

The McMinn County Board of Commissioners met in Regular Session on September 21, 2026, at 6:00 pm, in the Blue Room of the McMinn County Courthouse.

1. CALL TO ORDER

The meeting was called to order by Chairman Curtis.

2. INVOCATION

The Invocation was given by Commissioner Crisp.

3. PLEDGE TO THE FLAG

The Pledge to the Flag was led by Commissioner Williams.

4. ROLL CALL

Roll Call was taken by McMinn County Clerk, Melinda King as recorded:

Chairman Scott Curtis - Present
Tim King – Present
Roger Masingale - Present
Jerry Millsaps – Absent
J. W. McPhail - Present
Brent Carter -Present
Travis Crisp – Present
Scott Cass – Present
Scott Williams – Present
Tony Allman - Present

5. APPROVAL OF MINUTES

Copies of the Minutes of the Regular Session on August 17, 2026, were provided to the McMinn County Commissioners.

MOTION made by Commissioner Carter, and seconded by Commissioner McPhail, to approve the minutes of August 17, 2026, meeting.

Motion carried by voice vote.

6. ELECTION OF CHAIRMAN & VICE-CHAIR

Vice-Chairman McPhail opened the floor for nominations for Chairman.

MOTION made by Commissioner Carter to nominate Commissioner Curtis as Chairman and seconded by Commissioner Cass.

Commissioner McPhail made a motion that nominations cease, and Commissioner Curtis be elected Chairman.

Motion carried by voice vote.

Chairman Curtis opened the floor for nominations for Vice Chairman.

MOTION made by Commissioner Masingale, and seconded by Commissioner Crisp, to nominate Commissioner J. W. McPhail as Vice Chairman.

Motion carried by voice vote.

7. REVIEW AND APPROVAL OF FINANCE RESOLUTIONS

None.

8. APPROVAL OF BUDGET AMENDMENTS:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner.

FUND: General Fund # 101			Date: 09/17/2026	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Reserve	Unassigned Fund Balance	39000	12,609.95	
Circuit Court	Data Processing Equipment	53100-709		12,609.95
JOURNAL ENTRY REQUIRED				
Reserve	Restricted Computer Circuit Ct. Gen Sess.	39125	12,609.95	
Reserve	Unassigned Fund Balance	39000		12,609.25
Explanation: To budget expenditures Data Processing Equipment from Reserve account in FY 26-27 to purchase new computers.				

MOTION made by Commissioner King and seconded by Commissioner Allman to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Absent
- Travis Crisp - Aye
- Scott Cass – Aye
- Scott Williams – Aye
- Tony Allman - Aye

Motion carried by roll call vote, as recorded:

Mr. Luallen presented the following budget amendments, a copy of which was provided to each Commissioner. These did have School Board approval.

Fund:141 General Purpose School Fund			Date: 08/11/2026	
Department	Account	Function/Object Cost Center	Debit	Credit
Other State Revenues	Other State Grants	46980-HSSL	647.64	
Health Services	Health Equipment	72120-735-HSSL		647.64
Explanation: To enter the budget for a donation from the Bachman Foundation for Specialized Equipment in FY 26-27.				

Fund:141 General Purpose School Fund			Date 08/12/2026	
Department	Account			
Other Local Revenues	Childhood Education	46515	32,318.38	
Early Childhood Education	Teachers	73400-116		22,227.00

(con’t)

Early Childhood Education	Clerical Personnel	73400-162	83.82	
Early Childhood Education	Educational Assistants	73400-163		1,602.00
Early Childhood Education	Social Security	73400-201	508.98	
Regular Education Program	Pensions	73400-204		2,973.96
Regular Education Program	Life Insurance	73400-206	209.00	
Regular Education Program	Employer Medicare	73400-212	118.86	
Early Childhood Education	Retirement-Hybrid Stabilization	73400-217		6,436.08
Explanation: To budget for FY 26-27 Voluntary Pre-K budget to match ePlan.				
FUND: General Purpose School Fund # 141			DATE: 08/28/2026	
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Other Local Revenue	44990-ART	5,000.00	
Regular Education Program	Other Supplies and Materials	71100-499-ART		5,000.00
Explanation: To enter budget for the Mayfield Art Grant awarded for FY 2026-2027.				

