Bridge Fund # 131		Date: 02/20/2026		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	800,000.00	
Hwy & Bridge Maint.	Asphalt/Hot Mix	62000-404		800,000.00
Explanation: To budget additional funds to assist in paving various county roads.				

(con't)

MOTION made by Commissioner King and seconded by Commissioner Millsaps to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp - Absent
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

FUND: General Purpose School Fund # 141		DATE: 1/21/2026		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Revenue	Other State Education Funds	46590-TUTOR	18,000.00	
Support Serv/Regular Instruction Program	Other Salaries & Wages	72210-189-TUTOR		15,875.00
Support Serv/Regular Instruction Program	Social Security	72210-201-TUTOR		984.25
Support Serv/Regular Instruction Program	State Retirement	72210-204-TUTOR		910.56
Support Serv/Regular Instruction Program	Medicare	72210-212-TUTOR		230.19
Explanation: To enter budget for TN Tutoring Grant for FY 25-26.				

FUND: General Purpose School Fund # 141 Innovated School Models (ISM) 955		Date: 1/22/2026		
Regular Instruction Program	Regular Instruction Equipment	71100-722	631.00	
Vocational Education Program	Vocational Instruction Equipment	71300-730		631.00
Explanation: To amend the Innovative School Models (ISM) Grant for FY 25-26.				

Fund: General Purpose School Fund # 141		Date: 02/03/2026		
Reserve	Unassigned Fund Balance	39000	10,000.00	
Office of the Principle	Other Charges	72410-599-REWAR		10,000.00
Explanation: To move funds from unassigned fund balance and budget for one school that achieved a designation of "A" for 25-26. Board approval on 1/15/2026.				

Fund: General Purpose School Fund # 141		Date: 01/23/2026		
Restricted	Restricted for Support Services	34565	30,995.00	
Transportation	Transportation Equipment	72710-729		30,995.00
Explanation: To budget a portion of the Special Education TN Care Funds from reserves to purchase a vehicle due to 2 vans being totaled and 3 being auctioned off on GovDeals in FY 25-26.				

Fund: General Purpose School Fund # 141		Date: 02/06/2026		
Reserve	Unassigned Fund Balance	39000	10,518.00	
Regular Education Program	Regular Instruction Equipment	71100-722		10,518.00
Explanation: To move funds from unassigned fund balance and Purchase Samsung Interactive Display/Classroom Touch Panels for FY 25-26.				

FUND: General Purpose School Fund # 141 Innovated School Models (ISM) 955		Date: 1/22/2026		
Regular Capital Outlay	Building Construction	76100-706		100,000.00
Regular Capital Outlay	Building Improvement	76100.707	100,000.00	
Explanation: To amend the Innovative School Models Innovative School Models (ISM) Grant for FY 25-26 for the buildings approved by the School Board on 2/12/2026.				

(con't)

Fund: General Purpose School Fund # 141		Date: 02/13/2026		
Other Government & Citizens Groups	Other	48990	19,700.00	
Board of Education Services	Other Charges	72310-599		19,700.00
Explanation: To budget the Utrust mini-grant for FY 2025-2026.				
Fund: General Purpose School Fund # 141		Date: 02/13/2026		
Reserve	Unassigned Fund Balance	39000	71,159.95	
Regular Education Program Support	Other Equipment	72210-790-SAFE		71,159.95
Explanation: To move funds from unassigned fund balance to purchase 3 weapon detection systems in FY 25-26. The School Board approved the purchase on 2/12/2026.				
Fund: General Purpose School Fund # 141		Date: 02/13/2026		
Reserve	Unassigned Fund Balance	39000	125,000.00	
Regular Capital Outlay	Land	76100-715		125,000.00
Explanation: To move funds from unassigned fund balance to purchase real estate from the Englewood Church of Christ in FY 25-26. The School Board approved the purchase on 02/12/2026.				
Fund: General Purpose School Fund # 141		Date: 02/17/2026		
Federal Thru State	Special Ed- Grants to States	47143	44,440.98	
Special Education Program	Contracts with Private Agencies	71200-312		24,512.86
Transportation	Contract with Parents	72710-313		19,928.12
Explanation: To budget funds received in FY 2025-2026 for reimbursement of expenditures incurred during FY 2024-2025 that provided high-cost services for special education students.				

MOTION made by Commissioner Cass and seconded by Commissioner Simpson to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale – Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Aye
- Tad Simpson - Aye
- Charles Slack – Absent
- Travis Crisp – Absent
- Scott Cass – Aye

Motion carried by roll call vote, as recorded:

8. RESOLUTIONS

A. A Resolution to Approve the 2025 McMinn County Logbook and Road Map Mylar.

Mr. Gentry presented resolution # 26-012 along with a memo from Dan Evans, McMinn County Highway Commissioner.

RESOLUTION NO. 26-012

A RESOLUTION TO APPROVE THE
 MCMINN COUNTY LOG BOOK AND ROAD MAP MYLAR

WHEREAS, all changes to the McMinn County Official Log books and McMinn County Road Map Mylar shall be presented to the Commission for their approval; and

WHEREAS, the mylar map and log books are to be signed by the McMinn County Commission Chairman upon Commission approval; and

WHEREAS, a copy of the map will be distributed to the McMinn County Clerk and one will be held at the McMinn County Highway Department; and

WHEREAS, there were no changes since approval of the previous Maintenance Log Book; and

(Res. 26-012 con't)

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 27th DAY OF FEBRUARY 2026, that this Commission does hereby approve the log book and the road map mylar.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King and seconded by Commissioner McPhail to approve this resolution.

Motion carried by voice vote

9. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected March 02, 2026

JENNIFER L ADKINS	DEE RODERICK MADDRON
SHARON BROWN	HANNAH MYERS
MACY BURTON	TERRI PERIAN
JOY I. EARLY	MEGAN RUBIO
LARAE GRAVES	LESLIE D SWAFFORD
JENNIFER L GUNN	KARRIE A SWEET
KATELYN NICHOLE JACKSON	JACKIE LYNN THOMAS
KIERSTEN MARIE JOHNSON	SHANALE NICHOLS THOMPSON
DANIELLE BRETT KEPLEY	SUSAN MARIE LOWE

MOTION made by Commissioner McPhail, and seconded by Commissioner Simpson, to approve these notary applications.

Motion carried by voice vote.

10. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

None.

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 11:14 am.

MELINDA KING
McMinn County Clerk

Attest:

Deputy Clerk (date)