FUND: General Purpose School Fund # 141		DATE: 08/28/2026		
DEPARTMENT	ACCOUNT	FOLIO	DEBIT	CREDIT
Other Local Revenue	Other Local Revenue	44990-BIS	72,825.35	
Regular Education Program	Teachers	71100-116-BIS		55,739.33
Regular Education Program	Other Salaries & Wages	71100-189-BUS		806.00
Regular Education Program	Social Security	71100-201- BIS		3,505.81
Regular Education Program	State Retirement	71100-204- BIS		3,262.78
Regular Education Program	Medicare	71100-212- BIS		819.91
Regular Education Program	Instructional Supplies & Materials	71100-429- BIS		6,236.00
Regular Education Program	Other Supplies & Materials	71100-499- BIS		428.57
Regular Education Program Support	Travel	72210-355-BIS		440.00
Regular Education Program Support	Other Supplies and Materials	72210-499-BIS		142.85
Regular Education Program Support	In-Service/Staff Development	72210-524-BIS		800.00
Regular Education Program Support	Other Charges	72210-599-BIS		644.10
Explanation: To enter budget for Bible in Schools program for FY 26-27.				
Date: 09/01/2026				
Special Education Support	Psychological Personnel	72220-124	61,695.23	
Special Education Support	Other Salaries & Wages	72220-189		61,695.23
Explanation: To move funds from Psychological Personnel to cover the salary for a Behavioral Interventionist in FY 26-27. A total of \$25,000 for salary and benefits is coming from the Behavioral Partnership Support Grant which is federally funded.				
Reserve	Unassigned Fund Balance	39000	1,000.00	
Board of Education Services	Contributions	72310-316		1,000.00
Explanation: To enter the budget for the Dr. J Legacy Golf Tournament sponsorship for FY 2026-2027.				

MOTION made by Commissioner Carter and seconded by Commissioner Crisp to approve these budget amendments.

- Chairman Scott Curtis – Aye
- Tim King - Aye
- Roger Masingale - Aye
- Brent Carter - Aye
- J. W. McPhail – Aye
- Jerry Millsaps - Absent
- Travis Crisp - Aye
- Scott Cass – Aye
- Scott Williams – Aye
- Tony Allman - Aye

Motion carried by roll call vote, as recorded:

(con't)

9. COMMENTS FROM THE AUDIENCE

None.

10. RESOLUTIONS

- A. A Resolution to Approve the Contract Between McMinn County and Gallaher & Associates, Inc. for Fire Alarm Monitoring Agreement at the McMinn County Health Department.

Mr. Gentry presented resolution # 26-061 along with a copy of the Proposal Purchase order.

RESOLUTION NO. 26-061

A RESOLUTION TO APPROVE THE CONTRACT BETWEEN
MCMINN COUNTY AND GALLAHER & ASSOCIATES, INC.
FOR FIRE ALARM MONITORING AGREEMENT AT THE MCMINN
COUNTY HEALTH DEPARTMENT

WHEREAS, in order to properly perform the duties of county government as prescribed by law, it is often in McMinn County’s interest to enter into contracts with other entities; and

WHEREAS, McMinn County desires to enter into contracts with Gallaher & Associates, Inc. to supply fire alarm monitoring services at the McMinn County Health Department at an annual fee of \$600.00 in addition to a one-time installation fee of \$1,076.01.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21st DAY OF SEPTEMBER 2026, THAT THIS commission does hereby agree to enter into contract with Gallaher & Associates, Inc. for fire alarm monitoring services at the McMinn County Health Department.

AND FURTHERM RESOLVES grant authority to the County Mayor or his designee to carry out the duties of said contract.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass and seconded by Commissioner King to approve this resolution.

Motion carried by voice vote.

- B. A Resolution to Approve the Contract with CTI Engineers for Landfill Improvement and Compliance Projects.

Mr. Gentry presented resolution # 26-062. This did have Landfill Committee approval.

(Res. # 26-062 con't)

Resolution No. 26-062

A RESOLUTION TO APPROVE THE CONTRACT WITH CTI ENGINEERS FOR LANDFILL
IMPROVEMENT AND COMPLIANCE PROJECTS

WHEREAS, the McMinn County Sanitary Landfill has several capital projects in various stages of development including expansion of the Class III/IV Construction and Demolition section and the construction of an earthen buttress as proposed to TDEC in a corrective action plan for the idle Phase I of the Class I section of the landfill; and

WHEREAS, the scope of engineering services include design, bidding, construction administration, permitting and resident project attendance; and

WHEREAS, the McMinn County Sanitary Landfill committee recommends approving the contract for the aforementioned engineering services with CTI Engineers for the proposed fee of \$148,500.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE MEETING IN REGULAR SESSION THIS THE 21ST DAY OF SEPTEMBER, 2026, that this Commission does hereby approve the engineering proposal with the CTI Engineers as recommended by the Sanitary Landfill Committee, and FURTHERMORE, authorizes the County Mayor to execute the documents necessary to fulfill the intent of this resolution.

(Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail and seconded by Commissioner Williams to approve this resolution.

Motion carried by voice vote.

- C. A Resolution to Approve County Water Project Matching Funds for Etowah Utilities Water Line extension and Hydrant on County Road 897.

Mr. Gentry presented resolution # 26-063 along with a letter of request from Etowah Utilities.

RESOLUTION NO. 26-063

TO APPROVE MCMINN COUNTY WATER PROJECT MATCHING FUNDS FOR ETOWAH
UTILITIES WATER LINE EXTENSION AND
HYDRANT ON COUNTY ROAD 897

WHEREAS, Etowah Utilities is extending a water main line located on County Road 784; and

WHEREAS, this water main line extension will be a 6” PVC main installed along the county

(Res. # 26-063 con't)

right-of-way for approximately 1800 feet.

WHEREAS, this main line extension meets the requirements established by McMinn County for the 30% reimbursement; and

WHEREAS, the estimated construction cost of the lines and hydrants should not exceed \$52,003.00 which includes materials, labor and installation with McMinn County's 30% share being \$15,601.00; and

WHEREAS, the project also includes the installation of two fire hydrants, for which McMinn County shall provide reimbursement in the amount of \$9,378.00.

WHEREAS, McMinn County encourages these utility district partnerships that provide public water service to unserved homes; and

WHEREAS, the McMinn County Commission agrees to provide the necessary 30% matching funds for the construction expenses associated with the water line extension, as well as \$9,378.00 for the installation of the fire hydrant, for a total reimbursement cost of \$24,979.00.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21st DAY OF SEPTEMBER 2026, that this Commission does hereby approve this resolution and FURTHER RESOLVES that the McMinn County Mayor is authorized to execute all documents related to this project.

Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Cass and seconded by Commissioner Allman to approve this resolution.

Motion carried by voice vote.

D. A Resolution to Approve Matching Funds for Calhoun Charleston Utility District Waterline Extension to Interstate Exit 36.

Mr. Gentry presented resolution # 26-064.

RESOLUTION NO. 26-064

TO APPROVE MATCHING FUNDS FOR CALHOUN CHARLESTON UTILITY DISTRICT WATERLINE
EXTENSION TO INTERSTATE EXIT 36

WHEREAS, McMinn County has identified the need for public water to be extended to rural areas of the county; and

WHEREAS, Calhoun Charleston Utility District is proposing to extend a 6" line to Exit 36 near Calhoun to encourage future economic development; and

(Res. # 26-064 con't)

WHEREAS, the construction and installation of the waterline has currently been place for bid; and

WHEREAS, the Calhoun Charleston Utility District has received a \$400,000 direct appropriation for the project from the State of Tennessee; and

WHEREAS, the McMinn County Commission identified the completion of this project as one of its top priorities for the 2025-26 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED that the McMinn County Commission agrees to match the state appropriation in the amount of \$400,000; and

BE IT FURTHER RESOLVED, THAT THE MCMINNN COUNTY COMMISSION, MEETING IN REGULAR SESSION ON THE 21st DAY OF SEPTEMBER, 2026, authorizes the County Mayor to enter into agreements and execute documents necessary to carry out the intent of this resolution.

Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner Carter and seconded by Commissioner Williams to approve this resolution.

Motion carried by voice vote.

- E. A Resolution to Approve the Request by the Patriot Memorial Project to Provide Funds for Painting a WWII Mural in Downtown Athens.

Mr. Gentry presented resolution # 26-065. This did have Budget Committee Approval.

RESOLUTION NO. 26-065

A RESOLUTION TO APPROVE THE REQUEST BY THE
PATRIOT MEMORIAL PROJECT TO PROVIDE FUNDS FOR PAINTING A WWII MURAL IN DOWNTOWN
ATHENS

WHEREAS, the Patriot Memorial Project has made its mission to preserve stories of service, sacrifice, and patriotism; and

WHEREAS, one such way the organization is accomplishing this mission is by facilitating patriotic murals in historic downtowns in McMinn County; and

WHEREAS, the Patriot Memorial Project has completed one mural in Downtown Englewood and has now started a new project on the Courthouse Square in Athens; and

(Res. # 26-065 con't)

WHEREAS, the Patriot Memorial project requests a contribution from McMinn County to complete the mural in Downtown Athens that will honor the memory of the county’s WWII veterans; and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF McMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS THE 21st DAY OF SEPTEMBER 2026, that this Commission does hereby approve this appropriation of \$20,000 to the Patriot Memorial Project for the completion of its mural in Downtown Athens.

Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner King and seconded by Commissioner Cass to approve this resolution.

Motion carried by voice vote.

F. A Resolution to Approve the Application Regarding Funding and Placement of a Rural Fire Hydrant.

Mr. Gentry presented resolution # 26-066.

RESOLUTION NO. 26-066

A RESOLUTION TO APPROVE THE APPLICATION REGARDING
FUNDING AND PLACEMENT OF A RURAL FIRE HYDRANT

WHEREAS, in order to properly perform the essential means of fighting fires in McMinn County, it is necessary to provide fire hydrants to rural areas; and

WHEREAS, it is the policy of McMinn County to aid in the funding of the placement of one rural fire hydrant per year in each fire district; and

WHEREAS, the following application has been recommended for approval by the Rural Fire Committee:

As a service to the citizens of McMinn County, the McMinn County Commission approves a grant for payment toward the installation of ONE fire hydrant per fire district per fiscal year. The grant amount is \$3,000.00 per hydrant, based on available funds and approval of the Budget Committee.

I, Etowah Rural Fire Department, District 4, wish to request the placement of one fire hydrant at the following location:

County Road 890 @ just south of County Road 882 Etowah TN.

This form stands as a Hold Harmless agreement whereas McMinn County Rural Fire is not responsible for any fees relating to maintenance of said fire hydrant. The undersigned applicant understands that this hydrant should its funding be approved by the McMinn County Commission, be installed by the local utility provider, and may or may not be maintained by the utility. The person/group making this request accepts the responsibility of maintaining this hydrant, which could include, but not be limited to painting, mowing, arranging hydrant testing, keeping maintenance records, etc.

(Res. # 26-066 con't)

Signature: Kevin Elliott (Original On file)

Address: 1018 S. Tennessee Ave. Etowah TN 37331

Telephone: 423-263-9312

Date of Request: August 28, 2026

As Rural Fire District Chief, I approve this recommendation: Kevin Elliott (Original On file)

Fire District: 4

Commission District: 4

Commissioner Signature: Scott Cass Commissioner Signature: Tony Allman (Signatures on File).

This hydrant was approved by the McMinn County Commission on September 21, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MCMINN COUNTY, TENNESSEE, MEETING IN REGULAR SESSION THIS 21st Day of September 2026 that this Commission does hereby approves this Fire Hydrant Request.

Orig signed by John M. Gentry)
McMinn County Mayor

Attest:

(Orig signed by Melinda King)
County Clerk

MOTION made by Commissioner McPhail and seconded by Commissioner King to approve this resolution.

Motion carried by voice vote.

11. ELECTIONS, APPOINTMENTS AND CONFIRMATIONS

None.

12. REPORTS FROM COMMITTEES, COUNTY OFFICIALS, COMMENTS FROM COMMISSIONERS

Chairman Curtis—Budget Committee met prior to this meeting and approved 2 resolutions to be sent to the full committee. Also, for the new commissioners will be getting committee assignments out for everybody so you will know which committee you're on in the next week or two.

Commissioner McPhail—The Landfill Committee met and did just exactly what the County Mayor said they did.

13. COMMENTS FROM THE COUNTY MAYOR

- First, we will start with the good news. It looks like we're going to be doing a dedication of the health department on November 12, 2026. We will send out the exact times later.

(con't)

- You should have on your podium from Joy information on the County Services Conference. I believe that's October 21st – 23rd. Also written down about Pumpkin town on October 10th, 2026.
- If any of y'all been out to Bicentennial Park recently, you'll see Field 1 has been roped off. It's due to repairs coming. We have a 10-year contract with Misco Lighting to come out and fix the lights and they subcontract that out to Progression Electric. In July they sent out Progression Electric to fix one of the lights. They had to use a substantial lift to get that high. For some reason this person drove over the turf. We had the company that put in the turf come and they said you need to close the field. It's dangerous for the kids, especially the soccer players. So we closed it down and turned it into their insurance. My view I thought they would cut the turf and smooth out the gravel underneath. They said, John, it doesn't work that way. All the turf will need to be replaced. The price to replace it is \$725,000 now. In the meantime, we have turned it into our insurance because we are losing money. This Friday both insurance companies are meeting with their experts. Commissioner Crisp asked if they would pay for lost revenue. Mr. Gentry said the county insurance company does not, but he will ask their insurance if they do.
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14. APPROVAL OF NOTARY APPLICATIONS

Notaries to be elected September 21, 2026

TRACEY L. ANDERSON	TAWNIE ANNE MILLER
NICOLE BLACK	KASSIE S MITCHELL
LISA M HOOD	ANGELA MOSES
CRISTY L KING	RATHBURN A RAY III

MOTION made by Commissioner Cass, and seconded by Commissioner McPhail, to approve these notary applications.

Motion carried by voice vote.

15. ANY OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMISSION

None.

There being no other business, Chairman Curtis declared the Commission meeting adjourned at 6:23 pm.

Attest:

Deputy Clerk (date)

MELINDA KING
McMinn County Clerk